



PARISH OF CHRIST CHURCH

ANNUAL REPORT

2023

OUR VISION

We strive to be a Christ-centered community of worshippers who will glorify God as a church as we evangelize the lost, disciple our members and reach the nations with the help of the Holy Spirit

THEME 2022

**BE STRONG IN THE LORD AND
OVERCOME THE WORLD**

“I write to you, Young Men, Because You Are Strong, And the Word of God Lives in You, And You Have Overcome the Evil One”

1 John 2:14b

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1.0 PREAMBLE TO AGM 2022

Under the relevant amended Order under the COVID-19 (Temporary Measures) Act 2020 (Alternative Arrangements for Meetings for Charities, Co-operative Societies, and Mutual Benefit Organisations) Order 2020 S327/2020 (“the Order”) and The Amended Order – S827/2020, governs the forthcoming Annual General Meeting of the Parish of Christ Church, which will be conducted virtually. The amendments are applicable till 30 June 2021

Notice of Christ Church AGM 2022 and information on the conduct of the AGM was provided in the Christ Church website and weekly bulletin.

KEY DATES FOR AGM 2022

Dates	AGM Activities
8 May 2022, Sun	Notification of AGM 2022
9 May 2022, Mon	Registration to Participate in Pre-AGM and VAGM Online distribution of Annual Report 2022 Start Date for Nomination for PCC Members Start Date for submission of Questions & Resolutions
21 May 2022, Sat, by 7pm	Closing date for Nomination of PCC members Closing date for receipt of Questions & Resolutions
28 May 2022, Sat at 5pm	Pre-VAGM
29 May 2022, Sun	Issue of Proxy Voting Forms
3 June 2022, Fri by 12 noon	Closing date for registration to participate in AGM
3 June 2022, Fri by 7pm	Closing date for receiving of Proxy Voting Forms
4 June 2022, Sat at 5pm	Virtual AGM

Pre-ANNUAL GENRAL MEETING 2022

Notes on Pre-AGM held on 28th May 2022, Saturday, 5:00pm via Zoom webinar.

	AGENDA
1	Opening Prayer
2	Opening Address
3	House Rules
4	Zoom Guidelines
5	Confirmation of AGM Minutes 2021 and Ministry Reports 2021
6	Matters Arising (Questions & Answers**): (A) Ministry Reports 2021 (B) Audit Report 2021 (C) Budget 2022
7	Resolutions A. Resolution From PCC B. Resolution from Mr Moses Devadas Abraham & Ms Samuel Dora
8	Re-Appointment of Auditor
9	Presentations: (A) Redevelopment Project Update (B) Redevelopment Project Financial Update (C) Nepal Missions (D) Parish Discipleship Process
	Closing Prayer

The Christ Church AGM 2022 minutes is a consolidation of the Pre-AGM (28 May 2022, 5:00pm to 9:00pm) and AGM (4 June 2022, 5:00pm to 6:00pm) conducted via Zoom Webinar.

2.0 AGM Minutes of Meeting 2022

The Parish of Christ Church 2022 Virtual Annual General Meeting (AGM) was held on Sunday, 4 June 2022 at 5:00pm via Zoom Webinar.

AGENDA:

1. Opening Prayer & Song
2. Chairman's Message
3. Paying Respect to the Departed Members
4. House Rules
5. Zoom Guidelines
6. Quorum
7. Presentation – Nepal Missions
8. Presentation – Redevelopment Project Update
9. Presentation – Redevelopment Project Financial Update
10. Presentation – Parish Discipleship Process
11. Acceptance of AGM Minutes 2021
12. Acceptance of Ministry Reports 2021
13. Matters Arising
14. Acceptance of Audited Financial Statements of 2021
15. Acceptance of Budget 2022
16. Re-Appointment of Auditor for 2022
17. Resolutions
 - a) Resolution from PCC
 - b) Resolution from Mr Moses Devadas Abraham & Ms Samuel Dora Pamela
18. Appointment of Vicar's Warden
19. Election - Members of the Parish Church Council for 2022
20. AOB
21. Chairman's Closing Words
22. Closing Prayer

1.0 Opening Prayer & Song

The Vicar of Christ Church, Rev Canon Steven Asirvatham, as the Chairman of the AGM welcomed the members present. He opened with a word of prayer followed by singing 'Great is Thy Faithfulness' remembering all the blessings God has bestowed upon Christ Church.

2.0 Chairman's Message

2.1 **Great is the Lord and most worthy of praise; his greatness no one can fathom. One generation commends your works to another; they tell of your mighty acts. They speak of the glorious splendour of your majesty— and I will meditate on your wonderful works. Psalms 145:3-5.**

Greetings in the wonderful and matchless name of our Lord and Saviour Jesus Christ. We praise God for last week's Pre-AGM meeting and specially want to thank all those who participated in it.

As we gather for our Virtual Parish Annual General Meeting, let us bring to our memory all that the Lord has done for us, as mentioned by the Psalmist in Ps.145:3-5. There are many things that we ought to give thanks and praise to the Lord.

On a personal note, I am grateful to God and to every one of you, for remembering me and my family in your prayers, when I went through heart by-pass surgery. It is indeed the great mercies of God and the prayers of saint that led me to a speedy recovery.

As a Parish, we are thankful to the Lord for leading us over the past two years during the pandemic. We had to be cautious in following all safety regulations given by CPRO and the Diocese. Since we are situated in an open area, we had to be extra careful to avoid being penalised. Nevertheless, we thank God for bringing us back to worship as a Church, with relaxed regulations. However, let us remember that we are still under Covid regulations and therefore need to conduct ourselves responsibly. I wish to specially thank all volunteers who had stepped forward to help assist in the safety management team led by Ps Moses Ajay and Bro Daniel Dharmaraj. You came forward to go the extra miles so that others could worship the Lord. I also wish to thank all volunteers and members from the different services for your cooperation and understanding and during the pandemic.

A special word of thanks to the Audio-Visual team led by our Wardens for their sacrificial effort in ensuring live streaming of our service, since the pandemic begun, as requested by the Diocese. I have taken note of your comments on the way the safety measures were put into action in our parish. But above all, I want to thank all members of our Parish for your sincere understanding and cooperation as we sailed through this difficult season. It is our prayer that God in His mercy will not let us go through another season of restrictions in worship. I wish to inform all members that Bishop Titus during our recent Synod meeting held on 21st May 2022, has decided to cease all online Holy Communion service from 30th June 2022.

We thank God for the life and exemplary service and ministry of our late Chancellor Mr Richard Magus who went to be with the Lord on 14th March 2022. But I am glad to inform all that Bishop Titus announced the appointment of Dr Stanley Lai as the new Chancellor of the Diocese effective from 21st May 2022. Kindly uphold our new Chancellor and the leadership of the Diocese in your prayers.

We must give thanks to the Lord for His unfailing love and providence in the completion of redevelopment project of the education block. When the work begun, we were hit by Covid which became a grave concern for all of us, as the delay may have financial implications.

However, today the newly redeveloped educational block stands as a testimony that it was the Lord who has led us to finish this good work of the Lord. I am grateful to the Parish Redevelopment committee led by Mr. Thomas Jeyaseelan, for the many hours and effort put into this redevelopment project. Together with the outgoing PCC, I want to specially acknowledge the tireless contribution of Mr. Jeyaseelan who caringly coordinated with the several parties involved in this redevelopment project. At the same time, I want to sincerely thank everyone in our Parish who had generously contributed and still contributing towards this work. The work is far from over as we still must serve the \$1million interest free loan from the Diocese. Therefore, I urge all of us to continue supporting the fund-raising efforts of our Parish Fund Raising Committee led by Mr. Christopher Samuel.

After much prayer and in consultation with Bishop Dr Titus Chung and the PCC, we decided on renaming this education block as Canon Samuel Baboo's Block. When we read scripture, many names are mentioned and each of these names has a story, about what God has done through these individuals. In the same manner, we remember Canon Samuel Baboo who had significantly contributed towards the early development of Christ Church as well as overall development of the Indian work in Singapore and Malaysia. The story about Canon Baboo is also the story of our forefathers who had co-laboured with Him during the challenging years of our parish. But above all, this is the story of God at work in the life of His servant as well as the people of God.

This story is unique to us as the family of God in Christ Church and as such the Psalmist exhorts us to proclaim it to the generations to come in Ps. 145:4 – "One generation commends your works to another; they tell of your mighty acts."

Dear brothers and sisters, this story of God at work in Christ Church is something that we are to remember with thanksgiving and tell it to the younger generations. Just like the people of Israel who told of the mighty acts of God in the bible, this is our story of God's might act in the life of Christ Church.

Canon Samuel Baboo's Block stands today as a testimony and reminder to us and the generation to come, about God's faithful providence and sustenance of His Church. He who begun this work is faithful to us to the end. Amen.

As we give thanks to the Lord for this new building, we are also aware of the challenges ahead of us. The operational and maintenance cost will incur extra expenses on top of servicing the interest free loan from the Diocese. Nevertheless, let us remember God's faithfulness in the past as well as today. He will lead us as we put our trust in Him.

The people of God were terrified by the chasing army of Pharaoh as well as the Red sea before them. But the Lord was faithful to make a way for His people. There was great joy when they crossed over to the other side. However, that was not the end of the story. The people of God had to overcome many challenges before possessing the promise land. In the same way, we will face new challenges in the days to come. May the Lord turn every challenge into new opportunities for us to glorify Him.

God has provided us this new building at a very important time in the life of His Church. The government has announced new housing blocks and private condominiums at the present Farrer Park site. With these new residents coming at proximity of our Parish, we see the possibility of opportunities for new ministries and worship services. Let us prayerfully seek God in fulfilling His purpose for giving us this new building.

We thank God for the ministry of Prison Fellowship of Singapore (PFS) who are presently in the process of moving into the third floor of Canon Samuel Baboo's block. Some of our members are involved in the ministry of PFS in reaching out to the families of inmates. Let us uphold this ministry in our prayers and help to reach broken lives for Jesus.

On the mission front, God has been good to help us support mission agencies and missionaries in India as well as Myanmar. I want to thank our missionaries to Nepal, Bro Sandrabose and Sis Vasanthi for the presentation and on the work. We praise God for His providence of a new land for Joy Land Kindergarten

as well as Christ Church Pokhara. Due to the pandemic, Bro Bose and Sis Vasanthi were not able to travel to Nepal since their return in 2020. Nevertheless, they continued to work among Nepali speaking Indians working in Singapore through Ps. Kris from Grace Church. There is a sizable Nepali speaking Indians working in Singapore which I ask all of us to pray and reach out.

In 2021, I took on the role of Dean of Nepal but due to my health, I had requested our Diocesan Bishop to relieve me as Dean of Nepal. Therefore, Bishop Dr Titus Chung has appointed retired assistant Bishop Kuan Kim Seng as Acting Dean from 1/5/2022. However, the new acting Dean has requested me to continue being part of the Deanery Council of Nepal in Singapore. He has requested me to head the education ministry in the Deanery of Nepal. Therefore, I seek your prayers for the mission work in Nepal. Please pray for Bro Bose and Sis Vasanthi who are trying for long term visa to minister in Nepal. I want to thank members of our parish who came forward to support our missionaries through financial support from September 2018 to 2020. Since then, some have continued to support while many have ceased to give. I will be writing again to all parishioners, urging to support this missionary couple whom the Lord has called and set apart for Nepal. Please support them through your prayers as well as your giving.

Finally, I want to emphasise on the Parish Discipleship Journey which the pastoral team shared at the Pre-AGM. The vision is to see every member of our Parish be, "Disciplined to become Disciple". This call to Personal Discipleship was made by our former Bishop The Rt Rev Rennis Ponniah, as part of the "Celebration of Hope". Our present Bishop The Rt Rev Dr Titus Chung has reiterated that his ten-year focus is to lead the Diocese towards Discipleship.

Since 2020, I had been exploring together with my pastoral team, on possible tools and methods of coming out with a discipleship process for our Parish. The Navigators Singapore which is a parachurch organisation has been helping Churches over the years in Discipleship. After many months of consultation and trainings, we have planned to begin the Personal Discipleship Journey (PDJ) from this July onwards. Those who are keen to join this PDJ are kindly advised to give your names to Ps Theodore or Ps Moses Ajay.

Due to this PDJ process, there will be some adjustments to some of our existing programs. We seek your understanding and cooperation as we move towards the vision of becoming a Parish which will be Disciplined so that we can make Disciples for Jesus our Lord.

Finally, let us therefore give thanks to the Lord for this new season, which I am confident in the Lord will lead to healthy spiritual and numerical growth in our parish life. But this requires individual commitment on our part so that the Lord can bless us. Amen.

3.0 Paying Respect to the Departed Members

Rev Edison N Wilson prayed remembering the departed members and thanking God for their lives and faithful service to the Lord. They are:

- Mr Johnson Monickam (8:00 am Service)
- Mr John Samuel (8:00 am Service)
- Dr D R Paul (8:00 am Service)
- Mr T Rajasingam (8:00 am Service)
- Mrs Kamala David (8:00 am Service)

4.0 House Rules

The Chairman shared the following house rules:

- a. The process and guidelines for conducting this Virtual Pre-AGM and AGM are provided by the Government and the Diocese.
- b. As in the last 2 years, a VAGM Taskforce was formed this year to review the various aspects of the conduct of the virtual AGM. The VAGM Taskforce consists of the EXCO, PCC members Mr Prem Ambrose, Mr Stanley Daniel and E-Ministry Coordinator Mr Gilbert Jose. They are also responsible for providing the technical support for today's Webinar session.
- c. The Pre-AGM will be recorded, minutes will be taken and provided in consolidation with the AGM minutes which will be held on 4 June 2022.
- d. All amendments, questions, clarifications and resolutions must have been submitted by Electoral members by 21 May 2022, 7pm.
- e. Members who have submitted your application to become a member in Christ Church or transferred your membership to Christ Church in the year 2021 or 2022 your name will not be in the 2021 Electoral Roll. However, you can participate in this AGM as an observer.
- f. During the AGM, Members are requested to speak politely and respectfully.
- g. There shall be no personal attack on any other members.

- h. Parish leadership has spent considerable time carefully reviewing all the questions and has prepared responses to be presented at the Pre-AGM. However, there are some questions which the leadership has decided to respond to the members after the AGM. Be assured that the Leadership will be in touch with you after the AGM.
- i. According to the Pre-AGM guidelines we will not be responding to new questions. Only those that have been submitted will be responded to. Members can ask questions related to the questions that were submitted by 21 May 2022, 7:00pm. Leadership will make every effort to respond to them. In the event we are unable to respond to them because more deliberation is required, we will respond to you after the AGM.
- j. As this is a virtual AGM, we have to be mindful with the time we take to conduct the entire AGM.
- k. Do take note that the Chairman has the authority to bring a discussion to a close.
- l. Members are requested to prayerfully participate making the Pre-AGM fruitful glorifying God's name.

5.0 Zoom Guidelines (Applicable for Pre-AGM Only)

Mr Prem Ambrose explained the following Zoom Guidelines for participation during the Pre-AGM.:

- a. Participants will be '**MUTED**'
- b. '**LISTEN**' to the question(s) presented and corresponding response(s)
- c. To '**ASK**' a related question/clarification based on the question/response presented, you may '**CLICK**' the '**Raise your Hand**' function
- d. You will be '**UNMUTED**' and requested to '**SPEAK**'
- e. After which you will be '**MUTED**' again

6.0 Quorum

Chairman shared the details of the quorum for AGM 2021 as follows:

Total Number of Electoral Roll	499
Total Number of AGM Registration Forms Received	171
Total Number of Proxy Votes Received	106
Total Number of VALID Proxy Votes	103
Pre-AGM Attendees (28/5/2022)	70
AGM Attendees (4/6/2022)	60

Quorum to conduct the AGM is met. (As per current constitution one-fifth or thirty (30) of the voting members shall form a quorum at the Annual General Meeting.

