



PARISH OF CHRIST CHURCH

ANNUAL REPORT

(Part- 1)

2024

OUR VISION

We strive to be a Christ-centred
community of worshippers
who will glorify God as a church as we
evangelize the lost,
disciple our members and reach the
nations with the help of
the Holy Spirit

THEME 2023

**“KNOWING HIM & MAKING HIM
KNOWN”**

*“I write to you, fathers, Because You
Know Him who is from the beginning”*
1 John 2:14a

PARISH OF CHRIST CHURCH, SINGAPORE

Bishop of Singapore	The Most Revd Dr Titus Chung
Assistant Bishop	Rt. Revd Low Jee King
Archdeacon of Singapore	Venerable Daniel Wee
The Parochial Church Council	
Vicar & Chairman	Rev Canon Steven Asirvatham
Priest	Rev Paul Xavier
Vicar's Warden	Mr Jose Nathaniel
Peoples Warden	Mr Christopher Samuel
Hon. Secretary	Mr Rufus Ravindran
Asst. Hon. Secretary	Ms Sylvia Grace Devadass
Hon. Treasurer	Mr Kingsly Christopher
Asst. Hon. Treasurer	Mrs Princy Arul Priya
Council Members	Mr John Godwin Moses Mr John Gipson Mr John Nazarene Ponniah Mr Stanley Daniel
Synod Representatives – (Till 2025)	Mr BJ Mahendran Mr Christopher Muthiah Mr Raphael Rufus Mr Aaron Masih
Parish Workers	Pastor Theodore Samraj Pastor Moses Ajay
Ministry of Liturgy & Worship	
Lay Readers – Priest-in-charge – Rev Paul Xavier	Pastor Theodore Samraj Pastor Moses Ajay Mr David Paul Mr G Thomas Jeyaseelan Mr Edwin Barnabas Mr Lional Dharmaraj Mr N Sandarabose Mr Daniel K Dharmaraj Mr Gabriel Pasupathy Mr Nathaniel Caldwell Mr George V Vethakan Mr R D Kalaikumar Mr Christopher Muthiah
Altar Servers– Co-ordinators	Mr Ardil Sujith, Mr Andrew Moses Mr Raphael Rufus, Mr Ezra Sundar, Mr Jovan Azrael Philip, Mr Nikash Manuel, Mr GV Samuel, Mr John Ponniah, Mr Ethan Jayakumar, Mr Joash Azariah Philip, Mr Timothy GV, Mr Jeremiah Nevan Ponniah, Mr Ryan Jayakumar, Mr Jeffrey Samuel, Mr Rishon Soroya, Mr Matthew Thomas
Flower Ministry	
Co-ordinator	Mrs Mary Rajasekar
Asst. Coordinator	Mrs Havelen Sundar
	Mrs S.Daniel, Mrs Angella Ranjan, Ms Shalini Sundar, Mrs Vinodhini Jose, Ms Divya Ranjan, Mrs Jean Cecil, Mrs Cynthia Jebakumar, Ms Ruth Kumaravelu,

	Mrs Kalavathi Gunasekar, Mrs Jeba Gipson, Mrs Viji Dinesh, Mrs Jona Gilbert
MINISTRIES	
Choir Ministry -Director	Mrs Ruby Rufus
Co-Directors	Mrs Amutha Samuel, Dr. Shirley Suresh
Praise & Worship	
Pastor in Charge	Pastor Theodore Samraj
Co-Ordinators	Mr Christopher Samuel/ Ms Melinie Christopher
Contemporary Service	
Priest-in-charge	Rev Paul Xavier
Core-Team	Mrs Martha Malar, Mr Joel JJ, Mr Jonathan Paul, Ms Gracious Steven, Mr Standley Daniel, Ms Amy Rani Mr Martin Gonson
English Service	
Pastoral Ministry	Rev Paul Xavier
Core-Team	Pastor Moses Ajay, Mr David Paul, Mr Christopher Muthiah, Mr G Thomas Jeyaseelan, Mr Nathaniel Caldwell
Punjabi Service	
Pastoral Ministry	Pastor Moses Ajay
Core-Team	Mr Aaron Masih, Mr John Soroya, Ms Asha Jamil, Mr Joshua Thomas, Mr John Thomas, Mr Samuel Masih
Malayalam Service – Pastoral Ministry: Vicar	
Core-Team	Mrs Vidhya, Ms Smitha, Mr Aneesh, Mr Rajoo
Indian Friends Tamil Ministry Service	
Pastor in charge	Pastor Theodore Samraj
Coordinator Members	Mr John Godwin Moses, Mr Alexi Jebakumar
	Mr Selwyn Jebakumar, Mr D.Rajasekar, Mr Kalaikumar Mr Charles Jayakumar, Mr John Vinoraj (till July 2023)
Children Ministry	
Director	Mrs Vimala Steven
Superintendent	Mrs Margaret Bali Daniel
Asst. Superintendent	Mrs Priscilla Philip
Youth Ministry – Pastor-in-charge: Pastor Theodore Samraj	
Core-Team	Mrs Lily Theodore, Mr John Ponniah, Ms Princess Paulson, Ms Sylvia Grace Devadass, Ms Hazel Jayasingh, Ms Priscilla Preethi, MS Emerald Rajan (till Jun 2023), Ms Princess Paulson (till Sept 2023)
Teens For Christ – Pastor-in-charge: Pastor Moses Ajay	
Coordinators	Mrs Serena Ajay, Mr Prem Ambrose (till May 2023) Mrs Linda Prem
Women for Christ	
Coordinators	Mrs Anitta Paulson, Mrs Jeba Paulraj, Mrs Shyamala Deselva

Men For Christ – Pastoral Ministry: Vicar	
Coordinators	Mr John Godwin Moses, Mr John Vinoraj (till July 2023) Mr John Gipson
Senior for Christ	
Coordinator	Ms Gnanam Abraham
Mission & Evangelism Committee	
Coordinator	Mrs Hamsarvardhini Stanley
Members	Mr John Godwin Moses, Mr John Vinoraj (till July 2023), Mr Jose Nathaniel, Mr Meshach Patras, Pastor Theodore Samraj, Pastor Moses Ajay, Mrs Ruby Rufus, Mr Joel Bikramjeet Singh, Mrs Mona Jayakumar
Community Service – Pastor-in-charge: Pastor Moses Ajay	
Coordinator	Mr Christopher Muthiah,
Members	Mr Raphael Rufus, Mrs Mona Jayakumar, Mr Joel Bikramjeet Singh, Ms Ruelia Rufus, Mr Aaron Masih, Mrs Illavarasi Stephen
Prayer Ministry	
Coordinator	Mr George V Vethakan
Fund Raising Committee	
Chairman	Mr Christopher Samuel
Members	Ms Sylvia Grace Devadass, Mr Stanley Daniel, Mrs Hamsarvardhini Stanley, Mr Jeremiah Ponniah, Ms Melinie Christopher, Ms Gracious Steven, Ms Priscilla Preethi, Mrs Princy Arul Priya, Mr Prem Ambrose, Ms Poonam, Mr Standley Daniel
Care Group Ministry – Pastor-in-charge: Pastor Theodore Samraj	
Coordinator	Mr Stanley Daniel
Core-Team	Mrs Sheila Dharmaraj, Mr Christopher Muthiah
Finance Committee	
Chairman/Vicar	Rev Canon Steven Asirvatham
Members	Mr Jose Nathaniel, Mr C. Kingsly, Ms Sylva Grace, Mr Christopher Samuel, Mrs Princy Arul Priya, Mr Rufus Ravindran Mr BJ Mahendran, Mrs Priya Aruldass
Internal Auditors	
Building Management Committee	
Coordinator	Mr Jose Nathaniel
Members	Mr V Christopher, Mr Immanuel Jayasingh, Mr Ezra Sundar, Mr N Sandarabose, Mr Daniel K Dharmaraj
Media Ministry – Audio/Video Team	
Advisor	Mr V Christopher
Coordinators	Mr Christopher Samuel, Mr John Ponniah
Members	Mr Gilbert Justin Jose, Mr Jebakumar Selwyn, Mr Lawrence Sargunadoss, Mr Stanley Daniel, Mr Melvin Christopher, Mr Rufus Ravindran,

	Ms Gayathri Kunnasekaran, Mr Ezra Sundar, Mr John Godwin Moses, Ms Priscilla Preethi, Mr Jeremiah Ponniah, Mr Nigel Psalm Gabriel, Mr Meshach Patras, Mr Joshua Thomas, Mr Nathaniel Caldwell, Ms Anita Mano, Mr Christopher Chalson, Mr John D. Rajkumar, Mr Martin Gonson, Mr Jonathan Paul, Mr Stalin Prabhu Jayakumar
E-Ministry	
Coordinator	Mr Gilbert Justin Jose
Members	Mr V. Christopher, Mr Prem Ambrose, Mr Stanley Daniel, Mr John Gipson, Mr Melvin Christopher, Mr John Ponniah

Parish of Christ Church
Annual General Meeting 2024
12th May 2024; 01:30pm

AGENDA

1. Vicar's Message of Welcome and Devotion.
2. Paying Respect to the Departed members
3. To receive Vicar's nomination of the Vicar's Warden
4. To elect the Honorary Secretary, PCC
5. To ratify the Appointment of Auditor
6. Confirmation of the minutes of the AGM held on the 22nd of April 2023
7. Matters arising
8. To elect:
 - 8.1 People's warden
 - 8.2 Assistant Honorary Secretary
 - 8.3 Honorary Treasurer
 - 8.4 Assistant Honorary Treasurer
 - 8.5 Four (4) Members of the Parochial Church Council
9. To receive the following reports:
 - 9.1 Honorary Secretary's Report
 - 9.2 Wardens' Report
 - 9.3 Punjabi Service
 - 9.4 Contemporary Bilingual Service
 - 9.5 English Service
 - 9.6 Malayalam Service
 - 9.7 Indian Friends Tamil Ministry Service
 - 9.8 Choir Ministry
 - 9.9 Praise & Worship Ministry
 - 9.10 Missions and Evangelism Ministry
 - (A) Community Service
 - (B) Nepal Missionary Report
 - 9.11 Care Group Ministry
 - 9.12 Prayer Ministry
 - 9.13 E-Ministry
 - 9.14 Children's Ministry
 - 9.15 Teens for Christ
 - 9.16 Youth Ministry
 - 9.17 Women for Christ
 - 9.18 Men for Christ
 - 9.19 Seniors for Christ
 - 9.20 Building Committee
 - 9.21 Redevelopment Fund Raising Committee
10. Honorary Treasurer's Report – Audited statement of Accounts and Budget for 2024
11. Presentation on Bereavement Services Followed by Voting
12. Resolutions, if any
13. Any Other Business (AOB)

Note: AOB items to be tabled in AGM should have been given to the Chairman by the 5th of May 2024, 7:00PM in writing duly signed by a Proposer and a Seconder.
14. Closing Prayer and Benediction

Mr Ravindran Rufus
Honorary Secretary, PCC

Parish of Christ Church

Minutes of the Parish of Christ Church AGM held on Saturday, the 22nd of April 2023, at 5PM in Christ Church sanctuary.

1.0	<p>Welcome and Opening Prayer and song:</p> <p>The Vicar of Christ Church, Rev Canon Steven Asirvatham, the chairman of the AGM, welcomed the members present. He began with a prayer and then Pastor Theodore led the singing of 'Bless the Lord, O my soul'.</p>
2.0	<p>Chairman's Message:</p> <p>GREAT ARE THE LORD'S WORK</p> <p>Psalms 111:1-4:</p> <p>1 I will give thanks to the Lord with my whole heart, in the company of the upright, in the congregation. 2 Great are the works of the Lord, studied by all who delight in them. 3 Full of splendor and majesty is his work, and his righteousness endures forever. 4 He has caused his wondrous works to be remembered; the Lord is gracious and merciful. 5 He provides food for those who fear him; he remembers his covenant forever. 6 He has shown his people the power of his works, in giving them the inheritance of the nations. 7 The works of his hands are faithful and just; all his precepts are trustworthy; 8 they are established forever and ever, to be performed with faithfulness and uprightness. 9 He sent redemption to his people; he has commanded his covenant forever. Holy and awesome is his name! 10 The fear of the Lord is the beginning of wisdom; all those who practice it have a good understanding. His praise endures forever!</p> <p>Greetings and a warm welcome to all of you dearly beloved in the Lord for our Annual General Meeting. It is indeed a great joy to be gathered in the house of the Lord for on-site AGM after three years. The last three years were indeed painful experiences for all of us, as we prayed and longed for it to be over. God in His mercy has helped us to pass through this valley of tearful experience and shown us that He is at work in our lives.</p> <p>This evening for my sharing, I have chosen Ps.111:1-10 and I have titled it as "SEE THE LORD AT WORK" The theme of Psalm 111 is about the GREAT WORKS OF OUR LORD. Several times, the psalmist mentions the word "works", to impress us about the works of God.</p> <p>We read in:</p> <p>Vs.2 - "Great are the works of the Lord, studied by all who delight in them." Vs.3 - "Full of splendor and majesty is his work... Vs.4 - "He has caused his wondrous works to be remembered... Vs.6 - "He has shown his people the power of his works, in giving them the inheritance of the nations." Vs.7 - "The works of his hands are faithful and just..." Vs.9 - "He sent redemption to his people..." Redemption is the greatest work of God!</p> <p>The psalms ends in Vs.10 - "The fear of the Lord is the beginning of wisdom; all those who practice it have a good understanding. His praise endures forever!</p>

All of us like this verse but it clearly says that we need to have good understanding in order to live well. Good understanding can be gained through wisdom which only comes when we learn to fear the Lord.

But in order for us to learn the fear of the Lord, we need to study the GREAT works of God.

This is why the Psalmist says in Ps.111:2 - "Great are the works of the Lord, studied by all who delight in them."

The great works of the Lord are studied by all who delight in them. When we think about the great works of the Lord, what are some stories that we remember from the bible?

- The ten plagues that the Lord inflicted Egypt
 - The parting of the Red Sea.
 - God leading His people in the wilderness for 40 years. God's miraculous feeding of Manna.
 - God bringing his people into the promise land.
 - God bringing back His people to the promise land again after 70 years in Babylon.
- Countless are His great works in the past and we can study and learn many truths from them which will help us to fear the Lord in the right manner.

Dear people of God, we are called to study the WORKS OF GOD, so that our faith can be build in Him which will result in the fear of God.

But in order to STUDY the works of God, we need to consider God's works in the past as well as what He is doing right now.

In Ps. 28:5, God warns us about disregarding His work.

"5 Because they do not regard the works of the Lord or the work of his hands, he will tear them down and build them up no more." (ESV)

"Because they have no idea how God works or what he is up to, God will smash them to smithereens/தூள்கள், சுக்குநூறு and walk away from the ruins". (The Message)

God is the One who builds us but He is also the One who smash when we fail to see or consider His works.

Jesus too says in Jn.4:34:

"Jesus said to them, "My food is to do the will of him who sent me and to accomplish HIS WORK."

But before Jesus can accomplish His Father's work, he says in Jn.5:19:

"So Jesus said to them, "Truly, truly, I say to you, the Son can do nothing of his own accord, but only what HE SEES the Father doing. For whatever the Father[a] does, that the Son does likewise."

Before Jesus does anything, He SEES what His Father does and He joins him in doing the work of His Father.

APPL: Likewise, we as the Church of Jesus Christ must see what the Lord is doing among us and join Him to accomplish His work.

But the question I like to ask ourselves is, do we see God at work today in our lives and especially in Christ Church?

Some of us may say that it is the job of the pastors and the leadership of the Church. However, I want to show one example from scripture that reveals to us, that in order to understand what GOD IS DOING in the life of His Church, we have to discern together as the body of Christ or Church.

Let me show you the example from Acts 10 about discerning together as the body of Christ about what God is doing.

In the book of Acts chapter 10, we read about the outpouring of the Holy Spirit upon the gentiles, when Peter went into the house of Cornelius.

Despite his personal conviction as a Jew, to not have anything to do with gentiles, Peter in obedience to God went and witnessed the outpouring of the Holy Spirit. After that He comes back to Jerusalem and shares with, "...apostles and brothers...", (Acts .11:1) about how the gentiles had received the Holy Spirit.

Apostles and brothers tells us that the Church was made up of both ministers and believer. They were gathered together to listen to what Peter had to share.

There were also some in the Church from the circumcision group who questioned Peter about going to the house of gentile. But Peter shares with the Church as to how God spoke to him through a vision three times. In obedience, he went and witnessed the outpouring of the Spirit upon the gentiles. Peter concludes in **Acts 11:17-18**:

"17 If then God gave the same gift to them as he gave to us when we believed in the Lord Jesus Christ, who was I that I could stand in God's way?" 18 When they heard these things, they fell silent. And they glorified God, saying, "Then to the Gentiles also God has granted repentance that leads to life."

Peter's testimony of the outpouring of the Spirit clearly tells us that He saw this as the WORK OF GOD. But when he shared with the gathered Church, their response was to GIVE GLORY TO GOD.

Let us remember that all of these people were Jews who were taught from young to have nothing to do with Gentiles.

Acts 11:18 - "When they heard these things they fell silent. And they glorified God, saying, "Then to the Gentiles also God has granted repentance that leads to life." However, their response reveals that they too with one mind accepted this as the WORK OF GOD.

WHAT CAN WE LEARN AS A CHURCH FROM THIS?

1. LESSON ABOUT TRUST

They trusted Peter's testimony as true even though all of them knew that Peter once denied Christ. They did not hold his failure as a reason to doubt him. It is human tendency for us to remember the failures of people and often this can cause us to distrust people.

Trust is something which is very important in any kind of relationship. When TRUST is lost, there can be no basis for a good relationship to continue.

In the same way, as today's Church we need to TRUST those whom we elect into leadership with the help of God. Yes, elected leadership has to be accountable to the Church. But we as the Church are also accountable to God in the way we treat those whom we give the responsibility to lead us. If we treat them with an eye of distrust, it can become very discouraging and even hurting.

A CULTURE OF DISTRUST IS UNHEALTHY FOR A CHURCH. THIS WILL RESULT IN US GETTING BUSY WITH DISPUTES AND DISAGREEMENTS INSTEAD OF FOCUSING ON THE WORK OF THE LORD. Let me say this, that this CULTURE OF DISTRUST is one way the devil will use to distract us.

We need to trust those whom God is bringing into these offices of responsibility. As the early Church trusted Peter's Word, we must trust those in leadership to be people who will prayerfully make decisions for the glory of God. Let us remember that as an Anglican Church, our ethos is clearly spelt out that we are Clergy led and Synodically governed.

I also want to remind those who will be elected into leadership, that it is God who is giving you this opportunity to serve Him and His people. Therefore, we are accountable to God and to His people.

But above all else I want all of us to remember the words of our Lord in Mark 10:43-45:

"43 But it shall not be so among you. But whoever would be great among you must be your servant,[d] 44 and whoever would be first among you must be slave[e] of all. 45 For even the Son of Man came not to be served but to serve, and to give his life as a ransom for many."

LET US LEARN TO SERVE ONE ANOTHER WITH HUMILITY LIKE OUR LORD JESUS.

2. LESSON ON SPIRITUAL SUBMISSION

The early Church was made up of Jews who still had very strong conviction from their Judaistic faith. No wonder this became an issue in the Church when they heard that apostle Peter went to a gentile home.

Accepting change is something all of us find it difficult because we are so used to do our routine activities. When that becomes disrupted, we get upset and often resist strongly against it. However, there are fundamental biblical truths which cannot be compromised or changed as God has given to us as commandment to be kept. But when we see a move of God like what happened at Cornelius house, we need to discern carefully as a Church.

Remember none among them were present at the house of Cornelius when God poured out His Spirit upon the gentiles. Yet, after hearing Peter's account, they believed Peter without casting doubt on him. They accepted that this is of God and willingly submitted to the Spiritual authority of Peter. In the same way, we as a Church need to discern what God is doing among us.

Almost 6 years ago, we begin plans for our new building. We went through great challenging time to see the Canon Samuel Baboo Block which was dedicated last year on June 11 by our Diocesan Bishop Dr. Titus Chung.

As I look back, I know that it was the Lord who was at work among us, even though Covid paralysed us. And we thank God that many of our members came along to contribute towards the building project. I want to thank all of you for your contribution. But friends, we still have a big Diocesan loan to service which I believe the Lord will help us settle. Remember His mighty work of moving one man to bless us with \$3.5 million. He is still the same unchanging God.

Right now, we are seeing new people walking into our Church every week in all our services. We have new HDB blocks being constructed just next to us. This will result in more walking into our Church and eventually into the faith. ARE WE ABLE TO SEE THIS? WHAT DOES GOD WANTS US TO DO?

I see this as a sign of God's approval of our Church moving towards the vision of being a DISCIPLING CHURCH.

Since last year, our Church with the help of Navigators had launched the discipleship process for Christ Church calling it, PERSONAL DISCIPLESHIP JOURNEY. We started off with 28 members and met every fortnightly for PDJ. This is a process that we have embarked to see every worshipper in Christ Church become a DISCIPLE OF CHRIST and eventually make disciples.

Brothers and sisters, let me encourage you as your pastor to give yourselves to this process. BECAUSE WE NEED TO BE EQUIPPED FOR THE COMING GROWTH THAT GOD IS GOING TO GIVE US. It is when we give ourselves to what God is doing, that will result in healthy growth.

Therefore, if we see God at work in our Church, as we see new souls added and discipleship taking place, we need to be prepared for change. There must be a willingness to give priority for this discipleship process that God is inviting us all. LET US BECOME A DISCIPLE OF CHRIST AND BECOME DISCIPLE MAKERS THROUGH THIS PDJ PROCESS.

Like the early Church who submitted to God and Peter, we too need to submit to God and His appointed spiritual leaders, so that we can see what God is doing and join Him in accomplishing His Will for Christ Church.

Conclusion

	<p>Let me conclude by saying that God always wants us to remember His works so that we can study them and be strengthened in our faith.</p> <p>But more importantly, we as a Church need to see what God is doing right now and join Him to accomplish His plan and will. Let us trust God and His God-given leaders as well as submit to spiritual authorities that God has raised among us. When we do that, we will see many more good things that we are yet to see.</p> <p>But for all these to happen, we need to STAND UNITED. Like, Father, Son and Holy Spirit are United in accomplishing the work of redemption, let us stand United as One people of God to do His Work. Amen.</p>
3.0	<p>Paying respect to the departed members:</p> <p>The members stood up and observed a minute silence as a mark of respect and to thank God for the lives of Mrs. Sawmiyadial Abraham, Mr. K.S.Kanesan, Mr. S.Daniel, Mr. Sarwan Masih, Mrs. Pauline Sundaree and Mr. P.Seeni who went to be with the Lord in 2022. Vicar Canon Steven Asirvatham then said a prayer remembering the departed members and thanking God for their lives and faithful service to the Lord.</p>
4.0	<p>House Rules:</p> <p>The Chairman stated the following 'House Rules' to be observed in the AGM:</p> <ul style="list-style-type: none"> • Only members whose names are included in the Electoral Roll can take part in the proceedings of the AGM; the others can be seated in the choir area as observers. • 'Audio – Video recording' has been permitted to facilitate recording the minutes accurately. Members are requested to use the microphone placed at the centre while speaking. • All amendments, questions, clarifications, and resolutions, if any, that were submitted by 16 April 2023, 7 PM have been acknowledged. Parish Leadership had spent considerable time carefully reviewing all questions and has prepared responses to be presented at this AGM. However, there are some questions and clarification that the leadership has decided to respond to the respective members after the AGM. • We will not take new questions, but we will take related questions for those that were submitted. • Leadership will make every effort to respond to them. In the event that we are unable to respond to them, because deliberation is required, or we need to check records, we will respond to you after the AGM. AGM is not only the platform for clarifying matters. You are welcome to approach me anytime. • During the AGM, members are to speak politely and respectfully. • There shall be no personal attack on any other members. • If anyone makes such attacking remarks, as the chairman, I have the right to request the person to withdraw his or her statement. Let us be careful with our words so that unity and peace can be maintained in the House of the Lord. • We want to be mindful of the time we take to conduct the entire AGM. Therefore, I seek your understanding that we cannot spend too much of time on one question. I may move on with the rest of the questions and probably follow up with unanswered questions after the AGM, together with the incoming PCC. • Do take note that the chairman has the authority to bring all discussions to a close.
5.0	<p>Confirmation of Quorum:</p> <p>There were 124 members present.</p>
6.0	<p>Chairman's update on two nominations from same family:</p> <p>I did mention that new PCC would review this practice. I wrote to the chancellor Stanley Lai and got a reply from him saying that neither the diocese constitution nor</p>