7.0 Presentation – Nepal Missions by Mr Sandrabose and Mrs Vasanthi Sandrabose

7.1 Mr Sandrabose and Mrs Vasanthi presented on the following areas:

- their Covid and post Covid experiences
- their two key tasks which is to support Christ Church Pokhara and Joy Land Kindergarten.
- future plans for a permanent place for Christ Church Pokhara and Joy Land Kindergarten
- support for Anglican Church of Nepal Future Projects and Plans in Nepal

Please refer to **Appendix 1** for a detailed account of their sharing. Continue to cover them, all future plans and their ministry in prayer.

7.2 Mr Aaron Masih extended his appreciation for the work done in Nepal by Mr & Mrs Sandrabose. He requested for the following to be considered:

- conduct language and culture related training to better equip members before mission trips
- conduct more regular mission trips so that members across all the services can participate
- set aside budget to support members to attend mission trips

Missions and Evangelism Committee will look into these suggestions.

7.3 Mr Rufus thanked Mr & Mrs Sandrabose for the work they do in Nepal. Mr Sandrabose mentioned in his presentation that there are anti-conversion laws and anti-Christian sentiments in Nepal. How then did we manage to purchase a land for the church. Mrs Vasanthi explained that the land purchased is for the school which is licensed and registered with the government hence there are no concerns. The kindergarten and church will coexist but will be demarcated by a fence. The church will be heavily involved in community-based projects, counselling, family support and education besides doing evangelism.

8.0 Presentation – Redevelopment Project Update

Mr Thomas Jeyaseelan presented the update.

- 8.1** Thanks to God for His indescribable gift and the following:
- BCA awarded the Temporary Occupation Permit (TOP) on 22 March 2022.
 - The Certificate of Statutory Completion (CSC) was obtained on 18 April 2022
 - The Project is completed on 25 April 2022
 - Level 3 has been taken over by us and handed over to Prison Fellowship Singapore (PFS)
 - Levels 2 & 4 have also been taken over and minor corrective works are in progress
 - Level 1 takeover will be on 30 May 2022
 - The two lifts are operating regularly

8.2 Next Phase

8.2.1 Closure of Accounts

- Architect and Quantity Surveyor (QS) are working on the final accounts for the Project.
- Extension of Time (EOT) claims received from the Main Contractor are being evaluated.

8.2.2 Maintenance Period of 15 months

- Begins from 25 April 2022
- Contractor’s obligation: to make good of any defects, omissions or other faults which may become apparent in the works.
- At no cost, if the said defect is due to any breach by the Contractor of any of his obligations under the contract.

8.3 The Redevelopment Project

Level	GFA sqm	Features
Level 1	731	1 Prayer Hall, 1 Community Hall, 3 Prayer Rooms & 1 Electrical Substation
Level 2	666	1 Music Room, 7 Prayer Rooms
Level 3	683	1 Pantry Room, 8 Prayer Rooms
Level 4	683	1 Pantry Room, 1 Worship Hall, 1 Toddlers Room & 2 Prayer Rooms
Roof	52	

8.4 Challenges Faced

- Presence of Asbestos – Removal costed us 2 months delay & \$40,000.
- War Relics – Disposal costed us \$17,000.
- COVID-19 Pandemic – Circuit Breaker. Work ceased from 7 April 2020 to 9 July 2020.
- Major problem with the roof of the existing 4-storey building. Cracks on hollow slab beyond repair. New roof was cast. Levels 1-3 ceiling reinforced with steel beams. Unforeseen expense of \$228,442.
- Praise and thank God for His mercy & grace to deal with all these and other technical challenges.

8.5 Redevelopment Project Forecast

REDEVELOPMENT PROJECT FORECAST (\$)	
Cash Outflows	
Main Contract – Forvis Construction & Eng.	6,570,000.00
Architects – Kyoob Architects	444,050.00
Structural Consultant – ECAS Construction	123,050.00
M&E Consultant – HPX Consultants	85,600.00
QS - Oliver Ho Associates	74,777.50
Residential Technical Officer	132,392.00
Investigations, Approvals, PE Services	152,000.00
Final Inspection / Accredited checker	3,000.00
Contingency & Miscellaneous Expenses	52,000.00
Total Projected Cost*	7,636,869.50

8.6 Financial Forecast - Prolongation Cost

Those time-related costs incurred by the Contractor as a result of critical delay to the Works (and therefore an extension of the contract period) for which the Contractor is not responsible.

- Ref.: The Covid-19 Temporary Measures (Amendment No. 3) Bill (“Bill”) passed on 3 November 2020 with a new Part 8B on Temporary Measures for Cost Sharing in Construction Contracts.
- We have not yet received any claim from Main Contractor towards Prolongation cost.
- By God’s Grace, we hope to complete the Project not exceeding the approved budget of \$7.70 million.

8.7 Appreciation

A Heartfelt thanks to the:

- Clergy and Members of Parish of Christ Church
- Redevelopment Project Team
 - Mr Thomas Jeyaseelan - Chairman
 - Mr Sandarabose
 - Mr Immanuel Jayasingh
 - Mr Chandrasekar
 - Mr V Christopher
 - Mr Jose Nathaniel
 - Mr Raphael Rufus
 - Mr Joel JJ
 - Mrs Sanya Deepak

B We appreciate your support in many ways for your:

- involvement & participation
- willing & sacrificial financial gifts
- prayers
- cooperation & adjustment
- encouragement

C We appreciate:

- Mr Philip Ng, CEO of Far East Organization for his generous gift. For assigning a management team to help us with contracting and technical oversight
- Diocese of Singapore for the approval of \$1 million loan of which, we have received \$750,000 so far.
- URA, BCA and all Agencies of Authority for timely approvals
- Former members and friends of Christ Church for their love gifts
- Forvis Construction & Engineering Pte Ltd
- Kyoob Architects Pte Ltd
- ECAS Consulting Engineers Pte Ltd
- HPX Consultants Pte Ltd
- Oliver Ho & Associates
- Soundsmoth Solutions Pte Ltd
- Gridline Design Lab
- Harvest Link International

8.8 Dedication Service

To God be the Glory the Rev Canon Samuel Baboo Block will be dedicated by The Rt Revd Titus Chung The Bishop of Singapore on 11 June 2022 at 5:00pm.

8.9 Request for Prayer

We pray for this to be a place where:

- people will find their Saviour and lives will be transformed.
- God's children are encouraged in the gospel, equipped for His service, sanctified in the truth, and joyously assured of the eternal redemption Jesus has earned for us.
- the wounded receive comfort for their souls, the weary are revived, the despairing are filled with hope, the depressed filled with joy, and the sick are healed.

9.0 Presentation – Redevelopment Project Financial Update

Mr Kingsly, the Honorary Treasurer provided the financial update for the Redevelopment Project.

9.1

REDEVELOPMENT FUNDS		
DESCRIPTION	AS OF 31-DEC-21	AS OF 30-APR-22
1a. Internal (Funds Received)		
Pledges	\$508,262.00	\$509,262.00
Donations	\$203,476.59	\$207,466.59
Fund Raising	\$314,451.03	\$315,747.03
Sale of Hertford Mansion	\$1,171,416.47	\$1,171,416.47
Total (1a)	\$2,197,606.09	\$2,203,892.09
1b. Internal Transfers		
Amount transferred from GF to RDF	\$60,000.00	\$60,000.00
Amount transferred from BF to RDF	\$240,000.00	\$240,000.00
Amount transferred from MF to RDF	\$18,098.00	\$18,098.00
Amount transferred from BF to RDF (Fixed Deposit)	\$538,508.69	\$538,508.69
Total (1b)	\$856,606.69	\$856,606.69
INTERNAL TOTAL (1a. Funds Received + 1b. Transfers)	\$3,054,212.78	\$3,060,498.78
2. External (Funds Received)		
Interest Free Loan From Diocese (1M Approved)	\$750,000.00	\$750,000.00
Donation from Far East (Inclusive of Interest)	\$3,123,319.89	\$3,123,319.89
Donation from Far East	\$500,000.00	\$500,000.00
EXTERNAL TOTAL (2)	\$4,373,319.89	\$4,373,319.89
TOTAL FUNDS (INTERNAL + EXTERNAL)	\$7,427,532.67	\$7,433,818.67

9.2

RDF PROJECT UPDATES AS OF 30-APR-22	
Project Cost	\$7,700,000.00
Total Fund Receipts	\$7,433,818.67
Payments	\$6,964,362.18
*Cash at Bank	\$469,456.49
Funds Needed	\$266,181.33
Loan from Diocese (Balance from 1M loan)	\$250,000.00
Funds To Be Raised	-\$16,181.33
Receipt for add on Specific Donations	\$30,952.69
Payments as of 30-Apr-22	\$20,153.70
**Cash at Bank (For Musical Instruments)	\$10,798.99
***Cash At Bank as of 30-Apr-22	\$480,255.48

The above is also in response with reference to AGM minutes 2021, item 13.5.1 where Mr Rufus had requested for a breakdown of the receipts for the Redevelopment Project.

Mr Rufus requested to know the total amount spent to-date for the Fund-Raising Activities. Treasurer responded that the net amount is \$315,747.03. Mr Rufus observation is that an estimated sum of \$95K has been spent on fundraising activities.

10.0 Presentation – Parish Discipleship Journey

This section was presented by the Chairman, Rev Edison and Ps Theodore. Refer to Appendix 2 for the slides that was shared.

11.0 Acceptance of AGM Minutes of 2021

As no amendments were submitted, the AGM Minutes for 2021 was confirmed to be accepted.

Proposer: Mrs Shruthi Raphael
 Seconder: Ms Rachel Gayathri Kunnasekaran

Votes for	Votes against	Abstained
102	0	1

The Minutes of AGM 2021 were accepted by majority vote via proxy voting process.

12.0 Acceptance of Ministry Reports 2021

As no amendments were submitted, the Ministry Reports for 2021 were confirmed to be accepted.

The Ministry Reports for 2021 were proposed to be accepted.

Proposer: Ms Gracious Jebarani Asirvatham
 Seconded: Ms Melinie Jayne Christopher

Votes for	Votes against	Abstained
100	0	3

The Ministry Reports were accepted by majority vote via proxy voting process.

13.0 Matters Arising

13.1 Accounts: Funds & Reserves P4

Mr Rufus Ravindran asked why these funds were re-stated by the new Auditor and requested for an explanation on how it was done.

Funds and Reserves: P4		
Restricted Funds	As of 2021AGM report	As of 2022AGM Report
Development Fund	2,347,929	1,847,929
Mission Fund	122,273	122,173
Bld Redevelopment	1,529,717	3,171,125
	As of 2021AGM report	As of 2022AGM Report
UnRestricted Funds	4,946,839	3,805,431

The Treasurer explained that it was done as part of reconciliation. Development Fund – Refer to Pg 22

Development Fund: Difference of 500k – 2 fixed deposits of 250k of Development Fund which were approved by PCC in the earlier years to transfer to Redevelopment Fund is corrected now. This is disclosed in page 22 and 28 of the audit report.

Difference of 1.14 million - The sale proceeds of Hertford Mansion plus interest totaling S\$1,141,408.00 which was approved to be transferred to Redevelopment Fund. This was transferred to the Redevelopment Fund and corrected now. This is disclosed in page 28 of the Audit Report.

The Treasurer further clarified that only when the restatement and reconciliation is done are we able to state the exact bank balances for each of the funds. As highlighted by Mr Rufus, this restatement should have been done in 2021. Refer to Pg 28 of the Audited Financial Statements 2021. The Treasurer confirmed that all necessary adjustments have been done.

13.2 General Fund Income: P5

13.2.1 Mr Rufus asked What was the other income received from Church of the True Light - \$15,600. Treasurer responded that it was Pastoral Services - \$1300 * 12 months.

13.2.2 Mr Rufus asked if we received any other income from Church of Epiphany. Treasurer responded that it was adjusted in the invoice from Diocese.

With reference to 9.2.2 Treasurer responded to Mr Rufus that the other income is one third of the Clergy's salary. Church of True Light transfers money directly to Christ Church for pastoral services provided while Church of the Epiphany transfers the money to Diocese because it is an appointment by the Diocese which is then adjusted and invoices into the Clergy's salary. This is not to be considered as an income. No quota is paid for the amount received from Church of True Light as it is services provided.

13.3 General Fund Expenditure: P6

Mr Rufus queried what was the line item, 'receipt of \$900 under Medical Fund'.

Treasurer responded that it was the Refund of Insurance Premium for Clergy from Diocese.

13.4 Property, Plant and Equipment: P18

Mr Rufus requested for details of following additions during 2021:
 - PA System & Audio - \$21,719

Treasurer responded that it comprises of sound mixer, amplifiers, entire wiring. The original sound system was installed in 1999. Replaced due to a major failure.

13.5 Property, Plant and Equipment: P18

Mr Rufus if the line-item Furniture and Fittings was budgeted the year before
 Furniture & Fittings - \$69,476.

The Treasurer explained that these expenses were part of Redevelopment.

Furniture & Fittings	Amount	Donations Received
Worship Hall Chairs	\$25,744.20	\$32,550
Curtains	\$5162	
Cross – New Building	\$9844	\$17,000
Altar Vestments	\$7230	
Cross-Sanctuary	\$2589.40	\$2600
Communion table/stoop/stand/kneeler	\$15,953.70	\$25,500
Wall Panel-New Building	\$2953.20	
Total	\$69,476.50	

13.6 Property, Plant and Equipment: P19

Mr Rufus referred to the following and wanted to know why there was a discrepancy:
 Accounts software Net carrying amount 31/12/2020 - \$0 (Based on 2020 auditor's report)
 Accounts software as of 01/01/2021 - \$4278 (Based on 2021 auditor's report)

The Treasurer explained that the total cost of the accounting software was \$4278 which is fully depreciated in the previous year. Hence the net carrying amount is nil (Refer page 20 of the Financial Statement).

13.7 Development Fund: P22

Mr Rufus referred to the Water & Electricity increased by \$27,509 from \$37,729 to \$65,238 and wanted to know why the cost went up by 73%.

The Treasurer explained that it is due to the increase in the Tariff Rate in Y2021 and also due to the usage of the new block.

13.8 Building Redevelopment Fund: P24

Mentioned as Development Fund in the auditor’s report. Interest on Fix Deposit is stated as ‘– (2464)’. Mr Rufus wanted to know why the amount is stated as a negative number.

The Treasurer responded that it is the over recognition of interest for Fixed Deposit in previous year which was corrected this year.

Mr Rufus queried on why Fixed Deposit interest amount needs to be estimated and then adjusted. Treasurer will clarify on this with the Auditors.

13.9 Office Expenses: P25

Mr Rufus referred to the line item ‘Printing, Stationery and Office supplies’ and asked why it has increased by \$5030 and requested for details.

The Treasurer provided the details below:

Items	Amount
Pledge Boxes for Year 2022 paid in 2021	\$1988
Prices increased in birthday cards/festival envelopes	Total exp \$1964
Pledge Boxes for Year 2021	\$1676
Audit stationery for Year 2020 paid in 2021	\$846
Purchase of IPAD for safe entry requirements	\$380

13.10 Self-Financing activities: P26

Mr Rufus wanted to know what are the ‘new Altar expenses’ amounting to \$3203. Treasurer responded that it refers to the purchase of wine, wafer and altar linen laundry. Previously it was captured under Church Mission & Other Expenses: Altar – Linen & Wine. In the current report it is indicated under self-financing activities together with Altar related expenses like Altar Flowers. This will be highlighted to the Auditor.