	<p>the church constitution prohibits anyone from the same family to be in the PCC. He also went on to mention, it is a sensible practice that we do not have members from the same family in the PCC. PCC deliberated and felt that it is better that we stick to our practice. Since the time I came in 2012, there was one incident when I allowed members from the same family to contest in the AGM election. That too, was because I was not aware. But it was after the AGM that I was told by the PCC that it is good that you do not encourage such kind of practice. Since then, I have been very consistently telling people from the same family, not to stand for PCC. But however, this was raised as a matter of concern by a member and brought up to the Chancellor of the diocese. PCC also felt that we want to be consistent as such. I spoke to the bishop as to what can be done. We decided that to get a view from the AGM and from there probably leave the choice for the family members to decide if they want to withdraw. However, this matter was brought up to the secretary of Synod, who deals with the Constitution and an e-mail was sent. And the response that the secretary of Synod gave was neither the diocese nor the church constitution, including the view of the church taken, will not prohibit anyone from the same family to be in the PCC. I just want to let you know that we are going to have your views taken, but nevertheless this view is again for the concerned party, if they wish to withdraw, but there is no compulsion that they must quit. Those of you who have your names on the electoral roll will be provided with a piece of paper. It will have options for "In Favor," "Not in Favor," or "Abstention" (indicating that you don't wish to comment). You are required to tick one of these boxes to express your view on this matter.</p>						
7.0	<p>Appointment of Vicar's Warden: The chairman thanked Bro. V Christopher for his service as Vicar's Warden over the past years, particularly during his struggle with a heart condition. He mentioned that Bro. V Christopher has kindly requested to step down from the position.</p> <p>The Chairman announced that he is appointing Mr. Jose Nathaniel as the Vicar's Warden for 2023.</p>						
8.0	<p>Election of Members of Parish Church Committee:</p>						
8.1	<p>Election of Honorary Secretary: The Chairman thanked Mrs Angeline Ponniah for being the secretary over these years, especially during COVID time.</p> <p>The Chairman stated that he had received one nomination.</p> <table><tr><td>Nominee</td><td>Proposer</td><td>Seconded by</td></tr><tr><td>Ravindran Rufus</td><td>Mr John Gipson</td><td>Mr John Vinoraj</td></tr></table> <p>Mr Ravindran Rufus was declared elected as the Honorary Secretary for 2023.</p>	Nominee	Proposer	Seconded by	Ravindran Rufus	Mr John Gipson	Mr John Vinoraj
Nominee	Proposer	Seconded by					
Ravindran Rufus	Mr John Gipson	Mr John Vinoraj					
8.2	<p>Election of Assistant Honorary Secretary: The Chairman thanked Mr Prem, who had been a fantastic assistant honorary secretary over the years and for all his contribution. The Chairman stated that he had received one nomination.</p> <table><tr><td>Nominee</td><td>Proposer</td><td>Seconder by</td></tr><tr><td>Ms Sylvia Grace</td><td>Mrs Angline Ponniah</td><td>Ms Rachel Kunnasekaran</td></tr></table> <p>Ms Sylvia Grace was declared elected as the Honorary Assistant Secretary for 2023.</p>	Nominee	Proposer	Seconder by	Ms Sylvia Grace	Mrs Angline Ponniah	Ms Rachel Kunnasekaran
Nominee	Proposer	Seconder by					
Ms Sylvia Grace	Mrs Angline Ponniah	Ms Rachel Kunnasekaran					
8.3	<p>Election of Honorary Treasurer: The Chairman stated that he had received one nomination.</p> <table><tr><td>Nominee</td><td>Proposer</td><td>Seconded by</td></tr><tr><td>Mr Kingsly Christopher</td><td>Mr Ravindran Rufus</td><td>Mr Aravind Daniel</td></tr></table> <p>Mr Kingsly Christopher was declared elected as the Honorary Treasurer for 2023.</p>	Nominee	Proposer	Seconded by	Mr Kingsly Christopher	Mr Ravindran Rufus	Mr Aravind Daniel
Nominee	Proposer	Seconded by					
Mr Kingsly Christopher	Mr Ravindran Rufus	Mr Aravind Daniel					
8.4	<p>Election of Honorary Assistant Treasurer: The Chairman stated that he had received one nomination.</p>						

	<table><tr><td>Nominee</td><td>Proposer</td><td>Seconded by</td></tr><tr><td>Ms Princy Arul Priya</td><td>Mr John Godwin</td><td>Mr V Christopher</td></tr></table> <p>Ms Princy Arul Priya was declared elected as the Honorary Assistant Treasurer for 2023</p>	Nominee	Proposer	Seconded by	Ms Princy Arul Priya	Mr John Godwin	Mr V Christopher									
Nominee	Proposer	Seconded by														
Ms Princy Arul Priya	Mr John Godwin	Mr V Christopher														
8.5	<p>Election of 4 members for PCC: The Chairman stated that he had received following nominations.</p> <table><tr><td>Nominee</td><td>Proposer</td><td>Seconded by</td></tr><tr><td>Mr John Godwin Moses</td><td>Mr Jebakumar Selwyn</td><td>Mr Ravindran Rufus</td></tr><tr><td>Mr John Nazarene Ponniah</td><td>Mrs Shoba Caldwell</td><td>Mrs Jean Pushpe Rani</td></tr><tr><td>Mr John Gipson</td><td>Mrs Havelen Sundaram</td><td>Mrs Mona Jayakumar</td></tr><tr><td>Mr Stanley Daniel Samson</td><td>Mrs Jona Gilbert</td><td>Mrs Jeba Gipson</td></tr></table> <p>As there were no other nominations, Mr John Godwin, Mr John Nazarene Ponniah, Mr John Gipson and Mr Stanley Daniel Samson were declared elected as members of PCC 2023.</p>	Nominee	Proposer	Seconded by	Mr John Godwin Moses	Mr Jebakumar Selwyn	Mr Ravindran Rufus	Mr John Nazarene Ponniah	Mrs Shoba Caldwell	Mrs Jean Pushpe Rani	Mr John Gipson	Mrs Havelen Sundaram	Mrs Mona Jayakumar	Mr Stanley Daniel Samson	Mrs Jona Gilbert	Mrs Jeba Gipson
Nominee	Proposer	Seconded by														
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Mr John Nazarene Ponniah	Mrs Shoba Caldwell	Mrs Jean Pushpe Rani														
Mr John Gipson	Mrs Havelen Sundaram	Mrs Mona Jayakumar														
Mr Stanley Daniel Samson	Mrs Jona Gilbert	Mrs Jeba Gipson														
8.6	<p>Election of 3 Representatives to Synod for the session 2023-2025: The Chairman stated that he had received following nominations.</p> <table><tr><td>Nominee</td><td>Proposer</td><td>Seconded by</td></tr><tr><td>Mr Aaron Masih</td><td>Mr Raphael Rufus</td><td>Mr Meshach S/O Patras</td></tr><tr><td>Mr B J Mahendran</td><td>Mr Christopher Samuel</td><td>Mr Paul Deepak Edward</td></tr><tr><td>Mr Christopher Muthiah</td><td>Mr Nathaniel Caldwell</td><td>Mr David Paul</td></tr><tr><td>Mr Raphael Rufus</td><td>Mr Stanley Daniel</td><td>Mr Kingsly Christopher</td></tr></table> <p>As there were no other nominations, Mr Aaron Masih, Mr B J Mahendran, Mr Christopher Muthiah, and Mr Raphael Rufus were declared elected as Synod Representatives from the Parish for the session 2023-2025.</p>	Nominee	Proposer	Seconded by	Mr Aaron Masih	Mr Raphael Rufus	Mr Meshach S/O Patras	Mr B J Mahendran	Mr Christopher Samuel	Mr Paul Deepak Edward	Mr Christopher Muthiah	Mr Nathaniel Caldwell	Mr David Paul	Mr Raphael Rufus	Mr Stanley Daniel	Mr Kingsly Christopher
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Mr Christopher Muthiah	Mr Nathaniel Caldwell	Mr David Paul														
Mr Raphael Rufus	Mr Stanley Daniel	Mr Kingsly Christopher														
8.7	<p>Election of People’s Warden: The Chairman stated that he had received one nomination.</p> <table><tr><td>Nominee</td><td>Proposer</td><td>Seconded by</td></tr><tr><td>Mr Christopher Samuel</td><td>Mr N Sundar</td><td>Mr B J Mahendran</td></tr></table> <p>Mr Christopher Samuel was declared elected as the People’s Warden for 2023.</p>	Nominee	Proposer	Seconded by	Mr Christopher Samuel	Mr N Sundar	Mr B J Mahendran									
Nominee	Proposer	Seconded by														
Mr Christopher Samuel	Mr N Sundar	Mr B J Mahendran														
9.0	<p>Confirmation of Minutes and Acceptance of reports.</p>															
9.1	<p>Confirmation of AGM 2022 minutes (4th June 2022) AGM minutes was accepted with the following amendments.</p> <ul style="list-style-type: none">Content page 3.13 was written as E Ministry. It should have been media ministry.Secretary's report for the Parochial Church Council PCC. It was written there 2021. It should have been 2022. <p>Proposer: Mr Stanley Daniel Seconded by: Ms Gloria Steven</p>															
9.2	<p>Confirmation of EOGM 2023 minutes 2023(18th Feb 2023).</p> <p>No amendments received for the EOGM 2023 minutes. Proposer: Ms Rachel Gayathri Seconded by: Ms Gracious Steven</p>															
9.3	<p>Acceptance of Ministry Reports.</p> <p>No amendments received. Proposer: Mr John Godwin Moses Seconded by: Mrs Amutha Christopher</p>															
10.0	<p>Matters Arising from AGM Minutes 2022:</p>															
10.1	<p>Self-Financing activities: Mr Rufus wanted to know what are the “new Altar expenses” amounting to \$3203.</p>															

	Treasurer responded that it refers to the purchase of wine, wafer, and altar linen laundry. Previously it was captured under Church Mission & Other Expenses.												
10.2	<p>Fund Reserves: Mr. Rufus requested the oncoming PCC to review the expenses and look for ways to increase income. Mr. Alfred Ponniah suggested that the way to manage the cost and increase income was to have a special task force. Treasurer responded that Finance Committee will study these suggestions from Mr. Rufus as well as Mr Alfred Ponniah.</p> <p>Following was the response from the PCC: PCC monitored and reviewed all the expenses. Every month, the PCC reviewed the income and expenses to reduce the gap between income and expenditures. PCC invited Mr. Rufus Ravindran to be an internal auditor in the finance committee for 2022-2023 term. By God's grace, we ended the year 2022 with surplus. We thank God for his provision.</p>												
10.3	<p>Christ Church Youth: In the last AGM Hon Secretary mentioned that a Youth Taskforce will be formed to understand and encourage irregular and absent youths to attend Church and Youth Ministry, as well as build our youths.</p> <ul style="list-style-type: none">Task Force team was formed. <table><tr><td>Mr Christopher Samuel (Chairman)</td><td>Rev Edison N Wilson (till Dec 2022)</td><td>Mr Ravindran Rufus</td></tr><tr><td>Ms Priscilla Preethi</td><td>Ps Theodore Samraj</td><td>Ms Sylvia Grace</td></tr><tr><td>Ms Hazel Jayasingh</td><td>Mrs Lily Theodore</td><td>Mr John Nazarene P</td></tr></table> <ul style="list-style-type: none">Terms of Reference<ul style="list-style-type: none">To develop ideas to encourage youths who are irregular/not attending Church services and / or Youth Ministry.Look into other suggestions and ways to improve Youth Ministry.Update<ul style="list-style-type: none">An online survey form was prepared by the Task Force for circulation amongst the Youth Ministry members.Each Task Force member was assigned 5 youths to complete the survey form and address any other concerns they might have.Based on the findings, weekly Youth Ministry programs were revamped and implemented from Feb 2023.The new weekly Youth Ministry programs will be conducted over 4-month period from Feb 2023 to May 2023.The Task Force will convene in June 2023 for further review. <p>Mr Prem asked about the findings and the changes that have been made. Mr Christopher S responded that based on the response, they have implemented more diverse weekly program.</p>	Mr Christopher Samuel (Chairman)	Rev Edison N Wilson (till Dec 2022)	Mr Ravindran Rufus	Ms Priscilla Preethi	Ps Theodore Samraj	Ms Sylvia Grace	Ms Hazel Jayasingh	Mrs Lily Theodore	Mr John Nazarene P			
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Ms Priscilla Preethi	Ps Theodore Samraj	Ms Sylvia Grace											
Ms Hazel Jayasingh	Mrs Lily Theodore	Mr John Nazarene P											
10.4	<p>Bereavement Services: During the 2022 AGM there was a proposal submitted by Mr. Moses Abraham Devadass Abraham and Ms Samuel Dora Pamela to provide bereavement services, particularly (wake services) at Christ Church premises. A task force was set up after the AGM to study the feasibility of providing this service.</p> <p>Chairman – Rev Canon Steven Asirvatham Co-Chairman – Mr Vimal Christopher</p> <table><tr><td>Rev Paul Xavier (From Jan 2023)</td><td>Mrs Elizabeth Gabriel</td><td>Ms Sheela Gill</td></tr><tr><td>Mr Christopher Samuel</td><td>Mrs Hamsavardhini Stanley (till Feb 2023)</td><td>Mr Christopher Chalson</td></tr><tr><td>Mr Kingsly Christopher</td><td>Mr Joel Bikramjeet Singh</td><td>Mr Sicil John</td></tr><tr><td>Mrs Angeline Ponniah</td><td></td><td></td></tr></table> <p>Members from different services were included, so that the task force can constructively discuss across as well as to help in gathering of information if needed.</p>	Rev Paul Xavier (From Jan 2023)	Mrs Elizabeth Gabriel	Ms Sheela Gill	Mr Christopher Samuel	Mrs Hamsavardhini Stanley (till Feb 2023)	Mr Christopher Chalson	Mr Kingsly Christopher	Mr Joel Bikramjeet Singh	Mr Sicil John	Mrs Angeline Ponniah		
Rev Paul Xavier (From Jan 2023)	Mrs Elizabeth Gabriel	Ms Sheela Gill											
Mr Christopher Samuel	Mrs Hamsavardhini Stanley (till Feb 2023)	Mr Christopher Chalson											
Mr Kingsly Christopher	Mr Joel Bikramjeet Singh	Mr Sicil John											
Mrs Angeline Ponniah													

	<p>Task force to conduct a survey, to understand ground sentiments. Total submissions that were received was 113. Valid submission was 112 and one was a duplication. So, for the use of Christ Church premises for Bereavement services, we have 71 respondents saying yes and 41 saying no. However, the current facility, which is the Canon Samuel Babu Block, is not purposefully designed to offer this service. Therefore, leadership will now study cost, implications, operations, manpower, resources, and all other concerns alongside with the Building committee, if we are able to offer this service. More information will be shared with you subsequently. Mr Stanley D asked why it took 11 months just to conduct a survey. Mr Christopher V responded that due to various issues, they could only start after Chinese New Year.</p> <p>Chairman apologised for the delay and mentioned that it was difficult to get everyone together and delayed further due to Christmas activities. Mr Stanley mentioned that when certain things were brought up in an AGM, especially as a resolution, people will expect an outcome. We should have done a feasibility study. Mr Christopher V responded that there was no point of doing a feasibility study if the ground sentiments were against the proposal. That was the reason the survey was taken to get the view of the people first; also, because our place was not custom-built for this purpose. Mr Moses Abraham Devadass mentioned that there were only two options on the ground floor. He said that we need not make anything very exquisite, and it doesn't have to be a permanent room, for that matter. The sentiments of the people are in favour of it, so can we just go ahead and allocate a room to provide the service? Mr Rufus mentioned that we need to do a feasibility study before proceeding with this service. Mr. Christopher V mentioned that the new task force will do the feasibility study and the practical guidelines for the Bereavement Services. Chairman mentioned that the current task force will be disbanded, and the incoming PCC will have to form a new task force to look at the feasibility studies.</p>
11.0	Questions and Answers received on AGM 2022, EOGM and 2022 Ministry Reports:
11.1	<p>Christ Church Constitution:</p> <p>Mr. Aaron asked that in the last AGM he had requested for the Constitution to be updated. He would like to further query if the Constitution addresses the number of years of term in office that each member can hold, in particular, the EXCO members. This is so that others have an opportunity as church members to hold office or rotate it.</p> <p>PCC Response:</p> <p>Diocese is working on a template (constitution) to issue to all parishes to foster better uniformity. We are waiting for further guidelines from the Diocese. The current Constitution does not address the maximum number of years a member can hold office. He or she is eligible for re-election after the expiry of the term. Finally, any electoral role member can be nominated for all positions except for the position of vicar's warden.</p> <p>Mr. Aaron asked whether there has been any effort to make a draft with any changes? This was highlighted since last year and no changes had been done for the last 50 over years.</p> <p>In response, the Vicar mentioned that a draft had been prepared during Mr. Thomas Jeyaseelan's tenure some years ago. However, the diocese advised waiting as they were in the process of revising the entire Diocesan constitution. The Vicar further explained that when he wrote to the Chancellor in 2023 about the matter, the response was to await the revision of the diocesan constitution before proceeding. Mr. Thomas Jeyaseelan added that the draft was created much earlier, before the COVID pandemic, and efforts were made to compare our constitution with those of other churches.</p>
11.2	<p>Redevelopment fundraising committee:</p> <p>Mr. Aaron asked what efforts had been taken to generate fundraising for the Christ Church building. Perhaps the committee can provide the members of the</p>

	<p>congregation an update on the past year efforts by the PCC or the fundraising committee to bridge the \$750,000 that is currently in debt to the Diocese.</p> <p>PCC Response:</p> <p>Please refer to the redevelopment Fundraising committee report for details.</p> <p>Mr. Aaron Masih expressed that he had not received a response yet and was unaware of the efforts made to repay the sum of \$750,000. In response, the Vicar stated that there is still an outstanding loan, and the fundraising committee is actively working on it. He mentioned that one of the upcoming events listed in the calendar is a food and funfair, which is aimed at raising funds. Additionally, the Vicar mentioned his intention to appeal to other churches for assistance in settling the loan.</p>
11.3	<p>Update on Malayalam service:</p> <p>Mr. Aaron expressed his interest in receiving an update on the Malayalam service, noting that Pastor Biju had diligently served the Congregation for the past eight years before his departure for Kerala in November 2022. He enquired whether the EXCO or PCC had sufficiently addressed the pastoral needs of the congregation, including cell group meetings, prayer gatherings, and home visits. Mr. Aaron also questioned whether the leadership was exploring a long-term plan for securing a permanent Pastor for the Malayalam service or if the current system of rotating pastors was considered an interim solution. He suggested that an update on future plans for the Malayalam service would be appreciated.</p> <p>In response, the Vicar stated that he was currently overseeing the Malayalam service and working closely with a newly formed core team to manage the weekly service. Additionally, the Parish's senior Lay reader, Bro. Thomas Jeyaseelan, was assisting with preaching. The Vicar mentioned their engagement of Rev. Shiju Samuel from CSI Emmanuel Church to lead Holy Communion on the 1st Sunday of each month and preach on the 3rd Sunday in Malayalam. He also noted occasional preaching by pastoral team members and plans to start cottage prayer meetings and home visits after Easter. Members were informed that service growth was necessary before considering the employment of a local Malayalam-speaking Pastor. Until then, the Vicar would directly provide pastoral support for the service.</p> <p>In response to the Vicar's update, Mr. Aaron Masih emphasized the collective responsibility to nurture the small congregation, stating that the effort should be shared among all members. He emphasized that the responsibility was not solely on the Church Leadership or the PCC, but on everyone involved.</p>
11.4	<p>Mission Fund update:</p> <p>Mr. Aaron requested an update from the leadership following the Extraordinary General Meeting held in February 2023. He expressed his desire for information from the Missions Committee regarding their plans for utilizing funds in the upcoming year. Mr. Aaron specifically asked for a breakdown of how the funds would be allocated throughout the year. He enquired if Nepal was the sole focus of the Mission Committee's efforts or if they were considering other locations as well. Additionally, he suggested organizing more trips throughout the year, rather than solely in November, to allow greater participation from members of other services.</p> <p>Response for Mission and Evangelism committee:</p>

Response from Missions & Evangelism Committee: (Hamsi)

Breakdown: 2023 Missions Fund Budget

Description
Missionary to Nepal from Church
Support for India Missions through MFC
Support for Indian Friends Tamil Ministry
Provision for Christ Church Building, Pokhara
General Mission
Support for other missions - Myanmar & India
Support for Missions or Evangelism Initiatives through Punjabi Service
Support for Missions or Evangelism initiatives through 8 am Service
Support for Missions or Evangelism initiatives through Contemporary, English & Malayalam
Mission Trip and Others
Community Services - PFS, Pek-Kio and others
Support for Diocese Missions
Support for Christ Church Pokhara
Provision for Church building in Bihar
Total Budgeted Expenditure for 2023
(As per the printed Financial Statement)

Total budget expenditure comes up to \$220,385.

The PCC responded that, as part of the Anglican Diocese, they continually aligned their direction, particularly concerning missions, with that of the Diocese. They explained that Nepal had become the primary focus due to the deployment of homegrown missionaries and a commitment to plant Christchurch Pokhara for the 75th year celebration. However, they emphasized that Nepal was not the sole focus. They cited support for mission work in Myanmar by Bro. Paulson and mentioned their support for other diocese work in Bali, Indonesia, aimed at transforming a theological college and building a cathedral in Gambela, Ethiopia. Additionally, they highlighted ongoing support for missionaries and mission organizations in South India, exclusively funded by the 8 am service, as well as efforts in North India. They also mentioned Christchurch Sunday School's initiatives, such as funding a borewell in a remote village in Bihar through Harvest Ministries and providing winter clothing for missionaries in Bihar. They further mentioned plans to support the building of a church hall in Bihar, North India, this year. Locally in Singapore, they supported various missions and evangelism initiatives across all six services, with a consistent focus on community service initiatives.

Mr. Rufus enquired about whether the Bihar Harvest Ministry constituted new mission support and sought clarification on the criteria for selecting new mission support. Mrs. Hamsi Stanley confirmed that indeed, the Bihar Harvest Ministry was a new mission supported by the Sunday school. She explained that the decision was made after deliberation by the Mission Committee members and was in accordance with the committee's policy for selecting missions. Additionally, she mentioned that the biennial review process where the missionaries supported are reassessed every two years.

The Vicar added that the support for the Bihar Harvest Ministry stemmed from a one-time appeal. The mission discussed and endorsed the appeal, after which it was presented to the PCC for further consideration and ultimately received approval.

Mr. Rufus noted that the support for the Harvest Ministry was set to continue into the following year, implying that it was not a one-time endeavour.

Mr. Aaron questioned whether it was typical to have a \$220,000 budget while the church was indebted for \$750,000. He noted that funds for the mission fund primarily came from tithing to the General Fund and Building Fund, emphasizing that this money was specifically allocated for missions and not for other expenses.