13.11 Lease commitments – As Lessor P26

Mr Rufus noted that within 2 to 5 years it has dropped from \$337,430 to \$50,350 and wanted to know why there is a drop of \$287,080.

Treasurer responded it is based on the validity of the agreement (Agape) till 31 May 2023. The income receivable is calculated based on 5-month period. The agreement for Vanadium is valid till 31 July 22 (within one year).

13.12 Diocesan Quota – P26

Mr Rufus queried why the amount paid to the diocese is not indicated.

Treasurer responded that the amount is indicated on page 6 of the Financial Statement. This note is only an elaboration of the amount indicated on page 6.

13.13 Mission Fund: P23

Mr Rufus referred to the table below on Church planting in Nepal and noted that the church planting amount has been dropping every year. This was our 75th Anniversary vision and wanted to know what is the plan to raise the fund to build the church in Nepal?

Balance at the end of the year	Year	
	2020	2021
	\$7,158	\$5358

Missions and Evangelism Committee responded that the figures below on **P23**, referred to the balance of specific donations received in previous years to support Christ Church Pokhara. We have been using these funds to support a Parish worker with SGD 150 per month.

Ministry in Nepal	7,158	-	(1,800)	-	-	5,358
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So far, Christ Church Pokhara has been operating from rental premises, and we have been supporting them with operational costs and support of the Parish Worker there. In addition to our homegrown missionaries, we have been helping to establish the Kindergarten and the Church at Pokhara. Concerted effort has been taken, spearheaded by our missionaries Bro Bose and Sis Vasanthi, to find a suitable land for the Church and the Kindergarten. In May 2022, the land was identified, and the purchase of land is for both Joy Land Kindergarten and Christ Church Pokhara through the Deanery of Nepal.

The estimated budget presented for the Pokhara Church Building project by Bro Bose is SGD 250,000. We have started setting aside funds for the Building Project from the available Missions Fund. Since this was confirmed only in May 2022, Missions and Evangelism Committee will deliberate and work on further Fundraising plans.

Mr Rufus requested Missions and Evangelism Committee to consider the following:

- Review all existing missions support and consider if we should continue to support them
- Divert/set aside money for the church building in Pokhara

13.14 Actual expenses 2021 & Budget 2022 - General Fund 2022

Mr Rufus referred to the General Fund 2022 and requested for details as to why the Church Ministry and Other expenses increased from 86,773 to 231,891.

Treasurer responded that the following items were considered in the Budget:

- a. To accommodate cost increase in Utilities (PUB-reimbursement), Insurance Premium, Audit Fees, Church activities that includes Dedication/Farewell Services, Self-Financing activities, Repairs & Maintenance.
- b. \$12,000 was set aside for COVID-19 related expenses if needed.

Mr Rufus observed that the budget for 2022 seems mostly negative leading to a deficit budget which may deplete the reserves. Hence, he hoped for the church activities and self-financing activities to be reviewed so that the deficit budget can be managed.

13.15 Organization Fund 2022

Mr Rufus asked why there was an increase from \$1,256 to \$10,450 for Organizational Fund.

Treasurer responded that more events were planned for 2022 by the ministries. This was in comparison with pre-covid times where in Year 2019 it was \$8,844.

Organisation Fund 2022			
Teens For Christ	Youth Ministry	Women For Christ	Sunday School
\$3,000.00	\$1,400.00	\$2,450.00	\$3,600.00

13.6 Mission Fund 2022

Mr Rufus requested for details for General Mission support from the church. The \$63,400 provision made for Anticipated Mission needs is too high which is about 44% of the total budgeted amount.

Missions and Evangelism Committee responded that all needs were supported after deliberation by PCC. The anticipated mission needs are as follows:

Provision for Anticipated Mission Needs	SGD
IFTM welfare fund to support IFTM brothers	20,000
Social Welfare - Needy families (Provision)	2,800
Prison Ministry (Family Care)	7,500
SINDA Collaboration (Incidental Costs)	2,000
Singapore Anglican Community services	2,000
Adhoc Donations/ Provision for Relief Support - Local	5,000
Provision for CC-Pokhara Church land and Bldg	10,000
Provision for Missions/ Relief support - overseas	15,000
	\$ 64,300

The above budget was submitted before the Deanery of Nepal's decision to purchase the land for Christ Church Pokhara. The provision of \$10,000 will be channelled towards Christ Church Pokhara Building instead.

13.17 Building Development Fund 2021

Mr Rufus referred to the line item 'Expenses under Property, Plant & equipment - \$139,154'. He asked what is this Renovation repair work of \$8429?

Treasurer responded that it was for repair of roof leakage in Sanctuary & Office/Paris Hall.

13.18 Building Development Fund 2021

Mr Rufus asked why the following were not budgeted in 2021.

PA system	LED Cross	Landscaping
\$21,718	\$2880	\$5000

Treasurer responded by referring to the table below:

Items	Amount	Explanation
PA system	\$21,718	Unexpected failure, required emergency replacement
LED Cross	\$2,880	Unexpected failure. Covered through donation from Church Members. Donations received - \$2600
Landscaping	\$5000	To replace old and withered shrubs and potted plants. Fully covered by donation from Church Members

13.19 Building Development Fund 2022

Mr Rufus queried on the line item 'SCDF requirement of \$15,000'.

Treasurer responded that it was for the maintenance of fire safety equipment, changing of fire hose reel system, exit/emergency lights system as required by SCDF and certified by a Qualified Professional.

13.20 Building Development Fund 2022

Mr Rufus queried on the line item 'Facility Management of \$28,800'. He requested to either hold back or cut the cost of the following expenses.

Add 4 – 6 TV - \$35,000

Sanctuary carpet replacement - \$10,000

Replacement of 8 doors in Level2 - \$10,464

Treasurer referred to the table below for is response:

Items	Amount	Mr Rufus' Comments	Response from Treasurer
Add 4 – 6 TV	\$35,000	cost too high	Noted
Sanctuary carpet replacement	\$10,000	can we hold back	Expecting Donation
Replacement of 8 doors in Level 2	\$10,464	can we hold back	work completed, as doors were in bad condition

Treasurer clarified that the \$28,000 was a provision made for a Facility Management staff. He also mentioned that there is a likelihood this will not be spent in 2022.

13.21 Fund Reserves

Mr Rufus commented that by end of year 2022 most of our reserves will be gone and wanted to know how we were going to manage if we ran out the reserves in various funds?

PCC responded as follows:

- Trust God our provider
- Conduct mid-year review to reduce the gap between Income & expenses.
- Review ways to increase income and reduce expenses.

Mr Rufus requested for the oncoming PCC to review the expenses and look for ways to increase the income.

Mr Alfred Ponniah remarked that depleting the reserves is a serious concern. He suggested for a Financial Task Force to be formed including church members with related background or to deliberate within the PCC to investigate the expenses as well as look at ways to manage the cost and increase income.

The Treasurer responded that the Finance Committee will study the suggestion of forming a Task Force and follow up accordingly.

13.22 Income from the New Building

Mr Rufus queried if we are expecting donations from usage of the new building for 2022. Building Committee is in discussion with Prison Fellowship Singapore for use in 2022.

13.23 Interest Free Loan from Diocese – 1 million

13.23.1 Mr Moses Abraham noted that there is no projected income in the budget for the repayment to be made within the next 5 years.

The Treasurer responded that the Loan Repayment works out to about \$16K a month for 5 years which will commence 1 year after the TOP. Provisions for loan repayment will be made in the 2023 budget. Fund raising activities and initiatives will continue.

13.23.2 Mr Aaron Masih also wanted to know if the Redevelopment Fund Raising Committee has mid-term or long-term plans to raise the funds to repay the loan.

Mr Christopher Samuel, the Chairman of the Redevelopment Fund Raising Committee iterated that the Redevelopment Fund Raising Committee will continue to conduct fund raising activities to raise the funds for the next five years.

13.23.3 The Hon Secretary clarified on the \$1 million interest free loan as follows:

Interest Free Loan from Diocese	1 million
Amount disbursed from Dioceses to-date	\$750,000
Loan Repayment Commencement	5 years from TOP
Loan Repayment per month for 5 years (5 years X 12 months = 60 months)	\$1,00,0000/60 months = \$16,700/month

13.23.4 Mr Suresh, the Building Committee Convenor added that the Fund-Raising Committee will continue its efforts to conduct activities and initiatives to raise funds. Building Committee on the other hand is also exploring contingency plans for the repayment. For example, Agape has extended its usage which includes the previous EAST Asia library space resulting in an increase in their monthly donation. This donation can be channeled towards the loan repayment provided there are no major expenses for repairs to be undertaken.

Mr Rufus pointed out that the 2022 budget is on deficit hence Church members must contribute towards the General Fund and the Mission Fund to balance off the deficit while the repayment of the loan should depend on donations generated by the new building.

13.24 Parish Constitution

Mr Aaron wanted to bring to the attention of the members of the AGM and the PCC on the proposed amendments/review of the Constitution since its last implementation in 1954. In particular, the following 3 Paras for consideration:

1. Part A, II (a), Pg.1 of the Constitution states that, "To take counsel in all matters which concern the welfare and progress of the Tamil Church and the congregation in general." I would like to propose that this be amended for the purpose of staying aligned to the ethos and vision of the Parish to develop the spiritual growth of individuals across race and denominations that it be called as an Indian Church and Parish. In this way, we embody, for purpose of inclusiveness the entire Indian community since it has now morphed into 6 different congregations. This is also to align the belief and ethos of the Diocese since our Vicar is also appointed as the Chairman of the Singapore Anglican Indian Board and not just solely for one particular race/denomination.
2. Part A, III (a), Pg.1 of the Constitution does not make provision for the Synod Members which has been in practice for some decades in the Parish. I believe we have appointed 3 members with a term of 3 years in Office. It would be good to articulate their roles and responsibilities into the Constitution for purpose of awareness for all members.
3. Part C, Page 6 & 7 of the Constitution is redundant since even the closure of the Christ Church Kindergarten. Perhaps the role of the Christ Church School Management Committee could be reviewed for other more purposeful roles in the Parish since there is neither a School nor a Kindergarten

PCC responded that Diocese initiated the review of Parish Constitution in 2019 for all parishes to adopt and implement. The processes have been delayed due to COVID-19. We are awaiting further guidelines on this from Diocese. These suggestions / concerns will then be reviewed/included accordingly.

13.25 Preliminary Points on timelines for AGM 2021

Mr Rufus Ravindran referred to the preliminary points on timelines for AGM 2021 & Dissemination of Reports Dissemination of Annual Reports Via Email. When he registered for the AGM online, he noted that he received the Annual Reports via email almost immediately. This suggests that no one verified whether a person who registers, is a member in the electoral roll, before the Annual Reports were sent via email. Why were Annual Reports disseminated before doing the verification? What is the current procedure?

PCC responded that the VAGM Committee reviewed all due processes and came to a conclusion to continue with the same process as the previous year. Following which all AGM related activities are verified, ensuring only Electoral members can participate in subsequent AGM related activities. This process also allows all church members to have access to the Annual Report regardless of their Electoral status.

Mr Rufus iterated that verification of the Electoral member must be done before the Annual report is emailed.

Mr Alfred remarked that during Pre-Covid he has observed members leaving AGM reports in the canteen after collecting it. Also, there are churches who publish their AGM reports on their website. It is a report that

records what has been done that has a transparent process. He opined that making the AGM report available in the current procedure is acceptable.

The Hon Secretary explained that this is the 3rd year the VAGM has been following this process. They have reviewed the process each year and fine-tuned it where necessary. Also, there has been no instance in the last 3 years where we have received registration from outsiders. VAGM Committee has also studied the practices from other churches on how AGM reports are disseminated before adopting a process that is suitable for Christ Church for example, St Andrews Cathedral publishes the AGM report on its website for the AGM period. The intention is to provide the AGM report as soon as a member registers and also for non-electoral Christ Church members to have access to the report.

Mr Rufus iterated that he had raised this concern because some matters discussed are sensitive e.g.: mission activities or financial matters.

13.26 Redevelopment Fund Raising

Mr Rufus said that on the Year 2019 about \$7000 was invested on non-perishable items for golf tournament. What happened to these items and what is the plan?

Redevelopment Fund Raising Committee responded that the items are with us and there are plans to repurpose the items.

13.27 Hon Secretary's Report

13.27.1 Mr Rufus referred to item 6.0 CLERGY, PASTORAL STAFF AND OFFICE UPDATE. He asked who is the Priest /Pastor in charge of Tamil service because it is not mentioned.

PCC responded that it is Vicar, Rev Canon Steven Asirvatham.

13.28 Church Services (Hon Secretary Report)

Mr Rufus referred to 9.0 of the Secretary's Report.

<p>9.0 CHURCH SERVICES Enhanced precautionary measures were imposed by CPRO on religious services and activities during the year through Heightened Alerts. These measures were implemented accordingly. Leadership also decided to effect temporary closures between 16 May 2021 to 13 Jun 2021 [Based on Heightened Alert issued on 15 May 2021] and 27 Jul 2021 to 15 Aug 2021 [Based on Heightened Alert issued on 20 Jul 2021]. These decisions were taken as a response to mitigate the risk of further community spread of COVID-19. The second closure between Jul and Aug last year was also extended to replace the progressively failing AV system.</p>

Government regulations for May – August 2021

Heightened Alert - May to June

Decrease in capacity for congregational and other worship services from 250 persons to 100 persons, without pre-event testing (PET);

Heightened Alert from July through August 2021.

Congregational and other worship services will be limited to 100 worshippers (decrease from 250 worshippers today)

Up to 50 worshippers without PET;

Up to 100 worshippers with PET for all attendees.

Above are the requirements for MCCY.

Mr Rufus' first question was:

A Why did the church leaders and Pastors decided to close the on-site Sunday services during this period (May – August 2021)?

PCC responded that leadership closely monitored the increasing number of COVID-19 cases at that time. information was also collected from MCCY and CPRO. These data were then studied together with other factors. Based on the above, leadership decided to suspend services as it was the most socially responsible appropriate response to the pandemic at that point of time. Leadership also provided information as follows:

16/5/2021

Rev Edison explained during the service that due to the tighter measures issued by CPRO, leadership has decided to suspend onsite services till further notice.

16/5/2021

During 2021 AGM, Chairman explained the various reasons for the service suspension. Please refer to:

- 2021 AGM Minutes page 4, 2.2 Chairman Message
- 2021 AGM Minutes page 17, 18.2 COVID-19 Safety Precautions

1/8/2021 – Chairman during the service provided some of the factors that were carefully considered before taking the decision to suspend services.

Reasons/Factors considered for suspension of service are as follows:

- | | |
|---|---|
| 1. Clusters were increasing | 6. 4 Catholic churches with covid cases that has closed for cleaning and tracing. |
| 2. Closure of Markets and Food Centres | 7. Progressively other Anglican Parishes also suspended their onsite services and have shifted to live-stream services. |
| 3. Increase in Unlinked cases | 8. Over 25 schools from Pre-School to Junior Colleges have reported covid cases. |
| 4. Location of Christ Church | |
| 5. Christ Church is a Construction Site – Heading towards TOP | |

Mr Rufus' second question is:

- B** Q2 One of the reasons given was our church is too close to 2 hospitals? This was not mentioned in the report. How does this affect? Please explain reasoning behind?

Response from PCC:

Christ Church is located between 2 hospitals KKH & TTSH. We are also very near to Serangoon. This increases our exposure and risks as these are densely populated areas with high people traffic and movements which are located at close proximity to our church. This was one of the factors considered as a preventive measure in response to the increasing COVID-19 cases during that period.

Moving forward Mr Rufus opined that government guidelines must be followed for they are strict enough. Hon Secretary explained that Government Guidelines are broad guidelines and it is pertinent for each organisation to make decisions considering factors that are unique to them for example we were also a construction site.

Ms Rachel Kunnasekaran thanked the Church Leadership, Safety Management Team and Media Ministry for making decisions to address the situation to keep church members as the priority to protect them during this period. While we trust in God for His protection, we must also be socially responsible. Mr Daniel Dharmaraj added that the current global situation is unstable, and we must trust in God and be socially responsible.

Mr Rufus' third question has 2 parts:

- C** The second closure between Jul and Aug last year was also extended to replace the progressively failing AV system Part 1. Why did the church leaders not replace the AV system in Jul and earlier Aug?

Response from PCC is as follows: This is the timeline of Audio System Failure and Replacement at Sanctuary Jul-Aug 2021

17/7/2021	Sound mixer's fuse blown off, it was replaced and started to work.
18/7/2021	On Sunday onsite service main amplifier and one of the channels started to peak and went off, also affecting online service for a short while. On the spot we had to cut off the one channel to prevent more damage.
25/7/2021	Both mixer outputs of the main speakers didn't work. We managed to run live stream using a sub audio out without sound in the Sanctuary.
27/7/2021	Invited contractors to assess the damage and found the mixer outputs, amplifiers all were damaged due to aging (15-20 years old). All the cabling from AV room to Worship, Choir area were brittle and giving way, except the main and rear speakers which were in working condition. Quotations were requested for equipment replacements and rewiring. This is considered to be a major revamp as the original sound system and wiring was done in 1999. We also faced a major challenge as contractor had manpower shortage and long lead time for new equipment due to COVID-19
27/7/2021	Informed Exco & Building committee.
04/8/2021	Received quotes
05/8/2021	Building Committee approved the quote
07/8/2021	An urgent PCC meeting approved to go ahead with the replacements and rewiring which was a 2-week job involving erection of scaffolding for wiring.
22/8/2021	Audio was set right and onsite service started

- D** Part 2. If failing AV system was an issue then how were the on-line services streamed?

PCC's response is that for the live streaming, a simple mixer with 2 mic inputs and a small monitor and live stream output was setup.

13.29 Thanksgiving Service

13.29.1 Question from Mr Rufus Ravindran: Thanksgiving Sunday service on Sep 2021 changed to on-line service. Q1. Why was this omitted from the report? The reason given was the Thanksgiving Auction to be held later on in the day.

Response from PCC

This is not omitted from the report. Refer to AGM Report Hon Secretary's Report Pg 24, Item 9.1

9.1 Special Seasons and Festival Services In 2021		
Special and Festival Services were celebrated as follows:		
Services	Dates	Service Platform
Ash Wednesday	17 Feb 2021	Livestream Service with no members
Lent Home Prayer Meetings	20 Feb – 27 Mar 2021	Zoom
Palm Sunday	28 Mar 2021	Onsite & Livestream Service
Maundy Thursday	1 Apr 2021	Livestream Service with no members
Good Friday	2 Apr 2021	Onsite & Livestream Service
Easter Sunday	4 Apr 2021	Onsite & Livestream Service
Thanksgiving Sunday	5 Sep 2021	Livestream Service with no members

13.29.2 Q2 Why was the Auction prioritized over the yearly Thanksgiving Church service? Many church members were disappointed by this decision.

Response from PCC:

- Thanksgiving Tamil service was livestreamed on 5/9/2021, Sunday at 7:30am.
- Thanksgiving Auction took place after the Thanksgiving Service on 5/9/2021, Sunday at 11am
- 2 Onsite Thanksgiving Tamil services were held at 3:30pm and 7:00pm_for members to attend.
- Clergy and the Redevelopment Fund Raising Committee reviewed all possible timings to conduct Services and the Thanksgiving Auction. After careful consideration this was the best option for all 6 services to attend Thanksgiving Services as well as participate in the thanksgiving auctioning.

Mr Rufus' strongly opined that Service must be given priority and not cancelled.

13.30 Mr Rufus said that Church Leaders took about 2 months to implement relaxed MCCY guidelines.

Q: As per MCCY's regulations, live singing during church service was permitted from as early as end 2021. However, in our church, live singing was only allowed in services from March 2022, what was the reason for the delay? He hoped that moving forward, the Church would be more pro-active and efficient in adapting to Covid-19 / pandemic regulations without undue delay.

Ps Moses Ajay, the Safety Management Officer responded as follows:

A. Safe Distancing Requirements:

Live singing was only allowed if we met the safe distancing requirements from MCCY. Singers must maintain a 3-metre safe distance from the main worshippers. When there are two singers, they need to be 2 meters apart from each other. Considering the design of the Sanctuary and the space limitations and the restrictions, we had to forgo live singing element so that a maximum number of worshippers could attend the service.

B. ART Testing:

When live singing was re-introduced after the Heightened Alert, live singing was only permitted when singers do the ART test at MOH Approved ART Test centres. Cost was a major consideration as we have to support 6 services.

C. Self-Administered ART:

Self-Administered ART was permitted in the beginning of this year (2022). Time is needed to study implications and plan out the processes for each individual worship service to:

- perform the test
- collate the results
- submit the test results

Accountability of ART Tests, appointing leaders to monitor the testing process, cost impact and the design of our sanctuary which posed as a major space limitation were the reasons for continued use of recorded singing.

Ms Gracious Asirvatham highlighted that the Contemporary Service is held at the multi-purpose room. We fail to understand why we are unable to do what other churches are doing. Safety guidelines provided by the government cannot be implemented in the multi-purpose room because of space and design limitations.

Mr Rufus and Mr Aaron remarked that the PCC must not delay implementations and keep pace with the other churches.

13.31 Youth Ministry

Mr Rufus Ravindran thanked Youth Ministry who were involved in the Skit Productions for children at Christ Church, Myanmar and Nepal.

He noted that an average of 9 – 12 youths were attending the programs regularly for the years 2020 and 2021 based on the reports.

He wants to know what are the things done last year to bring back those not attending the youth program?

PCC responded that based on an earlier query on this matter a meeting was arranged for Mr Rufus Ravindran to meet with the Pastor-in-charge for the youths, Youth Core Team and EXCO on 23/3/2022. A key issue discussed at that meeting was concerning youths who are not regularly attending Church and/or Youth Ministry. The Youth Core Team and Ps Theodore Samraj had answered this question at that meeting. They explained to you the steps they had taken to address and encourage absent and irregular youths to attend youth ministry. The outcomes of these efforts were also shared with you.

The notes of the meeting were emailed to Mr Rufus on 4/5/2022 and hence response for this question was provided on 23/3/2022.

Mr Rufus also asked if the Vicar and new church leaders study the possibility of having a dedicated Youth pastor in our church who can take care of teens, Youth and Young adults.

PCC responded that Chairman and the oncoming PCC will study the feasibility of having a Full-Time Youth Pastor. Several factors have to be carefully considered and determined before we make a decision to have a Full-Time Youth Pastor. We agree and recognise that the teens and youths of today are the future leaders and future generation of Christ Church. Leadership is concerned about our children, teens, youths and young adults. We will take a two-prong approach to address these concerns.

The first prong will be for the Youth Core Team to continue to develop programs for all the youths for their spiritual growth, positive interaction for their Christian development and encourage participation in church level programs, ministries and outreach.

The second prong will be for Leadership to form a taskforce dedicated to developing suggestions and ideas on how irregular and absent youths can be encouraged to attend church and youth ministry.

Christ Church Village to build Christ Church Youths

Parents will require a village to raise a child. The village here in Christ Church will consist of Parents, Church Leadership, Task Force, Youth Core Team, Ministries and Church Members



As recorded, at the meeting on 23/3/2022 the Chairman requested Mr Rufus to come alongside with leadership to help build the youths in Christ Church. When the new PCC is formed, the Chairman will initiate the formation of a Youth Taskforce. He will specify the terms of reference and composite for this taskforce.

Mr Rufus noted that he had raised this concern because he did not see an increase in the number of youths attending the service/youth program since the last time it was raised.

Hon Secretary thanked Mr Rufus for his willingness to be part of the Youth Taskforce to understand and encourage irregular and absent youths to attend Church and Youth Ministry as well as build our youths.

14.0 Acceptance of the Audited Financial Statements for 2021

The Audited Financial Statements for 2021 were accepted.

Proposer : **Mr Ravindran Rufus**
Seconder : **Mrs Priya Jayanthi Aruldass**

Votes for	Votes against	Abstained
100	0	3

The Audited Financial Statements for AGM 2021 were accepted by majority vote via proxy voting process.

15.0 Acceptance of the Budget for Year 2022

The Budget for 2022 was accepted.

Proposer : **Mr K Pasupathy**
Seconder : **Mr J Suresh Kumar**

Votes for	Votes against	Abstained
97	1	5

The Budget for 2022 were accepted by majority vote via proxy voting process.

16.0 Re-Appointment of Auditor for 2022

Hon. Secretary informed the AGM that the PCC has recommended that "S. S. Ang & Co Public Accountants & Chartered Accountants" be reappointed as the Auditor for 2022.

Proposer: **Mr Kingsly Christopher**
Seconder: **Rev Canon Steven Asirvatham**

Votes for	Votes against	Abstained
100	0	3

The Appointment of the Auditor for 2022 was accepted by majority vote via proxy voting process.

17.0 Resolutions

17.1 Resolution from PCC

Background

- With the increase in the number of online bank transactions by members, it is observed that sometimes monies are transferred to the wrong fund accounts and church office has to redo the transfer to the appropriate fund account.
- In the record of restricted funds, the PCC has heavier responsibility in the completeness in collections and the matching objective in the use of these funds. In addition, any transfer out of restricted fund is subject to a strict approval process. Any deviation might lead to severe consequences. Hence the PCC should carefully look into the restricted fund in the Church and rectify any error in the classification where necessary.
- Auditor advised the PCC to look into the restricted funds in the church and rectify the classification and recommends that all restricted funds will be released and reclassified to designated funds for ease of operational process with effect from 1 January 2022 via ratification in AGM.

RESOLUTION

This Annual General Meeting approves the recommendation to release and reclassify ALL Restricted Funds to Designated Funds and ratify to reinstate retrospectively from 1 Jan 2022 onwards.

Proposer: **Canon Rev Steven Asirvatham**

Seconder: **Ms Angeline Ponniah**

A Questions and Opinions posed by the members are as follows:

Mr Rufus	<ul style="list-style-type: none">• What is the advantage of reclassifying these funds from restricted to designated?• How were the wrong transfers handled last year?• How would members know if the transfer is due to wrong transfer by members or funds transferred by PCC?
Mrs Hamsarvardhini Stanley	<ul style="list-style-type: none">• What is the difference between restricted and designated funds?
Mr Alfred	<ul style="list-style-type: none">• How do you confirm that a wrong transfer has taken place and do the necessary to put the money back into the correct account. Is there an audit trail?

B Treasurer's consolidated response to the above questions are as follows:

The General Fund is an Operational Fund while the other Funds such as Mission Fund (MF) and Development Fund (DF) are Restricted Funds.

There are incidents where members intend to transfer money to GF and makes a mistake by transferring the money to the MF or DF. As the MF & DF are Restricted Funds the PCC/Treasurer is unable to transfer

the intended fund to the GF because of the restricted nature of the MF and DF. Hence the advantage is that PCC does not have to wait a year to call for an AGM or EOGM to transfer such funds.

The difference between these funds is that Restricted Funds strictly requires AGM's approval for any form of transfer. Designated Funds on the other hand has restrictions where money in that fund can only be used for specific purpose(s) and funds transfer can be initiated by the governing body for specific reasons with evidence and approval from the donors.

MF and DF are currently Restricted Funds hence any transfer requires approval at AGM. These mistakes can take place at any month and that would mean to rectify the transfers and AGM would have to be called. With this resolution, it will empower PCC to make rectification with processes put in place to show necessary initiation of transfers, approvals and shown as evidence during Audit.

Process taken in 2021 when transfer errors were made by members are as follows:

- Treasurers verified with the church members
- kept relevant documentation and initiated the transfers
- evidence was presented to the Auditor during 2022 Audit

Auditors pointed out that this was wrong accounting procedure. Transfer of funds from Restricted Funds to another can only be initiated after obtaining approval at the AGM. For such errors to be addressed by PCC the funds must be reclassified to Designated Funds. Such transfers will then be reflected in the Audit report under notes.

C Mr Rufus' opinions/concerns were as follows:

- Reclassifying the funds would allow PCC to transfer funds from one to another fund when there is insufficient fund? (E.g.: Not enough fund in GF so move money from MF to GF or vice versa)
- 10 years down the road he PCC then will not be able to recall why this resolution was accepted.
- If the issue is that members are contributing to the wrong fund, then the resolution should only be for PCC to be allowed to rectify the wrong transfer instead of reclassifying the funds.
- We should educate members to transfer funds correctly.
- We should not reclassify the funds because of human errors.
- He suggested for the resolution to be specific to address the wrongly transferred funds only.

D Mrs Hamsarvardhini's opinion/concerns were as follows:

- Reclassifying the funds to Designated Funds removes the boundaries that were created to protect the funds to be used for a specific purpose.
- It is not advisable, for in the long run long it gives access for funds to be transferred or released to be used for other purposes. It also gives PCC the liberty to move the funds.
- An increase in online transactions is an exception in the last two years. We should not remove the boundaries because of this exception.
- This problem will reduce when members worship onsite.
- Getting written confirmation from donors who had done mistaken transfers should suffice to move funds to the correct funds without reclassifying the funds,

E Mr Alfred opinion/concerns were as follows:

- The resolution lacks the mention that this reclassification is being done to address mistaken contribution of funds.

F Ms Ruelia Rufus suggested the following to address the situation where members are scanning the wrong QR codes causing funds to be transferred to the wrong accounts:

- Instead of several QR codes have only one QR code and a drop-down box with the several funds for members to select from to reduce any confusion or error.

The Treasurer iterated that this resolution is a recommendation from the Auditor. He will bring the above concerns and suggestions to the Auditors. An EOGM will be convened if needed.

17.2 Resolution from Mr Moses Devadas Abraham and Ms Samuel Dora Pamela

Background

During our recent bereavement on the passing on of my mother, we found it the hard way how inconvenient it was to hold the wake for her at a public funeral parlour in Tampines.

As we have 2 large halls on the ground floor of the new building, I would like to propose that we allocate or

designate 1 of the halls to be used as a Wake Hall by members of our church, if or when a need arises for it. The Family could give a very dignified send off for their dearly departed, having the wake at a very familiar place within the church compound. Of course, there would be cost involved in holding a Wake, and they should be prepared to pay accordingly, for the usage of the Hall just as they would have when using a Public Parlour. Therefore, we seek the support of All the Members of the Church to vote in favour of this proposal.

RESOLUTION

Propose to allow the use of the Hall on the ground floor of the new building, for the purpose of holding a Wake as and when a need arises for members of Christ Church. The use of the Facility shall be charged at a cost to be decided by the PCC.

Proposer: Mr Moses Devadass Abraham

Secunder: Ms Samuel Dora Pamela

PCC responded that leadership would form a committee to study the feasibility of this proposal and advice accordingly. Mr Moses asked to carefully consider any feedback from church members on this proposal as he feels strongly that it will be beneficial to Church members.