11.5

No questions should be raised other than emails:

Mr. Aaron questioned the rationale behind a new provision preventing questions during the Annual General Meeting (AGM). He highlighted that such a rule had never been outlined in any constitution or rules previously. He queried this sudden

	<p>imposition of a rule and whether it meant that congregation members no longer had the right to ask questions or voice their opinions during the AGM. Additionally, Mr. Aaron raised concerns about elderly members who might not have access to email or computers, emphasizing the importance of considering their needs and whether provisions had been made to accommodate them during the meeting. He suggested that there should have been some consideration given to the elderly members to ensure they could participate fully in the AGM.</p> <p>The PCC responded that questions have been submitted via email since the 2020 AGM, and they have continued with this practice since then. However, they acknowledged Mr. Aaron's suggestion, mentioning that the upcoming PCC would review it.</p> <p>Mr. Aaron expressed his dissatisfaction, stating that he had only been informed about the restriction on raising questions via email a week or two before the AGM. He believed that such a restriction should not be imposed on members and advocated for allowing members to ask questions during the AGM. He made it clear that he disagreed with this approach.</p> <p>The Vicar explained that he had announced the AGM details at the Punjabi service and subsequently by Pastor Moses. He also mentioned that the details could be found on the church website. The PCC's decision was not to disallow questions or restrict them, but rather to ensure they had sufficient time to respond to questions. However, he assured Mr. Aaron that his concern had been noted and would be looked into by the incoming PCC.</p>
11.6	<p>Evangelism Efforts.</p> <p>Mr. Rufus proposed that there should be increased participation from the church in evangelism efforts. He noted that while there have been evangelistic efforts led by the Mission Committee and pastoral team in recent years, there seems to be a lack of involvement from every church member. Mr. Rufus referenced the evangelistic approach of their former Bishop, Rt. Revd Rennis Ponniah, who emphasized personal evangelism on a mass scale through the celebration of HOPE. He suggested that if each family or individual took steps to pray for five of their close friends, invite them to evangelistic programs, and share their testimonies with them, it could lead to a great harvest of souls. Mr. Rufus urged everyone to pray for a collective growth in the burden for perishing souls.</p> <p>The response from the Mission and Evangelism Committee was noted, expressing hope and prayer for increased participation from church members. They acknowledged the movement of God among the members and their efforts to reach out to the lost. It was mentioned that many members from various functional groups assisted in distributing flyers for the Good Friday program. Additionally, evangelism initiatives have been initiated at the Cell Group level, with some members actively participating in personal evangelism efforts such as "Come home this Christmas" and "Celebrate Easter at home". Members are also reminded to pray for five individuals and invite them to Healing services held on the 5th week of each month, which occurs four times a year. The committee expressed a prayerful desire for more members to come together as a community for Christ and to collectively grow in the burden for perishing souls.</p>
11.7	<p>Special Committees / Task Force:</p> <p>Mr. Rufus enquired about the process for selecting members for special committees or task forces, such as the Redevelopment Fundraising Committee or Dedication Service Committee. He asked whether there was a good representation from all six services.</p> <p>The Vicar responded that the chairman, convener, and coordinators for committees and task forces are appointed by the Vicar. Additionally, committee members are appointed by the Vicar as well as the Chair of the committee. The selection of members from all six services depends on the terms of reference, expertise required, and objectives of the committees or task forces being formed.</p>

	<p>The Vicar assured the attendees that when forming a task force, he aims to include representatives from all services. He cited the example of bereavement services, where representatives from all six services were included.</p> <p>Mr. Rufus noted that some members are present in many committees while others are not in any. He requested the Vicar to consider limiting this to allow more members to be involved in church activities. The Vicar acknowledged this point.</p>
11.8	<p>Nomination procedures:</p> <p>Mr. Rufus enquired about the procedures for nominations for the Annual General Meeting (AGM). He expressed concern that members might not be familiar with candidates nominated from other services. He suggested that announcing the names of candidates immediately after the nomination cutoff would allow members to learn more about the candidates before the AGM.</p> <p>The PCC responded that when notice for the AGM is issued, electoral members are informed of the start and end date for nominations. Nominated members are then presented at the AGM. In the event of a contested position, members are given an opportunity to vote. This is the current process in place. Regarding the suggestion made by Mr. Rufus, the upcoming PCC can discuss its implementation if deemed necessary.</p>
11.9	<p>Shifting AGM from Sunday to Saturday:</p> <p>Mr. Rufus raised concerns regarding the change in the common practice of holding the Annual General Meeting (AGM) on a Sunday. He suggested that Saturday may be a working day for some individuals, making it difficult for them to attend the AGM, whereas Sunday is a designated off day in Singapore. He emphasized the importance of choosing the most convenient date and time to ensure maximum attendance at the AGM.</p> <p>Mr. Rufus questioned why the PCC selected a public holiday for the AGM. He expressed concerns about potential conflicts with Singapore's promotion of racial harmony, as church members may have plans to visit their Muslim friends in the evening.</p> <p>He suggested that a survey should have been conducted before changing the AGM schedule and requested clarification on whether AGMs had been held on public holidays in the past.</p> <p>The Chairman had previously explained, both at the recent Extraordinary General Meeting (EOGM) and when the AGM notice was issued, that the AGM was scheduled for Saturday due to services being conducted throughout Sunday. With new members attending and the Vicar's desire to avoid disrupting services, it was challenging to find a suitable time slot on Sunday for all members across all services to attend without causing disruptions.</p> <p>Regarding the question about holding the AGM on a public holiday, the Vicar acknowledged the concern. He explained that this time, the AGM coincided with the submission of four Synod representatives to the Diocese. Some reports were delayed, leading to a delay in the AGM scheduling. In the future, efforts will be made to avoid scheduling the AGM on public holidays.</p> <p>Mr. Rufus proposed changing the timing of the Punjabi and contemporary services to accommodate holding the AGM on Sunday. He clarified that we are not cancelling services. He referred to a previous occasion where services were cancelled. Mr. Rufus mentioned that the timing of the Punjabi service could be adjusted when they go for picnics, and feasibility could be explored with the members. Alternatively, he suggested holding the AGM on Sunday afternoon following lunch provided by the church.</p> <p>Pastor Moses responded, speaking on behalf of the Punjabi service. He highlighted that the Punjabi service has a unique congregation, with around 70% of attendees being domestic helpers who can come to church only on Sunday. Pastor Moses expressed concern that shifting the timing of the service could deprive them of attending, as many of them arrive around 11:00 am. He emphasized his personal belief that Sunday is the Lord's Day and sees the AGM as a business matter.</p>

	<p>Mrs. Vinolia Ponniah mentioned that despite the pastors informing about the change in timing of the contemporary service from 11 am to 9 am, some domestic helpers still arrived at 11 am, forgetting about the change.</p> <p>In response to Pastor Moses, Mr. Rufus pointed out that if Sunday is considered the Lord's Day, then picnics should not be scheduled for that day.</p> <p>Pastor Moses clarified that this year, the Punjabi service timing was changed to 10 am instead of 9 am on April 30th, followed by their picnic.</p> <p>Pastor Theodore weighed in, acknowledging the evolution of the Parish of Christ Church from one Tamil congregation and one Punjabi congregation to now having six congregations and services. He recognized that change can be challenging but emphasized the importance of understanding the expanding ministry. He suggested prioritizing the ministry done during services and allowing the AGM business to be conducted on another day.</p> <p>Mrs. Ruby Rufus expressed her belief that the AGM involves discussing the Lord's work and therefore should be given priority. She emphasized that the AGM is not about commercial business and suggested that if the service timing were changed once a year and members were informed well in advance, they would be able to remember. Mrs. Ruby Rufus also mentioned that Pastor Moses had previously stated that many Punjabi members can only attend on Sundays.</p> <p>Mr. Aaron appealed to the congregation to prioritize correctness over convenience. He questioned whether it was appropriate to disrupt Sunday services for the sake of convenience. He proposed exploring the option of holding the AGM on Sunday from 2:00 to 5:00 pm to maximize attendance without disturbing the Sunday services.</p> <p>The Honorary Secretary noted the attendance of 146 people at the Saturday AGM as evidence of members' commitment. However, she assured that all the comments and suggestions would be submitted to the incoming PCC for consideration.</p>
11.10	<p>Adopting good practices from virtual AGM:</p> <p>Mr Rufus asked why the following practices were not considered as good practices. Submission of nomination form online. Easy to use and time saving. There will be a time stamp by the system and system controls cut off time. No change can be done after the cut off.</p> <p>If there is an election for any position or resolution, then the members are notified through the proxy form. Members will have enough time to go through it before casting their vote in the AGM.</p> <p>PCC Response: The oncoming PCC will discuss and review all the suggestions mentioned for the following year.</p>
11.11	<p>Only questions submitted online before AGM can be discussed at the AGM:</p> <p>Mr. Rufus emphasized that while members may submit their questions online, this should not be the sole forum for raising queries. He advocated for allowing members to raise new questions at the AGM itself, as this has been the practice for many years. He pointed out that not everyone is proficient with technology or has access to computers or laptops to submit questions online.</p> <p>The PCC responded that the incoming PCC would discuss and review all the suggestions provided for the following year.</p>
11.12	<p>Reports:</p> <p>Mr. Rufus expressed appreciation for the PCC's decision to provide hard copies of financial statements upon request. He suggested extending this procedure to other important AGM reports, such as the AGM Minutes and Secretary's report. To streamline the process of requesting and collecting these hard copy documents, he proposed implementing an online form or request system instead of interrupting the church office staff on Sunday.</p>

	The PCC responded that the incoming PCC would discuss and review all the suggestions provided for the following year.
11.13	<p>Secretaries report: Question from Mr. Rufus: Is any member co-opted as a PCC member for the year 2022? Only three out of four seats were filled for PCC members at the AGM.</p> <p>PCC Response: No.</p>
11.14	<p>Clergy, Pastoral staff update: Mr. Rufus wanted to know who the priest in charge of the Tamil service was and why it was not mentioned.</p> <p>PCC Response: Vicar, Rev Canon Steven Asirvatham, is in-charge of the Tamil service.</p>
11.15	<p>Redevelopment project: Mr. Rufus requested to know the redevelopment project forecast, which was stated to be 7.6 million, and what the actual cost was.</p> <p>PCC Response: This information is provided in the 2022 Christ Church Development project. Project financials are as follows: The total approved project cost is 7.7 million, and the project's actual cost until completion is \$7,758,496.</p>
11.16	<p>Building redevelopment fund: Mr. Rufus queried why the fixed deposit interest amount needs to be estimated and then adjusted. He highlighted that the Treasurer previously mentioned he would clarify with the auditors and requested an update.</p> <p>PCC Response: The auditors explained that since the maturity date of the fixed deposit does not align with the year-end closure, it is a common practice to calculate an estimated interest amount.</p>
11.17	<p>Mission Fund: Mr. Rufus asked about the estimated budget presented for the Pokhara church building project by Mr. Bose, which is \$250,000. He noted that funds were being set aside for the building project from the available Missions Fund, as this was confirmed only in May 2022. He enquired about how much funds have been set aside for the Pokhara church building project so far and what the fundraising plans were.</p> <p>Response from the Missions and Evangelism Committee: The situation in Nepal, especially in Pokhara, is very fluid and challenging. The estimated budget presented by Brother Bose last year was for building the church next to the Joyland kindergarten on the new site purchased by the Deanery of Nepal. Unfortunately, there has been opposition from the community and the local government to put up the church there. Therefore, the latest update from Brother Bose is that the church building plan has to be shelved for now. The Mission Committee has been setting aside funds of \$40,000 in the year 2023 to honour our 75th-year commitment.</p> <p>Mrs. Vasanthi Bose provided the following updates about Christ Church Pokhara: The situation in Pokhara is very fluid now. The political and religious situation is unfavourable. There has been a newly elected mayor in November who was not supportive of the church. At this point in time, it may not be best to place a church on school premises, as it could negatively impact the school. A small fellowship was held at one of the pastor's homes, which is near the kindergarten. Please pray for finding a new premises.</p>
11.18	<p>Redevelopment Fund Raising: Question from Mr. Rufus: In the year 2019, approximately \$7000 was invested in non-perishable items for the golf tournament. The Redevelopment Fund Raising committee responded that these</p>

	<p>items are still with us and there are plans to repurpose them. What happened to these items and what is the plan?</p> <p>PCC Response:</p> <p>The items purchased for the golf tournament in 2019 were repurposed to bless the 2022 IFTM Christmas outreach as well as the 2022 Nepal Mission trip.</p> <p>Mr. Rufus responded that these items were initially acquired to raise funds for the new building and not for mission activities. He expressed concern over the loss of \$7000 from the Redevelopment fund and enquired about the controls that will be implemented to prevent such spending before confirming an event.</p> <p>The Chairman explained that it was unfortunate that the golf tournament, intended to raise funds, was abruptly halted due to COVID. Organizing a golf tournament under current circumstances is challenging. Given these circumstances, the PCC decided to allocate the items to bless IFTM brothers and individuals in Nepal. Moving forward, similar situations will be managed more effectively.</p>
11.19	<p>Youth Task Force:</p> <p>Mr. Rufus asked for the update on the following response from PCC that the Chairman and the oncoming PCC will study the feasibility of having a full-time Youth Pastor.</p> <p>PCC Response:</p> <p>It is still in process.</p> <p>Mr. Rufus mentioned that the Youth Task Force is organizing good programs for youths attending the church, and improvements are evident. However, there has not been noticeable progress with youths who do not attend our church. He emphasized the need for pastoral care for these youths.</p>
11.20	<p>Sunday School:</p> <p>Question from Mr. Rufus:</p> <p>Is there any Vacation Bible School (VBS) planned for this year?</p> <p>PCC Response:</p> <p>Yes, VBS will be conducted from November 23rd to November 25th.</p>
11.21	<p>Appreciation from Mr. Stanley:</p> <p>I would like to express my sincere appreciation to the Pastoral Team, PCC, Sis. Rani, Bro. Alex, Media Team, Choir Team, Praise & Worship Team, Ushers, Flower Decoration Team, Building Committee, and Safety Management Team for their dedicated support during the COVID pandemic.</p> <p>PCC Response:</p> <p>Thank you, Brother Stanley, for your heartfelt appreciation. Let us continue to work together for the glory of our Lord Jesus Christ.</p>
11.22	<p>Question from Mr. Stanley:</p> <p>Are there any plans to revise the quorum numbers to ensure fair representation in the AGM?</p> <p>PCC Response:</p> <p>Yes, this will be reviewed alongside with Diocese, when we get further direction on what to do and how to move forward with the Constitution.</p> <p>Mr. Stanley mentioned the following:</p> <p>Back then when the Constitution was drafted, maybe we had only like 150 members. Maybe that is the reason just for clarity purposes, they said one fifth or thirty. When I went through our Church Constitution, there are things which have been changed probably from the Diocesan guideline. For example, Electoral roll, it says 18 years and above, but over here we are practicing 17 years and above and it doesn't mention about assistant Secretary, Assistant Treasurer and Synod representatives. So that means we are following some other guideline probably the Diocesan constitution. Is there any way we can make the quorum as 1/5 rather than 1/5 or 30.</p>

The reason being we have 14 PCC members. With 14 PCC members and their families we can easily get the quorum of 30.

The Chairman explained that changing the constitution of a church involves a lengthy process. Approval from the standing committee, the Bishop, and the Chancellor is necessary before any changes can be made. He clarified that aspects such as Synod representatives, which may appear absent in the church's constitution, are outlined in the Diocesan constitution. He emphasized that the Diocesan constitution supersedes every church constitution and noted that the Diocesan constitution does not stipulate anything about quorum. He assured the members that the matter would be addressed when the new committee assumes responsibility. Additionally, he mentioned awaiting the Diocese constitution for further guidance.

12.0 Questions and Answers received on Finance Report 2022:

12.1 Update on the Redevelopment Fund.

Treasurer gave the following updates on Redevelopment Fund.

REDEVELOPMENT FUND UPDATES AS OF 31-MAR-2023

DESCRIPTION	2022 AGM (As of 30-Apr-22)	2023 AGM (As of 31-Mar-23)
1a. Internal (Funds Received)		
Pledges + Donations	\$716,728.59	\$769,381.41
Fund Raising	\$315,747.03	\$350,901.54
Sale of Hertford Mansion	\$1,171,416.47	\$1,171,416.47
Total (1a)	\$2,203,892.09	\$2,291,699.42
1b. Internal Transfers		
Amount transferred from GF to RDF (Resolution - 2017)	\$60,000.00	\$60,000.00
Amount transferred from BF to RDF (Resolution - 2017)	\$240,000.00	\$240,000.00
Amount transferred from MF to RDF (2017)	\$18,098.00	\$18,098.00
Amount transferred from BF to RDF (EGM - Nov 2015)	\$538,508.69	\$538,508.69
Total (1b)	\$856,606.69	\$856,606.69
INTERNAL TOTAL (Funds Received (1a) + Transfers (1b))	\$3,060,498.78	\$3,148,306.11
2. External (Funds Received)		
Loan From Diocese (750K)	\$750,000.00	\$750,000.00
Short Term Loan From Diocese	\$0.00	\$90,000.00
Donation from Far East (Inclusive of Interest)	\$3,123,319.89	\$3,123,319.89
Donation from Far East	\$500,000.00	\$500,000.00
EXTERNAL TOTAL (2)	\$4,373,319.89	\$4,463,319.89
TOTAL FUNDS (INTERNAL + EXTERNAL)	\$7,433,818.67	\$7,611,626.00

Summary of the Receipts:

Total Internal Funds received - \$2,291,699.42

Total Internal transfers - \$856,606.09

Total External Funds received - \$4,463,319.89

Total Funds received - \$7,611,626.00.

RDF PROJECT UPDATES	2022 AGM (As of 30-Apr-22)	2023 AGM (As of 31-Mar-23)
Project Cost	\$7,700,000.00	\$7,758,495.45
Payments	\$6,964,228.35	\$7,571,212.00
Final Amount Payable	-\$735,771.65	-\$187,283.45
*Cash at Bank	\$469,456.49	\$15,351.76
**Loan from Diocese (Balance from 1M Loan)	\$250,000.00	\$0.00
Final Amount Payable (Shortage)	-\$16,315.16	-\$171,931.69

We will come up with resolution to settle the \$90,000 short term loan from the Diocese 2023 and \$187,283.45 to our contractors by August 2023.

	<p>Mrs. Hamsi enquired whether the transfer of \$18,098 from the Mission Fund to the Redevelopment Fund was approved by the PCC before its execution, considering that the Mission Fund is a Restricted Fund.</p> <p>Mr. Rufus noted that a similar question was raised in the previous AGM.</p> <p>The Treasurer stated that he would investigate the matter and provide an update.</p>
12.2	<p>Following questions from Mr. Moses Abraham.</p> <p><u>Questions and Clarifications on EOGM Minutes</u></p> <p>1. Reference to Item 5.3 – Section A. To my question if fund movements from the Development Fund to other funds would be tabled at the AGM for approval, we received contradicting replies from Mr. Kingsley and Mr. Mahendran.</p> <p>Answer : Mr Kingsly responded that the Development Fund is a Designated Fund which PCC can decide.</p> <p>Mr Mahendran further added that there should not be any transfers from Development Fund to General Fund. Development Fund being a Designated Fund will only be used for matters concerning the buildings.</p> <p>On the one hand when it matters to Mission Fund which is also now classified as "Designated Fund", Any Transfer to non-mission activity, should be tabled in the AGM or EOGM of the Parish of Christ Church and approved by the members of the AGM or EOGM. Why can we not have the same rules for Development Fund. Why do we need to tie down the Development Funds to be used only for "Building Matters".</p> <p>PCC Response: PCC will consider your suggestion. Thank you.</p>
12.3	<p>2. Reference 5.3 Section B - Question. - Mr Moses stated that funds have been transferred in the past from Development Fund to manage deficit in the General Fund. Should there be insufficient funds in the General Fund what is the process of transferring funds.</p> <p>Answer - Responses from Mr Mahendran and the Treasurer are as follows: - funds were ONLY transferred from the Development Fund to support the Kindergarten Fund. - should there be a cashflow issue in the future, there is a possibility for funds to be transferred from the Development Fund to the General Fund for pressing needs to pay for key expenses such as salaries. PCC will make the decision to transfer funds.</p> <p>Response from Moses - Please find attached SOME evidence of transfers from Development Funds.</p> <p>Please note that there are more pages from other years that transfers were made. My point here is that if we make rules to follow, it should be across the board for all money matters and not just your favourite field or activity.</p> <p>There should be checks and balances as to how money is spent and if necessary, go through the AGM process if a big some of money needs to be spent.</p> <p>And I strongly believe that our predecessors invested in the other buildings around the church to ensure that we will be able to sustain our selves with the income that we generate from the buildings. In the event hard times, the funds generated from the buildings will keep the church going and not be beholden to others due to lack of money. Please do not keep saying that the Building Fund should only be used for Building matters. Remember that the buildings and its funds belong to the church and not the Church that belongs to the Building Fund or Building Committee. We have to be wise in how we use the assets we have.</p> <p>PCC Response: PCC acknowledges that funds were transferred from the Development Fund to the General Fund. In response, the PCC proposes the following recommendations regarding fund movements between the General Fund and Development Fund:</p>

	<ol style="list-style-type: none"> 1. To fix a threshold of 100K for General / Development fund for approval by PCC. The maximum of such transfers should not exceed more than 300K per year. 2. For amounts more than the above threshold, that matter will be brought to AGM or EGM for approval. 3. Stating 'funds to be used only for building matters' is only a guideline. When there is an urgent need and there is insufficient cash flow in other funds, we will follow the above points 1 & 2 and act accordingly even if the urgency is not related to building. 4. Nevertheless, the Vicar as Chairman of the PCC and AGM will bring it to the notice of the congregation if there is a necessity. <p>"A resolution will be submitted during this AGM for approval."</p>
12.4	<p>3. Reference 5.3 Section C</p> <p>Question - Mr Moses noted that we have an interest free loan of \$750, 000 to repay to the Diocese. With no funds coming into the Redevelopment Fund, no revenue generated through activities, we may use the revenue from the Development Fund to pay the loan. He noted that according to him that is considered movement of money from one fund account to another. He wanted to know if this will be tabled at the AGM for approval.</p> <p>Answer - Mr Mahendran explained that the Redevelopment Fund is a Restricted Fund created solely for the purpose of managing the new building. After the completion of the building and all the payments are made, this fund has to be closed. The balance funds if any will be transferred to the Development Fund. Development Fund would have to take over the Asset as well as the liability of the fund. All donations if any from this building will go into the Development Fund which will be managed by the Building Committee. The loans will then be paid from the Development Fund. Based on the answer above, my question was meant to be "Are we going to close the Redevelopment Fund Account before making full payment in the next 5 years and not a query if we can close the Redevelopment Fund before full payment. My concern is if we would continue to have the zest or umph to raise funds in the 5-year grace period to meet the commitment or get diverted to other new ventures by taking the easy way out to let the Development Fund take over the commitment. Will this matter be brought to the AGM or EGM to decide.</p> <p>PCC Response: "PCC and the leadership are committed to continuing fundraising activities until the loan is fully cleared. In accordance with accounting policy and auditor advice, once the final payment expense is made, the Redevelopment Fund and bank account will be closed."</p>
	Following questions from Mr. Rufus.
12.5	<p>Financial statements: Page 4 Please explain the new fund called Asset capitalization Fund.</p> <p>Response from Auditor: "The Asset Capitalization Fund is intended to capture the cost of the Plant, Property, and Equipment (PPE) funded by the building redevelopment fund, as well as to absorb the depreciation of these PPE. There will be annual amortization to the asset capitalization fund, which represents the annual depreciation of all asset items acquired with the building redevelopment fund." In response, Mr. Rufus asked, "Is this really part of the Redevelopment Fund?"</p>