18.0 Appointment of Vicar's Warden

The Chairman announced that he is appointing Mr V Christopher to continue to serve as the Vicar's Warden for 2022 and he thanked Mr V Christopher and his family for their support.

19.0 Election of the Members of the Parish Council for 2022 – 2023

The elected members of the PCC are as follows:

Positions	Nominee	Proposer	Secunder
People's Warden	Mr Christopher Samuel	Mr N Sundaram	Mrs Immanuel Jayasingh
Hon. Secretary	Mrs Angeline Ponniah	Mrs Johana Christopher	Mrs Amutha Samuel
Hon. Asst. Secretary	Mr Prem Ambrose	Mrs Angeline Ponniah	Mr BJ Mahendran
Hon. Treasurer	Mr Kingsly Christopher	Mr Ravindran Rufus	Mr Paul Deepak Edward
Hon. Asst. Treasurer	Ms Princy Arul Priya	Mr Christopher Samuel	Mr John Godwin Moses
Members	Mr Christopher Muthiah	Mr David Paul	Mr Nathaniel J Abraham Caldwell
	Mr Raphael Rufus	Mr Aaron Masih	Mr Kingsly Christopher
	Ms Sylvia Grace Devadass	Ms Priscilla Preethi	Ms Gloria Jeyarani Asirvatham

Instead of receiving four (4) nominations for members, we had only received three (3) nominations. The Chief Administrative Officer at the Diocesan Office had advised the Chairman that the incoming PCC can co-opt a member. Being a co-opted member he or she will not have voting rights.

Chairman congratulated all the members who had served in the previous year. He thanked Mr Stanley Daniel who has been faithfully serving the Lord in the PCC.

20.0 Any Other Business

20.1 AGM Minutes

Chairman explained that for the purpose of minutes, only key points of all discussion will be recorded.

20.2 Audited Financial Statements – Printed Copy

Mr Rufus requested for at least the Audited Financial Statement to be printed perhaps 1 copy a family for easy reference. The oncoming PCC will explore this suggestion next year.

20.3 Appreciation from Canon Steven Asirvatham's Family

Ms Gracious Asirvatham on behalf of her family thanked the Pastoral Team, PCC and the Church Members for providing prayer support and encouragement when the Chairman went through his bypass surgery in 2021. She expressed gratitude to the ladies who had also prayed while the surgery was taking place. Chairman also expressed his heartfelt gratitude towards all the members across all the 6 services for being concerned and prayer for his wellbeing.

20.4 2022 Nomination

Chairman informed that two nominations from the same family was received. A long-standing practice in Christ Church discourages two (2) or more family members to serve in the same PCC term. Chairman approached the two nominees and one of them has graciously agreed to withdraw his/her nomination. Chairman shared that he would review this practice the new PCC.

20.5 Canon Samuel Baboo Dedication Service

Chairman invited all members to the Dedication Service on 11 June 2022 at 5pm to celebrate and thank the Lord for His faithfulness in seeing us through the Redevelopment Project.

21.0 Closing Address

Chairman thanked:

- all Electoral members who had patiently and willingly engaged in the various processes leading up to the Pre-AGM and VAGM.
- the PCC members and the effort of the technical support team who worked tirelessly to prepare for the Virtual AGM.
- our Almighty for watching over us and guiding us through each stage of the VAGM.

22.0 Closing Prayer

The AGM ended at 8:55pm with closing prayer by Rev Edison N Wilson and Benediction by the Chairman.



.....
Rev Canon Steven Asirvatham
Vicar of Parish of Christ Church &
Chairman of the AGM



.....
Mrs Angeline Ponniah
Hon. Secretary

APPENDIX 1:

Presentation – Nepal Missions by Bro Sandrabose and Sis Vasanthi

Bro Sandrabose and Sis Vasanthi thanked God, Clergy, Pastoral Staff, Church leadership and Church members for their support and prayer in this journey that they undertook to serve as missionaries in Nepal since September 2018.

They briefly shared their personal challenges acclimatising themselves in a new country leaving behind their families, jobs, safety and security of the home country to an unknown country in obedience to God's call they are serving in Nepal. They also shared about the political climate as well as the many risks they experience such as anti-conversion law and anti-Christian sentiments.

Their 2 main tasks from Christ Church, Deanery of Nepal (DON) and the Anglican Churches of Nepal (ACN) are as follows:

- Support Christ Church Pokhara, Church Planting
- Joy Land Kindergarten

1.0 Christ Church Pokhara

They have moved from Hemja to Shantaban and now to another location due to increase in rent. The new rented area is at the city center near the slum areas. Church is growing and Members have been increasing. Children's ministry has extended to include tuition support.

2.0 Joy Land Kindergarten

Currently they are using a rented place in Pokhara, providing administrative, academic, staff recruitment and promotional support to fully operationalise the kindergarten

3.0 Pandemic and Lockdown Update

3.1 Christ Church Pokhara

They shared the many miracles God performed while they were in Nepal during the Lockdown and return to Singapore. People have suffered tremendously with the lockdown. They have continued to support Christ Church Pokhara via Zoom.

3.2 Grace Church, Singapore

They have also provided support to Grace Church in Singapore which is a Nepali community. They have supported this church with counselling, prayers, teachings etc...

3.3 Nepal Deanery

They have continued to support the deanery with administrative matters by attending Zoom meetings.

3.4 Nepal Medical and Food Relief

They have facilitated the DON and ACN with their Medical Relief from May to July 2021 by coordinating fund raising efforts and the purchase of oxygen concentrators from Singapore to be delivered to Nepal. Families have lost their livelihood and do not have sufficient food. Funds were collected and sent to Nepal to purchase food supplies such as rice and oil for those who are struggling.

3.5 Joy Land Kindergarten

School was closed due to the pandemic and efforts have been taken to restart the kindergarten with the support of the government approval. Owner was demanding high rent and had to seek for an alternative location to restart the kindergarten.

3.6 Return to Nepal after the Lockdown

When the Covid restrictions were relaxed Bro Sandrabose and Sis Vasanthi returned to Nepal in November 2021 to:

- resume their mission works
- continue with works that were halted due to the pandemic such as the administrative work for the purchase for some of the churches such as the Golgotha Church at Hattiban, Nazarene Church Land and Mulpani Church.
- conduct Christmas Outreach Celebrations after 2 years to bring about hope and happiness at several churches which encouraged many people to attend the program and services. Many have received Christ and have been baptised too.
- Conduct training and provide administrative support for ACN Meet with and support other ACN Churches and childcare centres with resources.

4.0 Permanent Location for Christ Church Pokhara and Joy Land Kindergarten

We thank God that He has answered our prayer of almost 5 years for a permanent location. The cost is S\$250,000. The land area covers 5000sf and has an existing 3-story building. There are plans to include a worship hall, ministry room, multipurpose room, vicarage, open terrace, 2nd Joy Land kindergarten. May include an additional storey. Fund raising efforts will commence and there will be more details at a later date.

5.0 Support for ACN Future Projects and Plans in Nepal

These futures plans were spearheaded under the leadership of Bp Kuan Kim Seng.

- Joy Land Kindergarten & Christ Church Pokhara Project
- Ministry/Training at Christ Church Pokhara/Kathmandu
- Enrichment/English Language Programs at Pokhara
- Drinking Water Filtration Project in the Slums at Kathmandu
- Education Project Support at the Slums
- ACN Medical Mission and Community Projects
- Christ Church Nepal Mission Trip (22-30 November 2022)

Conclusion

Bro Sandrabose and Sis Vasanthi coveted prayer and support so that we can carry out God's call and His plans according to His will sharing His love to all.

Appendix 2 – Presentation Personal Discipleship Journey



BISHOP'S VISION

- 2020 Year of Personal Discipleship.
- The New Commandment (Matthew 22:36-40) and the Great Commission (Matthew 28:16-20) spell out the **unchanging vision of our diocese**. We are to be disciples of Jesus and are commanded to go and make disciples of all nations. All our ministries are (and should be) undergirded with the unconditional love of God and our sacrificial love for God. (Bishop Titus, Synod Address, 2021).

SAIB DIALOGUE WITH BISHOP

The Rt. Revd Dr. Titus Chung impressed upon the pastors and lay leaders who were gathered that discipleship is not about just reading books and attending courses, but **about following Jesus, abiding in Him, being where He is and doing what He does**. Jesus requires His disciples to "come and see" and to do so, a disciple must first lay down his life, surrender his freedom to choose and follow Him fully. We are simply called to "Come and see" (SAIB Pastors & Lay leaders dialogue with Bishop Titus 22 May 2021).

During the dialogue, Bishop also spelt out the vision of the diocese, that is to be a disciple making church.

I JOHN 2:12 -14

¹² I am writing to you, little children, because your sins are forgiven for his name's sake. ¹³ I am writing to you, fathers, because you know him who is from the beginning. I am writing to you, young men, because you have overcome the evil one. I write to you, children, because you know the Father. ¹⁴ I write to you, fathers, because you know him who is from the beginning. I write to you, young men, because you are strong, and the word of God abides in you, and you have overcome the evil one.

CHILDREN STAGE

- Lordship of Christ

YOUNG MEN STAGE

- Be Strong and Overcome as a Disciple

FATHER STAGE

- Maturity, Reaching the Lost & Making disciples

AT PRESENT...

Currently, we have baptism & confirmation as part of our spiritual formation for the members. Thereafter some join Functional Groups & Care Groups.

Moving forward we desire for every member in the Parish to embark on the Discipleship Journey.

VISION : "DISCIPLED TO DISCIPLE"
Creating a culture of Discipleship in our Parish.

WHAT IS PERSONAL DISCIPLESHIP JOURNEY (PDJ)

The purpose of PDJ is to equip men and women to follow God for **lifelong labouing**. It is more than head knowledge of the Bible. It requires **spiritual disciplines** and the ability to **apply God's Word** to everyday life. It involves **sharing this journey with others** who are also on that journey.

THE NAVIGATORS SINGAPORE (CDM)

- They partner church leaders to fulfil the Great Commission through the development of Intentional Disciple making Churches
- Their vision is to see a disciple making culture, where spiritual generations of labourers are being raised in the Body of Christ in Singapore and in the region.

WHAT DOES THIS PDJ INVOLVE?

PDJ is a 3 year **COMMITMENT!**

1. Daily QT (15-20mins)
2. Fortnightly Forum (90min)
3. LIFE ON LIFE (accountability and transparency)
4. Application

DISCIPLESHIP GROUP FORTNIGHTLY – 90MINS

Forum

- I. **Connection:** "Because we care, what do we need to know?"
- II. **Exploration:** "Because God's Word is true, what are you discovering?"

DISCIPLESHIP GROUP FORTNIGHTLY – 90MINS

Forum

- III. **Application:** "Because God's Word is relevant, what is He telling you to do?"
- IV. **Intercession:** "Because God cares, how can we support you in prayer?"

* HIS WORKS *
* HIS IMAGE *
* HIS STORY *

TOTAL 5 BOOKS High Quest
10 WEEKS FOR EACH BOOK

	HighQuest Level I Know Christ deeply	HighQuest Level II Reflect Christ authentically	HighQuest Level III Reproduce Christ intentionally
Book Titles	His Works(1) His Ways(2)	His Image(3) His Calling(4)	His Heart(5)
Spiritual Disciplines	Meeting with God	Scripture memory, meditation	Investing your life in others
Life Issues	Living according to my personal Identity in Christ	Living a transformed life in daily situations	Living as an Ambassador for Christ

PDJ CLINIC BY NAVIGATORS

Date : TBC(Saturday)
Time : 10.30am
Venue : Christ Church
Contact : Ps Theodore & Ps Moses

Please register by 19th June 2022

Extra Ordinary General Meeting – 18 February 2023

The Christ Church Extra Ordinary Meeting (EOGM) was held on Saturday, 18 February 2023 at 5:00pm at the Christ Church Sanctuary.

Agenda:

1. Opening Prayer & Address
2. House Rules
3. Quorum
4. Resolution presented in 2022:
 - 4.1 Background on the Resolution presented at 2022 AGM
 - 4.2 Classification of Funds – Review
 - 4.3 Question & Answer
 - 4.4 Concerns Raised at AGM 2022
5. Reviewed Resolution
6. Closing Address & Prayer

1.0 Opening Prayer & Address

The Vicar of Christ Church, Rev Canon Steven Asirvatham, as the Chairman opened the EOGM with prayer and welcomed all the members present across all the six services.

2.0 House Rules

The Chairman shared as follows:

- a. EOGM will be recorded, minutes will be taken and provided in consolidation with the AGM minutes in April 2023.
- b. This EOGM will be Electronically Recorded for the purpose of drafting the minutes of the EOGM.
- c. Members in the Electoral Roll posted on the Notice Board can participate in this EOGM. Members whose names are not in the Electoral Roll, can ONLY participate in this EOGM as an observer. Observers were requested to move to the pews in the front.
- d. During the EOGM, Members are requested to speak politely and respectfully.
- e. There shall be no personal attack on any other members.
- f. Opportunity will be given for members to clarify on the presentation and the reviewed Resolution.
- g. Members are to raise their hand and come forward to the microphone and ask question(s).
- h. Chairman has the authority to bring a discussion to a close.
- i. Members are requested to prayerfully participate making the EOGM fruitful and glorifying God's name.

3.0 Quorum

The Hon Secretary confirmed that there was quorum to conduct the EOGM.

Electoral Members	Observers
77	5

4.0 Resolution presented in 2022:

4.1 Background on the motion presented at 2022 AGM

The Hon Secretary presented the motion which was presented at the AGM on 28 May 2022.

RESOLUTION

This Annual General Meeting approves the recommendation to release and reclassify ALL Restricted Funds to Designated Funds and ratify to reinstate retrospectively from 1 Jan 2022 onwards.

Proposer: Canon Steven Asirvatham

Secunder: Mrs Angeline Ponniah

The PCC did the following after the 2022 AGM:

- initiate discussions with the auditors
- consider Diocesan Financial Guidelines
- convene the Finance Committee to thoroughly study the key concerns raised by the members and identify befitting solution(s) to review the resolution

The Finance Committee comprises the following members:

Vicar	Canon Steven Asirvatham
Vicar's Warden	Mr Christopher Vimal
People's Warden	Mr Christopher Samuel
Hon Secretary	Mrs Angeline Ponniah
Hon Treasurer	Mr Christopher Kingsly
Asst Hon Secretary	Mr Prem Ambrose
Asst Hon Treasurer	Ms Princy Arul Priya
Internal Auditor	Mrs Priya Aruldass
Synod Representative, Internal Auditor, Finance Board Member	Mr BJ Mahendran
PCC Member	Ms Sylvia Moses
Member	Mr Rufus Ravindran

4.2 Classification of Funds – Review
Mr Mahendran shared the following:

PARISH OF CHRIST CHURCH

4.2 Classification of Funds - Review

A. Funds available in our church

- General Fund – Organization Fund
- Development Fund
- Mission Fund
- Building Redevelopment Fund

PARISH OF CHRIST CHURCH

B. How is it presented in our Audit Report of YK2021...

Funds and Reserves	
Unrestricted Fund	
General Fund	12
Restricted Funds	
Development Fund	13
Organisations funds	14
Mission funds	15
Building redevelopment Fund	16

PARISH OF CHRIST CHURCH

C. Presentation by Finance Board Chairman in "Hon Treasurer's Meeting" held on 24th September 2022

[Click here to view the presentation on the Finance Board Meeting held on 24th September 2022](#)

What are the Different Types of Funds of a Charity?

Unrestricted Funds

Unrestricted funds mean receipt and application of donations which do not come with any restrictions and the governing Board members of the charity are free to use these donations for any of the charity's charitable purposes. Unrestricted income funds are often referred to as "general funds".