	<p>Mr. Mahendran replied, "The asset capitalization fund is not an additional fund. Whatever we spent from the Redevelopment fund to create this building, it has now become an asset. This asset could either be included in the general fund, in which case your general fund will be shown as 7.7 million plus any remaining amount. The auditors have treated it as a separate amount and are calling it an Asset Capitalization Fund. Whatever depreciation occurs from now on will be deducted from this fund. After 40 years, this account will become zero."</p>																																		
12.6	<p>Financial statements: Page 5 Transport - \$5,673 Does this amount comprise the claims of all staff? (Parish workers & Office staff)</p> <p>Response from Treasurer: Yes.</p>																																		
12.7	<p>Financial statements: Page 19 Why is the sum of \$60,838 reflected as an 'At Cost' for the Rev. Canon Samuel Baboo block in both 01.01.21 and 01.01.22? What is this \$60,838 for?</p> <p>Response from the Auditor: "The Asset Capitalization Fund is intended to capture the cost of the Plant, Property, and Equipment (PPE) funded by the building redevelopment fund, as well as to absorb the depreciation of these PPE. There will be annual amortization to the Asset Capitalization Fund, representing the annual depreciation of all asset items acquired with the building Redevelopment fund."</p>																																		
12.8	<p>Please provide the details/breakdown of the \$160,937 reflected as 'renovation expenditure'. Does this cost include resurfacing works carried out at the parking area?</p> <p>Treasurer provided the details for these expenditures.</p> <table border="1"> <thead> <tr> <th>Description</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>Ramp retiling, Sanctuary Step</td><td>11,738.53</td></tr> <tr> <td>Re Alignment of Boundary Fence</td><td>12,729.58</td></tr> <tr> <td>Road Works</td><td>10,257.82</td></tr> <tr> <td>Flat roof water proofing</td><td>7,650.50</td></tr> <tr> <td>IT Works for Sanctuary Building</td><td>3,151.47</td></tr> <tr> <td>Painting Works Internal Wall and ceiling</td><td>34,427.25</td></tr> <tr> <td>Tiling Work for external Staircase</td><td>1,066.58</td></tr> <tr> <td>Water Leaking Works</td><td>26,268.50</td></tr> <tr> <td>Painting work at canteen and foyer</td><td>9,844.00</td></tr> <tr> <td>Baptism tank</td><td>8,667.00</td></tr> <tr> <td>Water Leaking Works-Sanctuary</td><td>1,901.12</td></tr> <tr> <td>Carpet</td><td>6,900.00</td></tr> <tr> <td>Dismantle toilet Container</td><td>3,210.00</td></tr> <tr> <td>Replacement of dome</td><td>19,795.00</td></tr> <tr> <td>Maintenance of fire safety equipment</td><td>3,330.00</td></tr> <tr> <td>Total</td><td>160,937.35</td></tr> </tbody> </table>	Description	Amount	Ramp retiling, Sanctuary Step	11,738.53	Re Alignment of Boundary Fence	12,729.58	Road Works	10,257.82	Flat roof water proofing	7,650.50	IT Works for Sanctuary Building	3,151.47	Painting Works Internal Wall and ceiling	34,427.25	Tiling Work for external Staircase	1,066.58	Water Leaking Works	26,268.50	Painting work at canteen and foyer	9,844.00	Baptism tank	8,667.00	Water Leaking Works-Sanctuary	1,901.12	Carpet	6,900.00	Dismantle toilet Container	3,210.00	Replacement of dome	19,795.00	Maintenance of fire safety equipment	3,330.00	Total	160,937.35
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12.9	<p>Please provide the details/breakdown of the \$74,075 reflected as 'Furniture and Fittings' expenditure.</p>																																		

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	<table><tr><th>Description</th><th>Amount</th></tr><tr><td>Wooden door in Parish Hall</td><td>10,464.60</td></tr><tr><td>Lighting for Sanctuary -External</td><td>28,927.34</td></tr><tr><td>Altar Vessels</td><td>634.4</td></tr><tr><td>Chairs and Table</td><td>15,387.70</td></tr><tr><td>Curtain</td><td>1,475.00</td></tr><tr><td>Carpet Tiles</td><td>8,642.53</td></tr><tr><td>Curtain</td><td>4,432.00</td></tr><tr><td>Carpet Tiles</td><td>4,111.60</td></tr><tr><td>TOTAL</td><td>74,075.17</td></tr></table>	Description	Amount	Wooden door in Parish Hall	10,464.60	Lighting for Sanctuary -External	28,927.34	Altar Vessels	634.4	Chairs and Table	15,387.70	Curtain	1,475.00	Carpet Tiles	8,642.53	Curtain	4,432.00	Carpet Tiles	4,111.60	TOTAL	74,075.17
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12.10	<p>The sum of \$190,691 has been reflected as an accumulated depreciation for 'Building under construction'. Is this the depreciation value for the new Rev. Canon Samuel Baboo block?</p> <p>Treasurer response: YES (40 years)</p>																				
12.11	<p>What is the write off cost of \$18,104 for?</p> <p>Treasurer response: For the temporary toilet which is expensed out after the demolition of the same.</p>																				
12.12	<p>Financial statements: Page 22</p> <p>What does the Retention sum of \$187,284 for? Who contributed to the Retention sum?</p> <p>Treasurer response: This is the 2.5% retention sum as per the contractual obligations.</p> <p>What is the total amount of loan received from Diocese?</p> <p>Treasurer response: Long term loan of \$750,000 and short-term loan of \$90,000. Total loan amount \$840,000.</p>																				
12.13	<p>Financial statements: Page 23</p> <p>Why was a sum of \$662,358 transferred from the Building Redevelopment fund (restricted fund) to General Fund? – This is the total sum spent during 2022 which is transferred to building under construction to capitalize</p> <p>Please explain why the amount of \$7,718,923 was transferred from General fund to Asset capitalization fund.</p> <p>Response from the Auditor: The transfer is to capture the cost of the Plant, Property, and Equipment (PPE) funded by building redevelopment fund into Asset Capitalization Reserve. Asset Capitalization Reserve is an account commonly used for building projects as such among churches.</p>																				
12.14	<p>Financial statements: Page 25</p> <p>In 2017, a sum of \$12,628 was paid for Church planting in Pokhara Nepal. The subsequent years also reflected this. Was any amount paid towards the Pokhara church planting work in 2022? If so, where is this reflected in the 2022 Mission Fund report?</p> <p>Treasurer response: No. Mr. Rufus raised a valid point regarding the separation of funds allocated for the new church building from those designated for regular pastoral support. He noted a significant decrease in the Mission Fund from \$12,268 to \$2,000 in 2022, emphasizing the importance of maintaining a separate allocation for building projects.</p>																				

12.15 **Financial statements: Page 26**

Auditor mentions the following in the financial report.

"The PCC of the Church would ensure the deficit balance of this restricted fund be reversed by the closure of the fund with necessary topping of this restricted fund, including effecting any transfer from General Fund, continuing collection appeal etc." What is the meaning of it? What are we going to do?

Response from the Treasurer:

The auditors emphasized the importance of the church continuing to raise funds, with any shortfall being covered by transfers from the general fund. Mr. Rufus raised concerns about the deficit of \$732,000 and proposed closing the fund after necessary funding from the General Fund. However, Mr. Mahendran explained that the auditors do not consider the \$750,000 loan from the diocese as a receipt. The \$732,000 deficit was covered by this loan, and the repayment responsibility lies with the PCC and church management. Additionally, there is an outstanding amount of \$187,000 payable to contractors. The plan is to close the Redevelopment Fund after clearing all outstanding payments to the contractors.

12.16 **Financial statements: Page 27**

Please explain how the sum of \$215,190 has been derived for depreciation of property plant and equipment as seen in note 8.

Treasurer response:

Based on the lifespan of the asset, the depreciation was calculated.

Please provide the details of the \$12,000 farewell love gifts for clergy and pastoral staff. Are there any guidelines for PCC to follow?

Treasurer response:

This was deliberated in detail in PCC before it was approved.

Mr. Rufus suggested establishing guidelines for the PCC to follow in similar situations in the future.

Last year's (i.e.2022) Building Fund had a deficit of \$89,382. However, \$266,289 spent on renovations, furniture & fittings, and PA systems. Were all these expenses urgent/necessary to be completed in year 2022? Could they have been held back for the following year (i.e. 2023)?

Treasurer response:

Since this was done along with the RDF project, we also managed to save costs including 1%GST.

12.17 **Questions from Mr. Stanley Samson**

1. During EOGM, the resolution passed for reclassification of funds was only for Development Fund and Mission Fund.

Below extract from "Extra Ordinary General Meeting – 18 February 2023"

5.0	Reviewed Resolution
5.1	The amended motion is as follows: <div style="text-align: center;">RESOLUTION</div> <p>This Extra Ordinary General Meeting approves the recommendation to release and reclassify the below mentioned Restricted Funds to Designated Funds and ratify to reinstate retrospectively from 1 Jan 2022 onwards.</p> <div style="display: flex; justify-content: center; gap: 20px;"><input type="checkbox"/> Development Fund <input type="checkbox"/> Mission Fund</div> <p>PROPOSER: Canon Steven Asirvatham SECONDER: Mrs Angeline Ponniah</p>

In the Financial Statements 2023 i.e., in page 24, it says reclassification of Organisation Fund. But Organisation Fund was not part of EOGM resolution.

PCC Response:

Organisation Fund details are given below.

- It was not passed as a resolution since there is no separate bank account for Organisation Fund.
- Organisation Fund is always a part of General Fund as the funds are being spent from the General Fund.
- This fund has been in negative for the past many years, and this has been regularized now.
- It was presented in EOGM that this will be reclassified and every year from now on the net amount will be shown as the expenses in the General Fund.

<u>Designated Fund</u>	<u>Sunday School</u> S\$	<u>TFC/ YM</u> S\$	<u>Women for Christ</u> S\$	<u>Senior for Christ</u> S\$	<u>Men for Christ</u> S\$	<u>Total</u> S\$
2022						
Balance brought forward	(10,117)	(17,746)	-	(1,475)	500	(28,838)
Receipt for the year	2,239	320	55	-	-	2,614
Expenditure for the year	(1,963)	(1,262)	(120)	(75)	-	(3,420)
Surplus / (Deficit)	276	(942)	(65)	(75)	-	(806)
Transfer from / (to) general fund	9,841	18,688	65	1,550	(500)	29,644
Balance carried forward	-	-	-	-	-	-

<u>Restricted Fund</u>	<u>Sunday School</u> S\$	<u>TFC/ YM</u> S\$	<u>Women for Christ</u> S\$	<u>Senior for Christ</u> S\$	<u>Men for Christ</u> S\$	<u>Total</u> S\$
2021						
Balance brought forward	(9,165)	(17,442)	15,125	(1,475)	500	(12,457)
Receipt for the year	-	-	1,337	-	-	1,337
Expenditure for the year	(952)	(304)	-	-	-	(1,256)
(Deficit) / Surplus	(952)	(304)	1,337	-	-	81
Transfer to general fund (note 12)	-	-	(16,462)	-	-	(16,462)
Balance carried forward	(10,117)	(17,746)	-	(1,475)	500	(28,838)

On 18 February 2023, the Church had via an EGM released and reclassified the Organization Funds from restricted funds to designated funds w.e.f. 1 January 2022 (note 26).

12.18 General Fund Tithing and Development Fund Tithing.

My assumption is that 10% of income is to be the Tithing from both funds. However, the Actual General Fund tithing and the Development Tithing figures reflected in the Financial Statements, is less than 10%. Please help to clarify this.

<u>General Fund Tithing</u>	<u>Last 2 pgs</u>	<u>Pg 5</u>	<u>Pg 5</u>
General Fund Income	\$ 720,836	\$ 674,224	\$ 615,621
Tithing: 10% of Income	\$ 72,084	\$ 67,422	\$ 61,562
Amount of Tithing as per Note 12/15	\$ 60,000	\$ 64,033	\$ 57,182
Short by	\$ 12,084	\$ 3,389	\$ 4,380
<u>Development Fund Tithing</u>	<u>Last 2 pgs</u>	<u>Pg 23/24</u>	<u>Pg 23/24</u>
Development Fund Income (Less: PUB reim, Verger Salary from GF)	\$ 358,800	\$ 305,008	\$ 220,662
Tithing: 10% of Income	\$ 35,880	\$ 30,501	\$ 22,066
Amount of Tithing as per Note 13/15	\$ 35,880	\$ 25,806	\$ 15,354
Short by	\$ -	\$ 4,695	\$ 6,712

PCC Response:

General Fund Titing,10% is the guideline. Only offerings, Pledges, Tithes Festival & Thanksgiving offerings will be considered. Details receipts for General Fund 2022 given below.