Unrestricted funds can be spent on the same purposes as restricted funds, for example, by spending them on a project which a restricted grant has provided funding.

However, unrestricted funds may be transferred to [see what a restricted fund](#)

Designated Funds

If part of an unrestricted fund is earmarked by the charity's governing Board members for a particular project or specified purposes in the future, the earmarked monies may be designated as a separate fund (Unrestricted - Designated Fund). Such funds are part of the charity's unrestricted funds.

This internal designation is for administrative purposes only and does not legally restrict the governing board members' discretion to adjust the amount of the designation or to re-designate the fund for another purpose within the charitable objectives of the charity.

Restricted Funds

These are funds which have restrictions placed on the purposes to which these funds may be used. The restriction to a particular or specified purpose of use could arise in the following instances:

- Donations were given by the donor for a specified purpose.
- There was a donation appeal for a specific purpose and the specified uses of the donations are communicated to donors during a fund raising appeal or
- There is a specific trust created through a legal process.

Restricted Funds

Restricted Funds may be further classified into a Restricted Income Fund or Endowment Funds.

Restricted Income Funds
Restricted income funds are funds which can be utilized at the discretion of the governing board members within the purposes specified by the donors in furtherance of the charity's objectives.

Endowment Funds
Are donations that have been given to a charity to be held and invested so as to maintain the capital value and to earn income on the capital.

PARISH OF CHRIST CHURCH

D. What are Restricted Funds?

In the non-profit industry, restricted funds refer to a reserve of money that can only be used for specific projects or purposes. The funds can be restricted because the donor wants the money to go to a specific programme or the donor wants the money to be utilised after a specific time or event, such as an anniversary. Restricted funds give donors assurance that their money is being used in the manner they desire.

PARISH OF CHRIST CHURCH

E. What is a Designated Fund?

Designated Fund is an unrestricted fund that has been set aside for designated purpose (it) based on the governing board members' discretion. Designated funds may also be used where donors have expressed a preference without imposing a trust. Such funds as designated remain unrestricted since the governing board members can remove the designation of any time.

Source: CIPFA 2019
<https://www.cipfa.org.uk/what-is-a-designated-fund>

PARISH OF CHRIST CHURCH

Classification of Funds at Christ Church

- **General Fund → Unrestricted fund**
➤ Recommendation: No Change
- **Building Redevelopment Fund → Restricted Fund**
✓ This was collected for a restricted purpose – to build Canon Samuel Baboo Block
➤ Recommendation: No Change

PARISH OF CHRIST CHURCH

Classification of Funds at Christ Church

- **Development Fund - Restricted fund → Designated Fund**
✓ Income received from the assets owned
✓ Spent on the assets – Upkeep and Upgrade
✓ Not restricted to a specific asset
➤ Recommendation: It should be treated as Designated Fund

PARISH OF CHRIST CHURCH

Classification of Funds at Christ Church

- **Mission Fund - Restricted fund → Designated Fund**
✓ Collected to do Mission work (General) of the parish
✓ Not restricted to a particular field, geography, purpose or person
✓ Managed by a committee which scrutinises every income and payment
✓ Mission Policy provides guidelines and controls it
✓ Analysis show that majority of the income comes from times from other funds
➤ Recommendation: It should be treated as Designated Fund
(An addendum to Mission & Evangelism Policy will be included)

PARISH OF CHRIST CHURCH

Classification of Funds at Christ Church

- **Organization fund - Restricted Fund → Merged in General fund**
✓ Logic of the fund is to collect and spend in the same year
✓ Always shown as negative or overdrown in previous year
✓ Fund cannot have negative balance or overdrown
✓ Cannot be repaid or not repayable with a liability
✓ Supported by the church through General Fund
➤ Recommendation: This will be available in the accounts during the year. End of the year, net amount to be captured as expenses under General Fund

PARISH OF CHRIST CHURCH

Classification of Funds at Christ Church

Balance	2021		2020		2019		2018		2017	
	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020
Unrestricted Fund	12,000	11,500	11,500	11,000	11,000	10,500	10,500	10,000	9,500	9,000
Restricted Funds	13,000	12,500	12,500	12,000	12,000	11,500	11,500	11,000	10,500	10,000
Endowment Funds	14,000	13,500	13,500	13,000	13,000	12,500	12,500	12,000	11,500	11,000
Mission Funds	15,000	14,500	14,500	14,000	14,000	13,500	13,500	13,000	12,500	12,000
Building Redevelopment Fund	16,000	15,500	15,500	15,000	15,000	14,500	14,500	14,000	13,500	13,000
Total	60,000	58,000	58,000	56,000	56,000	54,000	54,000	52,000	50,000	48,000

The image contains three screenshots of financial statements from the Parish of Christ Church. Each screenshot has a blue header with the parish name and a logo. The first two screenshots are titled 'Classification of Funds - Organisational Fund' and show tables for the years 2021 and 2020. The third screenshot is also titled 'Classification of Funds - Organisational Fund' and shows a table for 2021 and 2020, along with a summary table for 2021.

4.3 Questions and Answers on the Presentation

A Mr Moses Abraham queried on how receipts and expenses will be presented in the General Fund in the future.

Mr Mahendran explained that based on accounting principles and audit guidelines provided by ACRA in the recent years all transfers must be presented in a separate table in the Audit Report. This is exactly what we have been doing which can be seen in the past Audit Reports.

B Mr Kingsly clarified that Mr Moses' suggestion for fund transfers are as follows:
 - 10% mission tithing transferred from General Fund to Mission Fund should be captured as an expense in General Fund and as income in Mission Fund
 - 10% mission tithing transferred from Development Fund to Mission Fund must be shown as an expense in Development Fund and as income in Mission Fund

Mr Kingsly further explained that in the past this was the practice until the City Harvest Accounts Irregularities. After the City Harvest incident, the accounting principles required any transfer between funds in an organisation to be transparent and be captured separately in the Audit Report.

C Mr Mahendran explained that quota given to the Diocese is funds that is outgoing hence it is reflected as an expense from General Fund.

D Mr Mahendran and Mr Kingsly confirmed that based on accounting principles we are unable to record transfers between funds in the church as an expense. The audit presentation cannot be changed.

E The funds were classified as unrestricted up until 2020 when the previous Auditor classified Mission Fund and Development Fund as Restricted Funds because of the City Harvest incident. The current auditor highlighted that based on the nature use of the funds both Mission Fund & Development Fund must be reclassified.

F Chairman iterated that these recommendations also are in line with the guidelines provided by the Finance Board to all the Treasurers.

G Mr Aaron Masih thanked Mr Mahendran for the comprehensive presentation and acknowledged that it was a good initiative to reclassify the funds from restricted to designated funds. He requested for information on the addendum to the Mission Policy.

Mr Mahendran explained that the Addendum specifies restrictions to the use of the Mission Fund which will be presented in the next part of the EOGM. These controls are put in place as a check and balance on the use of these funds

H Mr Aaron wanted to know the types of mission activities Mission Fund can be used for.

Mr Mahendran referred him to the Mission Policy which was presented at the AGM in 2021 which clearly defines what constitutes mission activities. He can approach the Mission's Convenor or the office secretary for a copy of the policy. Mr Mahendran elaborated on one of the Mission activities carried out during the Pandemic to reach out to the staff at KK Hospital to encourage them to show them our appreciation, care and concern. This act of kindness will bear fruits at its opportune time.

I Mr Moses wanted to know how the organisation expenses will be managed.

Mr Mahendran explained that the:-
 - organisation fund is subsumed in the General Fund

- organizational activities will carry on as usual
- income and expenses done by organisations (Functional Groups) will be shown as separate line item in the General Fund

J Mr Moses queried why Mission Fund cannot be subsumed into the General Fund like the Organisational Fund.

Mr Mahendran explained that while he is not aware of the origins of the Mission Fund, he believes that our Forefathers must have purposefully created a separate fund intending for Christ Church to be a mission-oriented church actively supporting missions. A dedicated committee was formed and subsequently a policy handbook guiding Missions and Evangelism Committee was formed to provide clarity, transparency and control. He believes that the Mission Fund has been around for almost 20 years or even longer.

K Mr Mahendran wanted to clarify if Mr Moses' stand is for the Mission Fund to be removed. If that is so, then why Mr Moses did not raise his concerns when it was first established and is raising it now.

L Chairman said that he believes that our Forefathers must have wanted Christ Church to be actively involved in missions. Church of the Epiphany, missions and missionaries supported in Singapore, India, Nepal and other parts of the world are testimony to the way God has led us in serving Him in this area.

M The concern Chairman sees here is accountability and that funds are not simply transferred without a reason or justification by PCC. Those who serve in the PCC are elected by the members and it is imperative to trust that they will not frivolously or carelessly handle church administrative or financial matters. Chairman further iterated that one of the key strengths of Christ Church is that there is proper accountability and funds are managed carefully. Chairman added that the Diocesan Finance Board assessed our accounts in the last two years and commended us for managing our funds and accounts well. There are additional guidelines from ACRA and Diocese for us to comply with which provides for further transparency and at the same time limits us to present the accounts in a certain manner.

4.4 Concerns Raised at 2022 AGM

The Hon Secretary shared the following key concerns and questions raised by members at 2022 AGM:

- Reclassifying the funds would allow PCC to transfer funds from one to another fund when there is insufficient funds? (E.g.: Not enough fund in General Fund so move money from Mission Fund to General Fund)
- 10 years down the road, the then PCC will not be able to recall why this resolution was accepted.
- In the long run it gives access for funds to be transferred or released or to be used for other purposes. It gives PCC the liberty to move the funds.
- Reclassifying the funds to Designated Funds removes the boundaries that were created to protect the funds to be used for a specific purpose.

5.0 Reviewed Resolution

5.1 The amended motion is as follows:

RESOLUTION

This Extra Ordinary General Meeting approves the recommendation to release and reclassify the below mentioned Restricted Funds to Designated Funds and ratify to reinstate retrospectively from 1 Jan 2022 onwards:

- Development Fund
- Mission Fund

PROPOSER: Canon Steven Asirvatham
SECONDER: Mrs Angeline Ponniah

5.2 Addendum

Further to the above Resolution an Addendum is included to the existing Mission Policy.

ADDENDUM 1 - TO THE MISSION POLICY

1. Funds should not be transferred from Mission Fund or utilized other than the mission activities recommended by the Mission committee and approved by the PCC.
2. For any transfer to non – mission activity should be tabled in the AGM or EOGM of the Parish of Christ Church and approved by the members of the AGM or EOGM.
3. Above rules and regulations should be strictly adhered to without any deviation

5.3 Question and Answers

- A** Mr Moses stated that the addendum is only for the Mission Fund. He wanted to know if fund movements from the Development Fund to other funds would be tabled at the AGM for approval.

Mr Kingsly responded that the Development Fund is a Designated Fund which PCC can decide. Mr Mahendran further added that there should not be any transfers from Development Fund to General Fund. Development Fund being a Designated Fund will only be used for matters concerning the buildings.

- B** Mr Moses stated that funds have been transferred in the past from Development Fund to manage deficit in the General Fund. Should there be insufficient funds in the General Fund what is the process of transferring funds.

Responses from Mr Mahendran and the Treasurer are as follows:

- funds were **ONLY** transferred from the Development Fund to support the Kindergarten Fund.
- should there be a cashflow issue in the future, there is a possibility for funds to be transferred from the Development Fund to the General Fund for pressing needs to pay for key expenses such as salaries. PCC will make the decision to transfer funds.
- church is expected to have 6 to minimum 3 months reserve in the General Fund to manage operation expenses. This is monitored at every PCC meeting, and we have been maintaining it thus far by God's grace.
- If PCC foresees a deficit in the next few months, Vicar will bring it to the attention of the members or inform through an EOGM.
- during the Pandemic, we did not transfer funds to the General Fund. Finances were managed carefully, and we had reserves to fall back on. Most importantly, by God's grace members gave sufficiently to cover all major expenses.
- In the past 3 years we did not have deficits, we did not blow up the budget and God's providence carried us through the most difficult of times by faith.

In response to Mr Moses, Mr Ravindran Rufus also confirmed that according to his knowledge **no money was transferred from Development Fund to General Fund**. Money has been transferred from Redevelopment Fund to Mission Fund and then from Mission Fund to Kindergarten Fund.

- C** Mr Moses noted that we have an interest free loan of \$750, 000 to repay to the Diocese. With no funds coming into the Redevelopment Fund, no revenue generated through activities, we may use the revenue from the Development Fund to pay the loan. He noted that according to him that is considered movement of money from one fund account to another. He wanted to know if this will be tabled at the AGM for approval.

Mr Mahendran explained that the Redevelopment Fund is a Restricted Fund created solely for the purpose of managing the new building. After the completion of the building and all the payments are made, this fund has to be closed. The balance funds if any will be transferred to the Development Fund. Development Fund would have to take over the Asset as well as the liability of the fund. All donations if any from this building will go into the Development Fund which will be managed by the Building Committee. The loans will then be paid from the Development Fund.

- D** To the query from Mr Moses if the Redevelopment Fund can be closed without fully repaying the loan in the next 5 years,

Mr Mahendran mentioned this query will be verified with the Auditors. The decision has to be made based on the ACRA guidelines and the Auditors. The Hon Secretary further confirmed that the Fund-Raising activities will continue to generate funds to pay off the loan.

- E** Mr Ravindran Rufus explained that since the City Harvest Incident, resolutions at the AGM have been presented for fund transfers and Mr Moses is asking if this practice can continue? Based on the budget we will be able to understand which funds would have a deficit and surplus and therefore PCC could submit a proposal at the AGM.

Mr Mahendran iterated that whenever there is a deficit in any of the funds, Vicar will inform the members to address the situation and if there is a need or an EOGM will be called to table a resolution accordingly.

5.4 Voting

Votes for	Votes against	Abstained
69	0	3

The Resolution is accepted by majority votes.

6.0 Closing Address and Prayer

On behalf of the PCC the Chairman thanked all the members across all the services for taking the time to be present at the EOGM.

He explained that the EOGM was being held on a Saturday as services are held throughout the Sunday. Many new members are attending, and do not want to disrupt these services.

He also requested for prayers for the oncoming AGM in April.

He encouraged all to be thankful for God's blessings and to continue to trust in Him in all our challenges.

The EOGM ended at 6:25pm with closing prayer by the Chairman.



Rev Canon Steven Asirvatham
Vicar of Parish of Christ Church &
Chairman of the AGM



Mrs Angeline Ponniah
Hon. Secretary

WARDENS' REPORT

“The Lord bless you and keep you;
The Lord make his face shine upon you, and be gracious to you;
The Lord lift up His countenance upon you and give you peace.”
Numbers 6:24-26

Thank You! Saying these two words is a way of expressing gratitude to someone for an act of kindness, a favor fulfilled, or a service provided. It is one of those small, embedded traditions that build human relationships and help with the smooth running of society. Although this is a fundamental way in which we interact with one another, it is also one of the most overlooked and underused. Thus, we the Wardens, would like to start by saying a big **'THANK YOU'** to each of our Parishioners for all the time and effort put in to ensure that all the various ministries and services of our church flourish.

2022 started off on an encouraging note as COVID measures were greatly eased to allow larger seating capacity, no safe distancing measures, and resumption of live singing by the congregation. It was a great encouragement to see church members eagerly attending Sunday services regularly and singing aloud to worship the Lord. However, we did learn plenty for the pandemic and continued certain practices such as the online Digital Bulletin and display of songs and responses during services. In addition to saving paper, it is a small effort on our part to 'Go Green'.

We give thanks to God for the completion of our Redevelopment Project which culminated with the dedication service of the new 'The Rev Canon Samuel Baboo Block' on 11th June 2022. Our Bishop, Rev. Titus Chung graced the event along with many other VIP's and we were indeed blessed to have witnessed such a historic moment in the life of the church.

As 2022 ended, in December we bade farewell to our dear Rev Edison who was to be transferred to the Church of the Epiphany on 1st January 2023. We thank him for his dedication towards his ministry and his pastoral care towards our members during his tenure here. We also welcomed Rev Paul Xavier, who was transferred to our church on 1st January 2023. May the Lord bless both of them in their new appointments.

As we look ahead to the coming year, we would like to further express our gratitude and encouragement to everyone by saying that no matter how insignificant you think your contribution might be, just remember; it MATTERS, it is IMPORTANT, and it makes a DIFFERENCE!

So once again, thank you everyone! May God bless you all.

Mr Vimalanathan Christopher

Mr Christopher Samuel

SECRETARY'S REPORT 2022

It is of the LORD's mercies that we are not consumed, because his compassions fail not. They are new every morning: great is thy faithfulness. Lamentations 3:22-23

All praise, glory and honour to God our Almighty!

This report presents significant events and happenings of the Parish of Christ Church in 2022.

1.0 ELECTORAL

2022	2021	2020
519	499	514

2.0 SUNDAY WORSHIP SERVICES

In 2022 the average attendance and communicant numbers for all the services has increased.

Year	2022		2021		2020	
Services	Attendance	Communicants	Attendance	Communicants	Attendance	Communicants
Tamil	194	173	158	134	142	132
Punjabi	111	92	72	61	82	68
Contemporary	41	38	42	40	53	44
English	35	32	28	24	31	29
Malayalam	20	16	19	18	28	20
IFTM	69	46	37	34	52	35
TOTAL	470	397	356	311	389	328

3.0 BAPTISM AND CONFIRMATION

The statistics of baptism and confirmation for the past three years are given below:

2022	Baptism		Confirmation
Year	Adults	Infants	Confirmation
2022	16	5	37
2021	19	1	20
2020	1	0	0

4.0 PAROCHIAL CHURCH COUNCIL (PCC) 2021

AGM 2022 saw the election of the following PCC members:

• Mr Christopher Vimal (Vicar's Warden)	• Mr Immanuel Jayasingh (Synod Rep)
• Mr Christopher Samuel (People's Warden)	• Mr Jose Nathaniel (Synod Rep)
• Mrs Angeline Ponniah (Hon Secretary)	• Mr Daniel K Dharmaraj (Synod Rep)
• Mr Prem Ambrose (Asst Hon Secretary)	• Mr Christopher Muthiah (Member)
• Mr Christopher Kingsly (Hon Treasurer)	• Miss Sylvia Moses (Member)
• Ms Princy Arul Priya (Asst Hon Treasurer)	• Mr Raphael Rufus (Member)
• Mr Jothi Mahendran (Synod Rep)	

5.0 SUB-COMMITTEES AND FUNCTIONAL MINISTRIES

Sub-Committees and Functional Ministries play an integral role supporting PCC and the life of the church. These committees and ministries convene regularly or as and when required undertaking liturgical, administrative, financial, operational, safety, hospitality, teaching and outreach responsibilities. Specific purpose committees are also formed to support adhoc events.

Sub-Committees and Functional Ministries are as follows:

<ul style="list-style-type: none"> • Executive Committee (Vicar, Vicar's Warden, People's Warden, Hon Secretary, Hon Treasurer) 	<ul style="list-style-type: none"> • Liturgical Lay Ministry <ul style="list-style-type: none"> - Lay Readers - Altar Servers
<ul style="list-style-type: none"> • Services <ul style="list-style-type: none"> - Punjabi Service Core Team - Contemporary Bilingual Service Core Team - English Service Core Team - Indian Friends Tamil Ministry Core Team - Malayalam Service Lay Representatives 	<ul style="list-style-type: none"> • Functional Ministries <ul style="list-style-type: none"> - Flower Ministry - Choir Ministry - Praise and Worship Ministry - Care Group Ministry - Prayer Ministry - Missions and Evangelism Committee <ul style="list-style-type: none"> ➤ Community Service - Children's Ministry - Teens for Christ - Youth Ministry - Women for Christ - Men for Christ - Seniors for Christ
<ul style="list-style-type: none"> • Administrative & Operational Committees <ul style="list-style-type: none"> - Media Ministry - AV Team - Finance Committee - Internal Audit Team - Building Management Committee - Virtual AGM Committee - Redevelopment Fund Raising Committee - Redevelopment Project Committee - Safety Management Team - Vaccination & Service Support Team - Dedication Service Committee 	

5.1 Vaccination & Service Support Team & Safety Management Team

Both these committees were formed to support the church during the pandemic. The committees ceased at the end of Apr 2022 as the nation progressively exited from the Acute Phase of Pandemic. We thank all church members who faithfully served in these committees.

5.2 Redevelopment Project Committee– The Rev Canon Samuel Baboo Block

We thank the Redevelopment Project Team for their commitment and dedication towards the Rev Canon Samuel Baboo Block. This committee has handed over the completed project to the Building Committee in Jul 2022 to take over its operations and maintenance.

5.3 Dedication Service Committee – The Rev Canon Samuel Baboo Block

This committee was formed on 31 Jul 2021. We thank this committee for planning and executing the Dedication Service for the New Building which was held on 11 Jun 2022.

6.0 CLERGY, PASTORAL STAFF AND OFFICE UPDATE

6.1 Rev Canon Steven Asirvatham, Vicar*

- Diocesan Standing Committee Member
- Acting Vicar, Church of the Epiphany (till 31 Dec 2022)
- Chairman, SAIB
- Dean of Nepal (till 30 Apr 2022)
- Head of Education, Deanery of Nepal (From 1 2022)
- Examining Chaplin
- Prison Fellowship Singapore
- Hon Chaplin, St Andrew's Migrant Worker Medical Centre (from 1 Apr 2022)

*The Vicar Oversees all services, committees and ministries

6.2 Rev Edison Nesakumar Wilson (till 31 Dec 2022)

- Priest, Contemporary Bilingual Service
- Priest, Indian Friends Tamil Ministry
- Pastor in Charge, Men for Christ
- Pastor in Charge, Praise & Worship
- Pastoral in Charge, Seniors for Christ
- Congregational Priest, Church of the True Light (Jan – Dec 2022)

6.3 Pastor Theodore Samraj

- Pastor, Contemporary Bilingual Service
- Pastor, English Service
- Pastoral Support, Care Group
- Pastoral Support, Youth Ministry
- Pastoral Support, Personal Development Journey Ministry (From Jan 2022)
- SAIB, Member

6.4 Pastor Moses Ajay

- Pastor, Punjabi Service (from 27 Nov 2022)
- Pastoral Support for English Service
- Pastor in Charge, Teens for Christ
- Pastor in charge, Community Services
- Church Coordinator, Prison Fellowship Singapore
- Safety Management Officer (Till April 2022)
- SAIB, Youth Wing
- Diocesan Youth Board, Laity (29 Jul 2022)

6.5 Pastor Byju Samuel (till 22 Nov 2022)

- Pastor, Punjabi Service
- Pastor, Malayalam Service

6.6 OFFICE STAFF & VERGER

Ms Esther Rani continues to serve as the Office Secretary and Mr Alex Fernandes continues to serve as the Verger.

7.0 CHRIST CHURCH MISSIONARIES TO NEPAL

Mr & Mrs Sandrabose continue to serve as our missionaries in Nepal. They support ministries at Joy Land Kindergarten and Christ Church Pokhara. They also work closely with the Acting Dean of Nepal, Bishop Kuan Kim Seng in the other projects and ministries initiated by the Anglican Church of Nepal.

8.0 BISHOP (EMERITUS) RENNIS PONNIAH – THANKSGIVING SERVICE

Bishop Rennis Ponniah retired as the 9th Bishop on Sep 2020. We hosted a thanksgiving service for him and his beloved wife Mrs Amir Ponniah on 15 May 2022 during the Tamil Service.

9.0 BISHOP RAPHAEL SAMUEL - RETIREMENT

Bishop Raphael Samuel who served in Bolivia as a missionary for the last 30 years retired on 16th Jan 2022. May the Lord lead and refresh him in the new season ahead.

10.0 PS BYJU SAMUEL - FAREWELL

Ps Byju Samuel served in Christ Church as a Parish Worker for eight years from 2014 till Nov 2022. We thank the Lord for his support in the Punjabi Service and Malayalam Service. Farewell Celebrations were hosted in the Tamil Service (20 Nov 2022), Punjabi Service (6 Nov 2022) and Malayalam Service (20 Nov 2022). May the Lord continue to use him mightily as he serves together with his family.

11.0 REV EDISON NESAKUMAR WILSON - FAREWELL

Rev Edison served in Christ Church since 2009. He served in several roles fulfilling the call of God as listed below:

Pastoral Intern	- May 2009 to May 2010
Licensed Parish Worker	- 1 Jun 2010
Ordained as Deacon	- 8 May 2016
Priesthood	- 7 May 2017
Acting Vicar	- 1 Oct 2021 till 2022 (till 29 Jan 2022)

Rev Edison was appointed as the Acting Vicar for Church of the Epiphany from 1 Jan 2023. May the Lord bless him, his beloved wife Sis Kirubai and daughter Gifta as they faithfully serve the Lord.

12.0 VIRTUAL ANNUAL GENERAL MEETING 2022

2022 AGM was conducted virtually. We thank the Virtual AGM Committee for providing technical support.

13.0 CHURCH SERVICES & FESTIVE SERVICES 2022

Precautionary measures provided by the Crisis Preparedness for Religious Organisations (CPRO) was observed accordingly. Progressively from 27 Mar 2022 service order returned to as it was before COVID except for Holy Communion and Offertory taking which remained the same till the end of the year. Food fellowship resumed from Apr 2022. We thank God that we were able to fully celebrate all our festive services as we use to before the Pandemic.

14.0 CONFIRMATION SERVICE

Confirmation services in 2022 were as follows:

Date	Service	Number of candidates	Bishop
29/5/2022	Punjabi Service	24	Bishop Kuan Kim Seng
30/10/2022	Tamil Service	13	Bishop Kuan Kim Seng

15.0 CAROLLING

The carollers were able to resume home carolling in 2022 after a 2 year break due to the pandemic.

16.0 MISSION TRIP TO NEPAL

A team of 10 members went to Nepal for mission trip from 22 Nov 2022 to 29 Nov 2022. The mission team was headed by Ps Theodore Samraj.

17.0 COMMUNITY SERVICES

The Committee is working together with the following agencies to reach out to the community:

- Prisons Fellowship, Singapore
- St Andrews's Migrant Worker Medical Clinic
- SINDA
- Moulmein – Cairnhill Community Outreach
- Pek Kio Community Centre
- Toa Payoh Residents

18.0 SERVE 2022

The Diocesan Youth Board (DYB), saw another cohort of youths graduate from the SERVE 2022 despite COVID restrictions. We congratulate Joshua Stanley from Christ Church who graduated from the 2 months program on 7 Mar 2022.

19.0 LEADERS' RETREAT

Bishop Kuan Kin Seng conducted 4 training sessions over 8 days on the Book of Nehemiah. These sessions were held in Feb, May, Jul and Nov 2022. The training sessions gave opportunity to listen, discuss, share and pray with one another.

20.0 LEADERS PLANNING SESSION FOR 2022

Leaders met via Zoom on 20 Nov 2021 to discuss and confirm the calendar of events for 2022

21.0 CHRIST CHURCH SECONDARY SCHOOL STUDENT LEADERS' INVESTITURE

This event was held at Christ Church Sanctuary on 22 Apr 2022. The investiture was livestreamed, and our Audio-Visual Team provided the Audio Video Support.

22.0 REDEVELOPMENT PROJECT – EDUCATION BLOCK

22.1 Short Term Loan - Finance Board approved a short-term loan of \$90,000 in Nov 2022 to avoid having a negative cash balance in our Redevelopment Fund. This is payable after the 2023 AGM.

22.2 Dedication Service -The Rev Canon Samuel Baboo Block was dedicated on 11 Jun 2022 by Bishop Dr Titus Chung. We thank God for His Grace in seeing us through in this project

23.0 ACKNOWLEDGEMENT

Our sincere thanks and appreciation for:

- **Vicar Canon Steven Asirvatham, Rev Edison N Wilson, Pastor Byju Samuel, Pastor Theodore Samraj and Pastor Moses Ajay** for their Pastoral support and guidance.
- **PCC** and all **Sub-Committee** leaders and members for their support and contributions.
- **Ms Esther Rani** for her administrative support to the Church and **Mr Alex Fernandes** for providing maintenance support for the Sanctuary and the premises.
- the Auditor, **S. S. ANG & CO Public Accountants & Chartered Accountants** for their services.
- the following Ministries and Committees:
 - **Lay Readers, Altar Servers, Flower Team Members**
 - **Choir Ministry and Praise & Worship Ministry**
 - **Safety Management Team and Volunteers**
 - **Core Team Members and Coordinators across the Six services**
 - **Media-Ministry and Audio-Visual Team**
- the **Functional Ministry Leaders and members** being able to transit from electronic platforms and return to onsite gatherings.
- the **Redevelopment Project Committee and Building Committee, architect, contractors and vendors** who worked relentlessly to ensure work was completed accordingly.
-
- the **Redevelopment Fund Raising Committee** in ensuring fund raising efforts are continuing despite various challenges and limitations.
- our **Congregational Members** across the **Six Services** for their patience and understanding as we progressively exited from the Acute Phase of the Pandemic.

We thank God for restoring **Canon Steven** back to good health and resuming his duties as Vicar of Christ Church from 30 Jan 2022 after his surgery. We also thank God for Rev Edison for assuming the role of Acting Vicar when Canon Steven was recuperating after his surgery. May the Lord continue to bless them both and their families as they serve our Lord Jesus Christ.

Serving the Lord during the Pandemic from 2020 till 2022 as well as seeing us through the Redevelopment Project of the Rev Canon Samuel Baboo Block is certainly a historical milestone for the leadership and the members. We experienced the closure of the church doors, attend services via livestream, partake in communion at home, attend Care Group meetings, Functional Group meetings, Night of Empowerment and Fasting & Prayer sessions via Zoom, book tickets to attend services, wear masks etc... These were just some restrictions and changes we experienced during the pandemic.

Throughout the pandemic we experienced tremendous grace, guidance and provision from God. Church leadership had to find the strength and courage to make difficult decisions to keep the church and members safe and yet connected in worship. Some members accepted the decisions readily whilst others struggled. We can understand, it was a difficult time for all. Leadership prayed and persevered together, relying on God's wisdom to overcome the challenges we faced.

The pandemic was an excellent time for leadership and members to work together displaying the willingness to serve, willingness to sacrifice by setting aside personal preference and willingness to serve God in unity. Romans 12: 10 to 13 is an apt verse to reflect on how we respond in times of adversity. **Love each other with genuine affection and take delight in honouring each other. Never be lazy but work hard and serve the Lord enthusiastically. Rejoice in our confident hope. Be patient in trouble and keep on praying. When God's people are in need, be ready to help them. Always be eager to practice hospitality.**

Our next challenge would be to **repay the interest free loan** from Diocese in the next five years. Just as we had worked together during the pandemic, we must continue to work together to overcome this task to achieve great things for God, for we serve a faithful and victorious God. May we hold hands and prayerfully serve the King of Kings!

As Paul the Apostle writes in Roman 15:5 – 7, Now may the God who gives endurance and encouragement allow us to live in harmony with one another, according to the command of Christ Jesus, so that we may glorify the God and Father of our Lord Jesus Christ with a united mind and voice. Therefore, let us accept one another, just as the Messiah also accepted us, to the glory of God.