General Fund Tithing	2022	
Income		\$674,224
Deduct: Other Income	\$5,761	\$33,885
	\$408	
	\$12,116	
	\$15,600	
Offerings		\$640,339
10% Tithing		\$64,034
Audit Report		\$64,034
Variance		\$0

No discrepancy found in the General Fund tithing to Mission Fund.

For Development Fund Tithing: Only good will donation from occupants and lease property income will be considered.

Development Fund Tithing	2022	
Income		\$305,008
Deduct: Other Income	\$37,320	\$37,947
	\$401	
	\$150	
	\$76	
Offerings		\$267,061
10% Tithing		\$26,706
Audit Report		\$25,806
Variance		-\$900

10% of \$9K goodwill donation from PFS was missed out in October 2022.

Adjustment will be done in this year.

Mrs. Hamsi requested for more accurate budget for Mission Fund.

13.0 **Questions and Answers received on Finance Budget for 2023:**

Following questions submitted by Mr. Rufus.

13.1 **General Fund:**

There is an increase of \$44,748 in Church ministry & other expenses. Please provide the details. We are having a deficit of \$29,632 this year. Can we reduce these spendings to decrease the deficit?

PCC Response:

Description	Amount
Other Costs-Staff	31,650
Church Ministry/Activities	45,000
Office Expenses/PUB	57,050
Office Equipment /Medical Kit	10,500
COVID Expenses	2,000
Self Financing	40,072

Budget is a plan not a commitment.

By presenting expenditures to the PCC for review and approval before they are incurred, it ensures that decisions are made with full consideration of available funds

	and the necessity of each expense. This method of proactive financial oversight has evidently been effective in addressing deficits and maintaining fiscal responsibility over the past three years.																
13.2	<p>Development Fund: Repairs & Maintenance / Misc. contingency increased by \$36,502. Please provide the details.</p> <p>PCC Response:</p> <table border="1"> <thead> <tr> <th>Description</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>United Hygiene Services Pte Ltd (Cleaning Co)</td><td>43,200</td></tr> <tr> <td>Cleaning Services for CSB</td><td>21,600</td></tr> <tr> <td>Office Renovation- System Furniture</td><td>12,000</td></tr> <tr> <td>Lift Maintenance</td><td>10,000</td></tr> <tr> <td>Christmas Lighting</td><td>1,500</td></tr> <tr> <td>Misc. contingency expenses/ ad hoc repair works</td><td>20,000</td></tr> <tr> <td>Plant Maintenance</td><td>2,500</td></tr> </tbody> </table>	Description	Amount	United Hygiene Services Pte Ltd (Cleaning Co)	43,200	Cleaning Services for CSB	21,600	Office Renovation- System Furniture	12,000	Lift Maintenance	10,000	Christmas Lighting	1,500	Misc. contingency expenses/ ad hoc repair works	20,000	Plant Maintenance	2,500
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13.4	<p>Property / Plant & Equipment - \$68,000. Is it necessary to do the office renovation / work at CSB this year, while we are having a deficit of \$43,073?</p> <p>PCC Response: PCC decided to do the simple renovation for following reasons. The space of parish workers cubicles was small and they needed a bigger space. The office secretary area needs to be partitioned to reduce disturbance (from phone calls and visitors) to the parish workers. Overdue painting was done.</p>																
13.5	<p>Canteen steps retailing cost - \$15,000. Is this the cost for retiling the canteen area and the steps?</p> <p>PCC Response: Tiling is only for the canteen aisle in Hertford Road.</p>																
13.6	<p>Building Redevelopment fund: Is there any budget for Building Redevelopment fund?</p> <p>PCC Response: No, only fund-raising activity is being conducted to raise the required funds.</p>																
13.7	<p>Mission Fund: General mission fund has been increased by \$32,539. Please provide the details for this increase.</p> <p>PCC Response:</p>																

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14.0	<p>Acceptance of 2022 Audited Financial Statement. Proposer: Mr. Rufus Seconder: Mr. Lionel</p> <p>Acceptance of 2023 Budget. Proposer: Mrs. Hema Christopher Seconder: Mrs. Havelen Sundaram</p>																												
15.0	<p>Re-Appointment of the auditor.</p> <p>S. S. ANG & CO Public Accountants & Chartered Accountants 3 Shenton Way #15-08 Shenton House Singapore 068805 UEN: S84PF0364D GST: M90359647P</p> <p>Proposer : Mr Kingsly Christopher Seconder : Rev Canon Steven Asirvatham</p> <p>The appointment of the auditor was approved during the AGM through a show of hands. There were no votes against the appointment, and no abstentions were recorded.</p>																												
16.0	<p>Resolution: Hon Treasurer Mr. Kingsly then tabled a resolution for internal transfer of Funds between General Fund and Development Fund by PCC without AGM approval.</p>																												

THE PARISH OF CHRIST CHURCH
(REGN. NO.T08CC4064J-PTE-01)

Annual General Meeting held on 22 April 2023

Resolution

Resolved that "A threshold sum of up to \$100,000 (One Hundred Thousand Dollars only) from the General Fund and /or Development Fund is allowed for internal transfer by approval of PCC. The maximum of such transfers should not exceed more than \$300,000 (Three Hundred Thousand Only) per year".

PROPOSER
Rev Canon Steven Asirvatham
Vicar

SECONDER
MR KINGSLEY CHRISTOPHER
HON TREASURER

The Treasurer mentioned that the resolution was based on the suggestion submitted by Mr. Moses.

Mr. Moses replied that his question was why Development Fund money could only be used for building expenses and not for General Fund expenses. He also mentioned that he had not requested a funds transfer of \$100,000. Many years ago, the church organ had been bought for \$124,000 without AGM approval. For urgent needs, it was suggested that an EGM could be called after a Sunday service for approval. He stated that he did not agree with the above resolution.

Mr. Rufus asked what the purpose of the resolution was. He believed that the \$300K/year limit was too high. In response, the Treasurer mentioned that the limit had been set to handle emergency situations such as COVID-19, based on Mr. Moses's suggestion. It was proposed to transfer \$187,283 to the Redevelopment Fund from the General Fund and Development Fund. Mr. Rufus mentioned that since the amount to be transferred to the Redevelopment Fund was known, the resolution should be more specific for this purpose rather than for general purposes. He also expressed his disagreement with the above resolution.

Mr. Mahendran explained that the current church situation did not necessitate any transfer of funds due to the absence of deficits. However, he mentioned that earlier questions had prompted the need for a proper resolution for deliberation by the PCC. The main reason for this resolution, as highlighted by the Treasurer, was the impending payment of \$187,000 by August. Mr. Mahendran expressed uncertainty regarding the fundraising activities' outcome, emphasizing the need for them to commence immediately to ensure sufficient funds by July for the August payment. Taking these factors into consideration, he stated that they had initially thought the resolution necessary.

Mr. Alfred Ponniah expressed his perspective, stating that he believed the purpose of the debate was to foster different views. However, he disagreed with the implication that giving a free hand would lead to abuse, emphasizing that the individuals in the PCC were elected by the members and therefore should be trusted. While he acknowledged the importance of debate, he felt that the tone regarding the issue of a free hand might not have been appropriate or accurately conveyed the intended message.

Ms. Ruelia expressed her viewpoint, stating that she did not view it as distrust but rather as a genuine concern. She mentioned the City Harvest case and how government authorities were now scrutinizing excessive use of funds and transfers. She believed that asking for clarity and making decisions collectively as one body within the church was the appropriate course of action. She clarified that the intention was not to withhold approval but rather to understand the details before giving it.

Mr. Thomas Jeyaseelan highlighted the requirements of the redevelopment fund, noting that there are at least two payments that must be made. Firstly, final payments are due to the contractor, architect, and quantity surveyor, totalling approximately \$187,000. He recalled having around \$15,000 in cash on hand, suggesting that \$172,000 is needed for this purpose. Additionally, the diocese was assured that \$90,000 would be paid for cash flow purposes, bringing the total needed to \$262,000. Mr. Jeyaseelan mentioned that \$112,000 had been provided in the building fund, which he believed could be used towards loan repayment. Consequently, the \$90,000 required could be covered from this amount. However, he emphasized the necessity of maintaining a buffer for safety, hence the need for \$172,000. He acknowledged the expectation of donation pledges and fundraising proceeds but suggested that having approval for at least \$172,000 to be transferred during the AGM would be prudent.

Mr. Mahendran acknowledged the feedback received, stating, "We take your feedback into consideration. Perhaps the incoming PCC could reconsider this."

The Treasurer made amendments to the previous resolution and submitted the following revised resolution:

"Resolution that \$170,000 be transferred to the Redevelopment Fund."

THE PARISH OF CHRIST CHURCH
(REGN. NO.T08CC4064J-PTE-01)

Annual General Meeting held on 22 April 2023

Resolution

Resolved that "A sum \$100,000 (One Hundred Thousand Dollars only) from the General Fund of the Parish and a sum of \$70,000 (Seventy Thousand Dollars only) from the Building Development Fund of the Parish be transferred to the Parish of Christ Church – Redevelopment Account with immediate effect".

PROPOSER
Rev Canon Steven Asirvatham
Vicar

SECONDER
MR KINGSLEY CHRISTOPHER
HON TREASURER

Mr. Mahendran noted that \$90,000 needed to be paid within the next month, which had already been planned from the additional amount of \$112,000 allocated in the Development Fund. With the resolution passed, he believed that the church should be able to navigate through the situation of the \$187,000 payment smoothly.

The voting for the resolution was conducted by a show of hands. With 89 members voting in favour and none against, the above amended resolution was approved by the members.

17.0 **Any Other Business: (AOB)**

- 17.1 The Chairman informed the members that a vote had been conducted regarding whether family members from the same family can serve on the PCC. He announced the results:
In favour: 54 votes.
Not in favour: 77 votes.
Abstention: 6 votes.
Avoid: 5 votes.
With a total of 142 votes, it was noted that the majority of the church's view was against allowing same family to serve on the PCC.
Mr. Andrew enquired of the Chairman, "Can I just check what was the purpose of this vote and what is this supposed to imply? And currently, we have two family members who are on the PCC. So does this vote mean anything?"

	<p>The Chairman responded, "As I've already said, this vote was conducted to understand the view of the church, so that the church members ought to know. And of course, the concerned people ought to also know what the view of the church is. But the decision to continue or to withdraw is still not something that can be decided by this voting result.</p> <p>Mr. Andrew expressed his concern, stating, "If we are actually allowing two members to join this year, I think this should be communicated to every member of the church so that there's fair representation before the elections. People should be aware and able to vote for members of the same family, nominated for certain positions in the PCC." So, in the future, prior to the nomination opening next year, Mr. Andrew sought clarification: "Are we allowing nominations from multiple members of the same family? Is this going to be set?"</p> <p>The Chairman responded, "As far as the diocesan constitution is concerned, as well as the opinions of the Chancellor and the Secretary of Synod of the Diocese, this is a stance that we cannot prevent anyone from taking.</p>
17.2	<p>Mr. Prem expressed a quick word of appreciation for Bro. Bose and Sis. Vasanthi, commending them for their tremendous work in Nepal. He described it as a blessed endeavour for everyone present, offering his heartfelt appreciation.</p>
18	<p>Chairman's Closing Remarks:</p> <p>The Chairman expressed his gratitude for all that was presented in the AGM for their cooperation, particularly emphasizing the importance of thanking all the senior citizens. He mentioned, "Let me also extend our thanks to the outgoing 2 Synod representatives, Bro. Jayasingh and Bro. Daniel Dharmaraj. Over these last three years, both have contributed significantly during our building projects." He further expressed appreciation, stating, "I also wish to thank Sister Rani and all those who provided assistance, particularly the E Ministry members who helped organize the AGM. There was a lot of work that went into it. So, on behalf of the church, I want to extend our thanks. Additionally, I want to thank the outgoing PCC for hosting dinner."</p>
19	<p>Closing Prayer:</p> <p>The meeting concluded at 8:35 pm with a prayer and benediction led by Rev. Paul Xavier. The Chairman offered a prayer for the dinner fellowship.</p>



.....
 Rev Canon Steven Asirvatham
 Vicar of Parish of Christ Church
 Chairman of the Parochial Church Council



.....
 Mr Ravindran Rufus
 Honorary Secretary
 Parochial Church Council