We praise God for diligently keeping the unity of the Spirit with the peace that binds us (Eph 4:3)

Mrs Angeline Ponniah
Honorary Secretary
Parochial Church Council

PUNJABI SERVICE

OUR VISION

To be a redeemed community that is grounded in God's Word, empowered by the power of the Holy Spirit for sanctification, growing in Christ to reach out to the unreached for the glory of God.

OUR MINISTRY

The Punjabi congregation focuses on reaching out to the North Indian community in Singapore and beyond for soul winning. This is achieved by leveraging on telecommuting platforms for our weekly Prayer meetings as well as regular Sunday Services.

POINTS FOR PRAISE

We thank God for:

- the baptism of 15 candidates in the month of May 2022 and Sep 2022.
- the confirmation of 24 candidates on 29 May 2022.
- the successful organization of our annual Punjabi congregation picnic on 28th Aug 2022, we had 130 attendees.
- 49 new-comers and 200 over attendees at our revival meetings and Worship sessions held in the month of Nov in 2022. The congregation was blessed by Ps Jolly Sidhu's sermons and by the worship led by Ps Deepesh Kumar, Ps Victor Sidhu and Sis Romika Masih (a gospel singer from Punjab).
- the resumption of caroling rounds held in Dec 2022 and the formation of a team to take the lead in this program.
- the opportunity to train new musicians, Faheemah, Rishon, Poonam and Zechariah for the praise and worship team and the forming of a worship team.
- the new initiative of having weekly music practice on Thursday.

POINTS FOR PRAYER

Please uphold the needs of the Punjabi Service and planned activities in 2023:

- Sunday School Ministry – We pray for 2 more teachers to be recruited.
- Youth Ministry – We pray for God's guidance and wisdom for our youths in our Punjabi Congregation to use them in areas of our Church ministry within the Parish and congregation.
- Weekly Healing and Deliverance Ministry on Sunday at 2pm as this will be our evangelism outreach.
- For a smooth transition of pastoral leadership from Pastor Byju Samuel to Pastor Moses Ajay.
- For Equipping, Empowering and Enabling of our members through discipleship training.
- More participation from members in areas of church ministry such as ushers, AV, worship.

PLANS FOR 2023

- Fortnightly Bible Study held via zoom by Rev Ernest Christopher and Pastor Moses Ajay on the series of Abundant life.
- Church Picnic on 30 Apr 2023
- English classes in the 2 quarter of 2023
- 2-day gospel rally 09 – 10 Sep 2023
- Christmas Carol Rounds 22 Dec 2023
- Participation in Parish level activities such as Church camp and etc.

SPECIAL THANKS

We thank Our Vicar, Revd. Canon Steven Asirvatham as well as Sister Vimala Steven for their guidance, support and encouragement to the Punjabi Service and Sunday School Ministry.

We want to record a special thanks to Pastor Byju Samuel for shepherding the Punjabi Service for the past 8 years. Under his care, the congregation has grown in leaps and bounds.

Special thanks to all the core team members – Brother Aaron Masih, Brother John Thomas, Brother John Soroya, Sister Asha and Brother Joshua Thomas, PA Team, Translators, altar servers and all who served in the Sunday services in one way or another.

Submitted by:

Pastor Moses Ajay

CONTEMPORARY BILINGUAL SERVICE

The Contemporary Bilingual Service is a service conducted in Tamil and English languages at Christ Church in the St. Luke's Worship Hall (4th Floor) every Sunday from 11.00 AM to 12.30 PM.

OBJECTIVES : To praise and worship God in a contemporary style of worship that can relate to the current generation. To reach out to the community with the Gospel using the lingo that they are familiar with, without compromising on the Word of God.

MEMBERS: The Contemporary Bilingual Service has been averaging about 30-45 worshippers. Local Tamil families, expatriate families, Indian and Sri Lankan domestic workers in attendance. Due to Covid restrictions, the service capacity was limited.

We thank God for the post-service fellowship mealtime, members are able to connect with one another. We hope that 2023 will allow us to strive on as a congregation, to reach out and touch the lives of many. We thank God for His faithfulness as we continue to worship Him.

We thank God for Bro Karthik Kumar and Bro Thaddeus who were baptized on 18th Sep 2022.

CONTEMPORARY BILINGUAL SERVICE MINISTRIES

Holy Communion Services: We thank Rev Edison N Wilson for presiding over the monthly Communion services and preaching God's Word.

Morning Prayer Services: We thank Pastor Theodore Samraj for presiding over the services fortnightly and preaching God's word.

Special thanks to: Bro Jonathan Paul for assisting in Recording the Music and preparing the Visuals for the service. Bro Martin Gonson for assisting with service setup and conducting Children' Ministry via zoom. Bro Standley Daniel for taking charge of the Safety Management Team and Counting team.

Praise & Worship Ministry: We thank God for the musicians and Song leaders who committed to lead the congregation in the Worship Service through recorded music and singing.

Care Group: The CG sessions were held monthly on Fridays at 8pm. About 10 members participate with the 8am Service CGs. We are currently following the SAIB Discipleship video series, as material.

Events / Activities: Due to the Covid Restrictions, most of the activities planned for 2022 did not materialise.

Outreach Ministry:

Come Home This Christmas: We thank God for the contribution of the members towards this Parish Mission project. Namely for Bro Daniel Dharmaraj, Sis Ruth Kumaravelu, Bro Ezra Sundar, Bro Jovan J and Bro Joash J for casting and assisting in the Drama. Bro David P for overseeing the full content of the Video Clip, producing and editing. We believe it was an instrumental tool used for bringing the Good News of His name Emmanuel 'God with Us' to many families through the project.

We thank God for the ladies who ministered at Sis Anna Samuel's home on 18th December 2022. All of them prayed to receive Jesus in their lives. We are doing follow-up with the 6 families through Sis Anna Samuel.

2023 PLANS

Pray for the return of members to live worship and a regular flow of newcomers to the Contemporary Service.

We give thanks to all who had ministered in the Contemporary Service throughout the year and especially thank the Vicar and the PCC for their generous support.

Submitted by: Vicar, Canon Steven Asirvatham
Rev Edison Nesakumar Wilson
Pastor Theodore Samraj

ENGLISH SERVICE

OUR VISION

To praise and worship the Lord, and to reach out to the wider English speaking - community with the Gospel, whilst being a beacon of hope and support, for believers and non-believers alike.

OUR MINISTRY

We praise God that from Mar/ Apr 2022, we saw the easing of most of the restrictions with regard to Sunday worship. Our hearts were full of thanksgiving and gratitude when live singing was permitted, followed by after service fellowship in the canteen. By the grace of God, we saw many returning to onsite worship towards the second half of the year. We thank the Lord for His Faithfulness as we continue to worship Him in Word and Sacrament.

POINTS OF PRAISE

Praise God:

- for the attendance, it has increased, and we now see an average of 30 – 40 worshippers per English service.
- for the baptism of Brother Suresh s/o Ilankovan on thanksgiving Sunday and three other brothers who have been confirmed - Brother Vinoth John Paul Nedunchezian, Suresh s/o Ilankovan and Brother Satya Raj.
- that despite being a small group, members come forward to help on a regular basis e.g., offertory counting, AV, ushers, scripture reading and sponsorship of refreshments.
- for the continued efforts of our members in showing God's love and reaching out to residents in the Pek Kio estate, with whom we established relationships during the pre-COVID walkabouts.

POINTS FOR PRAYER

- Pray that more members will participate to serve in the life of the Church and have a sense of ownership.
- Pray that God will use us in a more strategic way to reach out to more people, e.g. PEK KIO, KK hospital and PFS etc.
- Pray that we may train more Children's Ministry teachers, AV controllers and worship leaders.
- Pray for smooth transition as Rev Paul Xavier takes charge as Pastor-in-charge of the English Service.

PLANS FOR 2023

- Gospel / Healing service
- BBQ fellowship
- Service outreach for English Service
- Retreat/ Picnic

SPECIAL THANKS

- To all our lay readers and members who have come forward to serve and volunteer in varying capacities.
- To our Vicar, Priest and other clergymen from the diocese who have presided over the fortnightly communion services and for preaching God's Word.
- A special thanks to altar servers – Jovan and Joash who have been helping in the fortnightly holy communion services.
- A special thanks to Choristers - Ryan Marcus, Hazel Jayasingh, Divina Jayasingh and Melinie Christopher who have been helping in the fortnightly holy communion services.
- We thank God for Pastor Theodore Samraj and Pastor Moses Ajay for leading, preaching and pastoring the Evening Prayer services for the past year.
- To all congregation members for their feedback, suggestions, encouragements and prayers.

Submitted by:

Pastor Theodore Samraj & Pastor Moses Ajay

MALAYALAM SERVICE

“The steadfast love of the LORD never ceases; his mercies never come to an end; they are new every morning; great is your faithfulness,” (Lamentations 3:22-23)

OUR VISION

To be a redeemed community that is grounded in God's word, growing in Christ likeness and empowered by the power of the Holy Spirit for sanctification, depending in prayer and declaring good news for the glory of God.

OUR MINISTRY

Malayalam service focuses on reaching out to the Malayalee community in Singapore to be committed to worship and reaping harvest of Souls.

POINTS FOR PRAISE

We give thanks to God:

- for the leadership and encouragement of our Vicar, Canon Rev Steven Asirvatham towards the Malayalam congregation
- for Pastor Byju Samuel who has been a source of inspiration and for providing pastoral needs for the Malayalam Service.
- for Sis Smith Devaraj who is faithfully serving in the Sunday School Ministry. They were able to successfully enrol and engage the Sunday School children.
- that we were still able to conduct the monthly fasting prayer with limited people either in believers house or the zoom virtual platform in every month (second Saturday) at 10 AM to 2 PM.
- for the Cottage meetings which were held every month on the last Saturday evening.

POINTS FOR PRAYER

Please uphold the needs of the Malayalam Service and for some of the planned activities in 2023:

- Sunday School Ministry - We pray for more children to join in Sunday School
- Evangelism in training – To make personal evangelism, prayer and invitation to people in need as a way of life
- For a greater harvest of Malayalee community for the kingdom of God
- For more members to be committed to serve the Lord
- Church picnic in the 2nd Quarter of 2023
- 3-day Gospel Rally in the month of Oct 2023
- Pray for believers to live as growing disciples, growing in holiness and growing in love.

SPECIAL THANKS

We thank our Vicar, Rev Canon Steven Asirvatham as well as Sister Vimala Steven for their guidance, support and encouragement to the Malayalam Service and Sunday School Ministry.

We also thank Pastor Byju Samuel who has faithfully served as a Pastor for the Malayalam service. Special thanks to Mr Thomas Jayaseelan and all the Worship team, Core team, PA Team.

Submitted by:

Bro K R Raju, Sis Vidya Raju, Sis Smitha Devaraj, Sis Aneesh P.K

INDIAN FRIENDS TAMIL MINISTRY

“Therefore, go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely, I am with you always, to the very end of the age.” (Matthew 28:19-20)

We praise, thank and give glory to our Lord Almighty for his abundant blessings till today in this ministry. IFTM has completed 23 years and is marching on successfully. This ministry was started by a few brothers in Feb 2000, with only 5 IFTM members attending then. But as our God is a faithful God, an average of 150 - 170 people, including some nurses and few families, attended the Sunday services in 2019.

Due to COVID19 shutdown, we started conducting the Sunday Services through Zoom from Jul 2020, which was attended by an average of 45, including the IFTM brothers staying locally in Singapore, nurses, few families and some IFTM brothers (those who gone back to India) joining from India. Since the Covid restrictions eased the IFTM onsite services commenced from 19 Apr 2022. An average of 70 to 80 people started attending the onsite services. The Word of God is shared by Rev Edison N Wilson, Pastor Theodore Samraj, Bro Thomas Jayaseelan and Bro Kalaikumar.

POINTS FOR PRAISE

Praise GOD for:

- His grace, mercy, protection and provision for all the brothers who attended our Sunday 7.00 PM service during the difficult COVID19 situation.
- changing the situation and for allowing the brothers to come out of the dormitories after almost 2 years of lockdown.

MINISTRY ACTIVITIES & EVENTS

- a. Onsite weekly prayer fellowship in Tuas Avenue 1&14, Penjuru, Jalanpapan and Toh Guan.
- b. Provide psychological counselling or necessary support to the brothers who lost their loved ones, who are not able to visit India because of various reasons and who has family/personal issues.
- c. Fasting prayer was held on 24 Oct 22
- d. Conducted Christmas outreach programs in Tuas (29 Nov) and Penjuru (7 Dec). It was well attended by 300 Indian migrant brothers. We distributed food and goody bags.

SITE MINISTRY

1. **Site Visits:** We thank God for His immense grace in helping us to conduct our weekly prayer meetings onsite as the COVID restrictions were eased. The weekly prayer meetings are conducted as shown below:
 - Tuesdays for Tuas site (Tuas Avenue 1, 6 and 14)
 - Wednesdays for Penjuru/Jalanpapan site
 - Thursdays for Toh Guan site

An average of 6-10 brothers joins these onsite prayer meetings. We start with informal chat before leading the brothers in a time of prayer, singing, testimony sharing and sharing the Word of God. We also encourage the brothers to invite their friends to these prayer meetings.

We request your prayers and warmly welcome members of the congregation to join us on a regular basis in this mission. We thank the following brothers for helping us regularly in these prayer meetings:

- | | | | |
|---------------------------|-----------------------|-----------------------|------------------|
| - Bro John Godwin Moses | - Bro Ranjan | - Bro Alexi Jebakumar | - Bro Kalaikumar |
| - Bro Charles Jayakumar | - Bro John Vincent | - Bro Anand | - Bro John Satya |
| - Bro Satheesh Ratnakumar | - Bro Rufus Ravindran | - Bro Stephen Selwin | - Bro Paul Isaac |
| - Bro Stanley Samson | - Bro Edward | - Bro Satheesh Kumar | - Bro Prince |

2. **Telephone Ministry:** We contact the brothers regularly via phone, to counsel, pray for them and to encourage them to attend our weekly prayer meetings/Sunday services. We are accessible to the brothers and encourage them to contact us whenever they face any issues.

POINTS FOR PRAYER

Kindly support and remember this ministry in your prayers for:

- the Lord to help us in reaching out to more people.
- the members' spiritual growth, their families in India and their needs
- the volunteers and their families
- their job, safety and the employers to show real concern on their well being
- opening new sites and bringing in new volunteers
- consistency and growth in participation

We thank:

- church members for their constant prayers, commitment and support for this ministry.
- church members and Youth Ministry for supporting us during the Christmas outreach programs.
- the P&W team, offertory counting team, PA team & food serving team for supporting us every Sunday.
- the core team members for their support and help

- Bro Rajasekar
- Bro Selwyn Jebakumar
- Bro John Godwin Moses
- Bro Alexi Jebakumar
- Bro John Vinoraj
- Bro Kalaikumar
- Bro Charles Jayakumar

- Vicar Rev Canon Steven Asirvatham for his support, guidance and encouragement.
- Rev Edison N Wilson for his guidance and support in this ministry since 2009 and praying for our Lord's guidance in his new assignment as a Vicar of Church of the Epiphany
- and welcome Pastor Theodore Samraj who has taken charge of this ministry.

Above all we thank and praise our **Lord Almighty** for His blessings, faithfulness and the growth He has given to this ministry.

Submitted by:

Pastor-in-Charge, Pastor Theodore Samraj

Coordinator, Mr. John Godwin Moses